Employment Opportunity
Public Works Laborer/Operator

The Village of Kitscoty has an opening for a Public Works Laborer/Operator. As part of the Public Works Department, this position supports all aspects of the municipal operations including roads, water, wastewater, parks and trails and other areas as needed. Providing services in an effective and efficient manner at the highest level of service for our citizens. This position will include "on call" hours for weekday evenings/nights and weekends on rotation for after hours attendance for any public works issues or tasks.

The Public Works Laborer/Operator will work in conjunction with the department to provide all operations and maintenance of Village owned property, buildings, vehicles and equipment.

Core Duties:

1. Public Works maintenance of roads, water, sewer, storm water, lands, facilities, vehicles and equipment as required.
    a. Equipment operation and maintenance
    b. Snow plowing and removal, including sanding operations
    c. Vegetation control in Cemetery, parks and open spaces
2. Water & Sewer
    a. Wate consumption readings, water quality and testing as required
    b. Inspection of Inspection of controls and record keeping for water distribution and sewer systems
3. Participate in the Health and Safety program
    a. Adhere to policies and procedures
    b. Maintain safe work practices
    c. Responsible for completing compliance forms such as pre-trip inspections

Qualifications

1. Exceptional interpersonal skills with staff and public
2. High School Diploma
3. General knowledge of construction or roads, sidewalks, utilities, carpentry, mechanics etc.
4. Mechanical aptitude and equipment operator experience
5. Acceptable driver's abstract
6. Clear criminal record check
7. General computer skills to complete reports, timesheets etc. or the ability to upgrade skills as needed
8. A desire to undertake additional training courses and upgrade skills as needed

Village of Kitscoty
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