

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON MAY 4, 2026
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 7:00 P.M.**

PRESENT Mayor Joyce Bell
Councillors: Geoff Barr, Daryl Frank, Heather Perryman
CAO Jason Olson

ABSENT Deputy Mayor Kevin Miciak-with notice

DELEGATES

1. CALL TO ORDER Mayor Bell called the meeting to order at 7:00 p.m.

2. AGENDA

083-05-26 Moved by
**That the Council of the Village of Kitscoty adopt the May 4, 2026, Council Meeting Agenda as presented, with the following additions:
NB_6.14. RFD 071-2026-2026 Tax Insert
CARRIED**

3. DELEGATION Kitscoty Golf Club Water Well Proposal
Darren De Jong, President of the Kitscoty Golf Club entered the Council Chambers at 7:00 p.m. Mr. De Jong outlined the request for permission to drilling a water well to support the Kitscoty Golf Club with the well located on the Village lease portion of the Kitscoty Golf Course.
Mr. De Jong exited the meeting at 7:22 p.m.

084-05-26 Moved by Mayor Bell
**That the Council of the Village of Kitscoty approve the request by the Kitscoty Golf Club to apply for a new water well on the leased lands from the Village of Kitscoty with all costs borne by the Kitscoty Golf Club.
CARRIED**

4. MINUTES

085-05-26 Moved by Councillor Frank
**That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on April 7, 2026, as presented.
CARRIED**



5. BUSINESS ARISING

5.1 RFD 067-2026; Cabin 4 Kids Snow Removal

086-05-26 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information
CARRIED

5.2. RFD 068-2026; Revised Audit Finding for 2025 Financial Statements

087-05-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept as information
CARRIED

6. NEW BUSINESS

6.1 RFD 053-2026; Flagpole Replacement Heritage Park

088-05-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty direct Administration to remove the flag poles in Heritage Park due to maintenance issues and replacement costs of both flag poles and flag replacement being cost prohibitive.
CARRIED

6.2 RFD 055-2026; 2025 Annual FCSS Funding Report

089-05-26 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information
CARRIED

6.3 RFD 056-2026; Seniors Week Declaration

090-05-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty declare June 1-June 7, 2026 as Seniors' Week in Village of Kitscoty
CARRIED

6.4 RFD 058-2026; Grader End Stop Attachment Purchase

091-05-26 Moved by Mayor Bell
That the Village of Kitscoty Council table item for further discussion and cost research by Administration.
CARRIED

6.5 RFD 060-2026; AI for Council Minutes Summary

092-05-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept as information
CARRIED



6.6 RFD 061-2026; Road Closure Bylaw

- 093-05-26 Moved by Mayor Bell
That the Village of Kitscoty Council approve the process of a Road Closure Bylaw for Road Plan 802 0803 as outlined by the proposal from Municipal Planning services with all costs being borne by the adjacent landowner. Land disposal from the Village to landowner will be the sum of one dollar with landowner bearing all legal and survey costs.
CARRIED

6.7 RFD 062-2026; Bring Your Own Device Policy

- 094-05-26 Moved by Mayor Bell
That the Village of Kitscoty Council direct Administration to draft a BYOD Policy with assistance from Willcraft Technologies to ensure Village data is protected from breaches using a personal device for Village business. Policy to be brought back to Council for approval at later date.
CARRIED

6.8 RFD 063-2026; Council Facility Tour

- 095-05-26 Moved by Councillor Perryman
That the Village of Kitscoty Council confirm a village facility tour of Village properties on Monday May 25, 2026 starting at 4:30 p.m.
CARRIED

6.9 RFD 064-2026; Draft Tax Rate Bylaw 2026-02

- 096-05-26 Moved by Councillor Frank
That the Village of Kitscoty Council approve the first reading of the 2026 Tax Rate Bylaw 2026-02 as presented.
CARRIED
- 097-05-26 Moved by Mayor Bell
That the Village of Kitscoty Council approve the second reading of Tax Rate Bylaw 2026-02 as presented.
CARRIED
- 098-05-26 Moved by Councillor Barr
That the Village of Kitscoty Council approve the permission for third reading of 2026 Tax Rate Bylaw 2026-02 as presented.
CARRIED
- 099-05-26 Moved by Councillor Perryman
That the Village of Kitscoty Council approve the third and final reading of 2026 Tax Rate Bylaw 2026-02 as presented.
CARRIED



6.10 RFD 065-2026; Twp Road 504 Road Maintenance

100-05-26 Moved by Councillor Barr
That the Village of Kitscoty Council revise Snow Removal Policy PW 001 to include Township Road 504 as omitted in previous snow removal policy.
CARRIED

6.11 RFD 065-2026; Tax Penalty Bylaw 2025-02

101-05-26 Moved by Councillor Perryman
That the Village of Kitscoty Council accept the review of Tax Penalty Bylaw 2025-02 as information with no revisions or changes.
CARRIED

6.12 RFD 066-2026; JUPA Agreement 2026

102-05-26 Moved by Councillor Barr
That the Village of Kitscoty Council approve the draft JUPA Agreement to be presented to Buffalo Trail School Division for discussion and ratification.
CARRIED

6.13 RFD 069-2026; AB Munis Guide

103-05-26 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information
CARRIED

6.14 RFD 072-2026; Tax Insert for 2026 Assessment and Taxation Notices

104-05-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the 2026 Tax Insert Note to be included with the 2026 Assessment and Taxation Notices as presented for information.
CARRIED

7. Financial Reports

- 7.1. Listing of Accounts Payable for Approval Cheques #5388 to #5400 Inclusive and Vouchers #2026058 to #2026119 Inclusive;
- 7.2. Monthly Revenue and Expense Report

105-05-26 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information
CARRIED

8. Information

- 8.1. Art Gala Invitation
- 8.2. Amalgamation of Community Futures Lloydminster
- 8.3. Highway 28 from NAAGO
- 8.4. Local to Global Forum Press Release 2026

106-05-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept as information
CARRIED



9. REPORTS

9.1. CAO Report

107-05-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty receive for information the CAO report as presented.
CARRIED

9.2 Regional Water Operator Report

108-05-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty receive for information the Regional Water Operator Report as presented.
CARRIED

8.3 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:
• No Report

8.3.2 Deputy Mayor Miciak

Deputy Mayor Miciak provided a report on the following:
• Absent

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:
• Kitscoty Arena Board

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:
• Waste Commission Meeting

8.3.5 Councillor Perryman

Councillor Perryman provided a report on the following:
• Community Futures

10. CIRCULATION FILE

- 10.1 46 St Savings Account**
- 10.2 Current Account**
- 10.3 Tax Recovery 2025**
- 10.4 CCBF Funding Account**
- 10.5 Reserve Savings Account**
- 10.6 Cemetery Account**
- 10.7 LGFF Account**
- 10.8 Fire Department Account**
- 10.9 Wealth Investment Savings Account**



11. CLOSED SESSION

11.1. Access to Information Section 20(1) Disclosure Harmful to Personal Privacy

109-05-26

Moved by Councillor Perryman

That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 20(1)-Disclosure Harmful to Personal Privacy of the Access to Information Act and Access to Information Regulation Section 9(1) at 9:20 p.m. with all Council members in attendance except Councillor Miciak in attendance.

CARRIED

110-05-26

Moved by Councillor Frank

That the Village of Kitscoty Council revert to the Regular session at 9:29 pm, with all members of Council except Councillor Miciak in attendance.

CARRIED

Mayor Bell declared a brief recess at 9:30 pm to allow for members of the Public to return to the Council Meeting.

12. ADJOURNMENT

Mayor Bell adjourned the meeting at 9:31 p.m.

The next Regular Meeting of Council will be held on May 19, 2026 at the Kitscoty Council Chambers, at 7:00 p.m.



CHIEF ELECTED OFFICIAL

CHIEF ADMINISTRATIVE OFFICER

