



In the Fall of 2025, the Village of Kitscoty approved a Council Motion to provide a Notice of Annexation to the County of Vermilion River and the Land and Property Rights Tribunal to begin the process of formal negotiations of the annexation.

The purpose of the proposed annexation is to facilitate future commercial and residential growth and development that benefits the Village’s long term sustainability as a municipality.

The Village is of the opinion that extending the Village boundaries north is a logical extension of the Village boundaries and would enable the Village to capitalize on future growth and development and to control future development patterns, servicing and transportation connections adjacent to the Village’s built footprint.

This proposed annexation is in the early stages. The Village is currently developing a negotiation/engagement plan for this proposed annexation. In the near future, the Village will be undertaking discussions and negotiations with the County of Vermilion River and will be conducting engagement with landowners in (and adjacent to) the proposed annexation area regarding the proposed annexation.

**With this proposed annexation, the Village of Kitscoty is applicant, not the decision maker.**

The proposed annexation application (once all negotiations, engagement and reporting have been completed) will be submitted to the Land and Property Rights Tribunal (LRPT). The LRPT is an independent and impartial quasi-judicial board established under the Municipal Government Act. The LRPT has the authority to investigate, analyze, and make findings of fact about the proposed annexation. The LRPT will review the application and determine whether a hearing is required. The LRPT will make recommendations to the Minister of Municipal Affairs who will proceed to Cabinet with an Order-in-Council for approval or refusal.

Contact information for the Land and Property Rights Tribunal is provided below.

Land and Property Rights Tribunal		
Phone	Email	Mailing Address
780.427.2444	LPRT@gov.ab.ca	Land and Property Rights Tribunal 1229 91 Street SW Edmonton, Alberta T6X 1E9

It is important to note that **annexation is not expropriation** - land ownership does not change with annexation. Annexation is a process for changing the jurisdictional boundaries between municipalities. If the Town's annexation application is approved by Cabinet, the annexation lands will transfer from the jurisdiction of the County of Vermilion River to the Village of Kitscoty, but ownership of the annexed lands will remain the same.

For more information about the annexation process, you can visit the Annexation Information page on the Village's website: [www.vokitscoty.ca](http://www.vokitscoty.ca) or contact the undersigned at any time.

We invite you to reach out to us at any time with your questions.

Thank you for your time.

Sincerely,

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## Annexation Frequently Asked Questions

### What is Annexation?

Annexation is the process for a municipality to expand its boundaries in order to accommodate future growth. Properties within an annexation area would change from being in one municipality to being in another. Annexation is not the same thing as expropriate. It would not change ownership rights, and owners are not required to develop or sell their property.

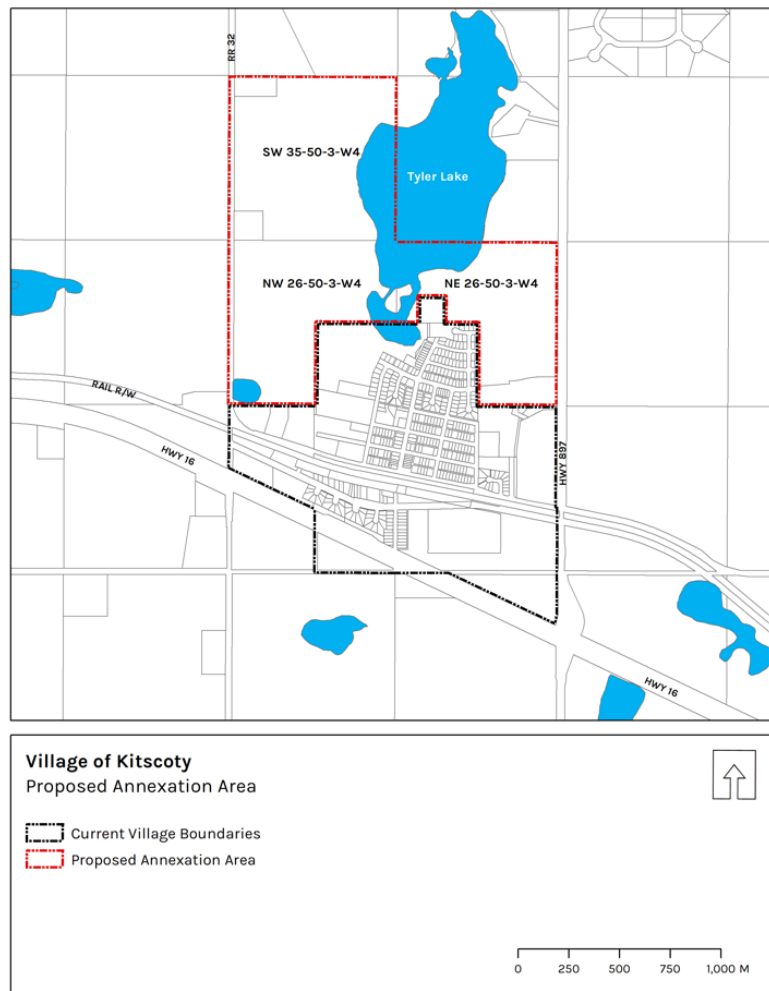
### Why is this Annexation Being Proposed?

The purpose for this proposed annexation is to facilitate future commercial and residential growth and development that benefits the Village's long term sustainability as a municipality. The Village is of the opinion that extending the Village's boundaries north is a logical extension of the Village boundaries and would enable the Village to capitalize on future growth and development along this important economic corridor, and to control future development patterns, servicing, and transportation connections adjacent to the Village's built footprint.

### What lands are proposed to be Annexed into the Village of Kitscoty?

The following is a list of properties that are included in the proposed annexation (and as shown on the map below):

- Lot 1, Block 2, Plan 162 2929
- Lot 1, Block 1, Plan 012 3839
- Lot 2, Block A, Plan 082 4794
- Lot 1, Block A, Plan 072 9889
- SW 35-50-3-W4
- NW 26-50-3-W4





### **Has the County of Vermilion River been notified?**

Yes, the County of Vermilion River was notified in the Fall of 2025 of the Village's intent to proceed with an annexation application. The Village has also provided notice to the Land and Property Rights Tribunal, and utility and service providers in the proposed annexation area.

### **Has the Village or County of Vermilion River planned for the future development of this area?**

The County of Vermilion River & Village of Kitscoty Intermunicipal Development Plan was adopted by both municipalities in 2020. The proposed annexation area is shown within the Serviced Residential, Recreational, Serviced Business/Commercial, and Urban Growth Future Land Use Areas, and is consistent with the plan's goals. The Intermunicipal Development Plan requires that a Joint Growth Study be prepared prior to annexation; this was completed by the County and Village in 2019.

### **Have landowners in the proposed annexation area been notified?**

Letters notifying County landowners in (and adjacent to) the proposed annexation area were mailed to the registered property owners in January 2026.

### **Will there be opportunities for Community and Landowner Engagement?**


As outlined in the Act, the Village recognizes that engagement must include:

- Residents of the Village of Kitscoty;
- County landowners within (and adjacent to) the proposed annexation area;
- The County of Vermilion River; and
- Local authorities, agencies, and service providers operating in the Village and the proposed annexation area.

As part of the proposed annexation's engagement plan, the Village is committed to:

- Creating a dedicated page on the Village's website to host annexation information;
- Hosting a meeting with current landowners to discuss the annexation process and gather their feedback
- Hosting a public meeting (that may be attended by Village residents, current landowners in the proposed annexation area, adjacent landowners in the County, and local authorities, agencies, and service providers); and
- Publishing regular annexation information on the Village's social medial sites and in the Village's newsletter.

The Village will document all public engagement materials and collect all feedback received for inclusion in the annexation report that will be submitted to the Land and Property Rights Tribunal.



## What is the Process for Annexation?

The proposed annexation application is in the very early stages. The following is a summary of the key steps in this process, and indication of where this process is at to date:

✓Step 1 – Notice of Intent submitted to the Land and Property Rights Tribunal and County of Vermilion River

✓Step 2 – Notice sent to County landowners within (and adjacent to) the proposed annexation area

✓Step 3 – Public information about the proposed annexation area shared by the Village

Step 4 – Village and County engage in formal discussions and negotiations

Step 5 – Village engagement with County landowners in the proposed annexation area

Step 6 – Village engagement with community members (e.g. open house, website updates, newsletter information, etc.)

Step 7 – Village shared engagement feedback with County of Vermilion River

Step 8 – Village and County engage in further discussions and negotiations

Step 9 – Village prepares an Annexation Report for the Land and Property Rights Tribunal

Step 10 – Village shares the Annexation Report with County of Vermilion River

Step 11 – Village Submits the Annexation Report to the Land and Property Rights Tribunal

Step 12 – Land and Property Rights Tribunal reviews the Annexation Report, and determines whether a hearing is required or not required

Step 13 – Land and Property Rights Tribunal holds hearing (if required)

Step 14 – Land and Property Rights Tribunal provides recommendation to the Minister of Municipal Affairs, who will proceed to Cabinet with an Order-in-Council for approval or refusal.

Step 15 – The proposed annexation is approved or refused