

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON JANUARY 19, 2026
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 7:00 P.M.**

PRESENT Mayor Joyce Bell
Deputy Mayor Kevin Miciak
Councillors: Geoff Barr, Daryl Frank,
CAO Jason Olson

ABSENT Councillor Heather Perryman -entered meeting @ 7:29 PM

DELEGATES

1. CALL TO ORDER

Mayor Bell called the meeting to order at 6:59 p.m.

2. AGENDA

001-01-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty adopt the January 19, 2026, Council Meeting Agenda as presented.

3. DELEGATION RFD 007-2026 Delegation Kitscoty Golf Club

Kitscoty Golf Club delegation entered Council Chambers @ 7:00 PM to discuss golf course operations with Council invitation.

Delegation exited Council Chambers @ 7:41 PM.

4. MINUTES

002-01-26 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on December 15, 2025, as presented.
CARRIED

5. BUSINESS ARISING

5.1 RFD 003-2026 Proposed 53rd Avenue Subdivision

003-01-26 Moved by Councillor Miciak
That the Council of Village of Kitscoty approve the final draft concept of the proposed residential subdivision and 53rd Avenue proposed road plan as presented.
CARRIED



5.2 RFD 005-2026 Snow Removal Policy PW 0001

004-01-26 Moved by Councillor Frank
That the Council of Village of Kitscoty approve the Snow Removal Policy PW 0001 changes as per discussion.
CARRIED

5.3 RFD 009-2026 Fuel Purchasing

005-01-26 Moved by Councillor Frank
That the Council of Village of Kitscoty direct Administration to research options for fuel storage and return information to Council for more discussion
CARRIED

6. NEW BUSINESS

6.1 RFD 001-2026 Emergency Management Bylaw 2026-01

006-01-26 Moved by Councillor Miciak
That the Council of the Village of Kitscoty give first reading of the Emergency Management Bylaw 2026-01 as presented with Mr. Andrew DeGruchy being delegated the position of Regional Directory of Emergency Management as per the Regional Emergency Management Collaborative Agreement.
CARRIED

007-01-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty give second reading of the Emergency Management Bylaw 2026-01 as presented.
CARRIED

008-01-26 Moved by Mayor Bell
That the Council of the Village of Kitscoty present permission for third and final reading of the Emergency Management Bylaw 2026-01 as presented.
CARRIED UNANIMOUSLY

009-01-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty give third and final reading of the Emergency Management Bylaw 2026-01 as presented.
CARRIED

6.2 RFD 002-2026 Ventrac Tractor Equipment Replacement

010-01-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty to accept as information.
CARRIED



6.3 RFD 004-2026 Municipal Policing Costs

011-01-26 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the Municipal Policing cost increase correspondence as information.
CARRIED

6.4 RFD 006-2026 Tangible Capital Asset TCA 001 Policy

012-01-26 Moved by Mayor Bell
That the Council of the Village of Kitscoty table the agenda item for additional revisions to Tangible Capital Assets TCA 0001 Policy as presented.
CARRIED

6.5 RFD 008-2026 Kitscoty Golf Course Lease Agreement

013-01-26 Moved by Councillor Miciak
Administration considers any recommendations or revisions request from either party to for a new lease agreement with the Kitscoty Golf Course.
CARRIED

6.6 RFD 010-2026 Municipal Leaders Caucus 2026

014-01-26 Moved by Mayor Bell
That the Council of the Village of Kitscoty accept for information.
CARRIED

6.7 RFD 011-2026 X-Terra Environmental Report Cost Estimate

015-01-26 Moved by Councillor Frank
That the Council of the Village of Kitscoty approve the X-Terra Environmental Report cost estimate as presented for work commencing in January 2026 with funding from general reserves.
CARRIED

6.8 RFD 012-2026 Geo Tech Report for 53rd Avenue Subdivision

016-01-26 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve the Solid Earth Geotechnical cost estimate as presented for work commencing in January 2026 with funding from general reserves
CARRIED

Financial Reports

6.1. Listing of Accounts Payable for Approval Cheques #5297 to #5329 Inclusive and Vouchers #2025279 to #2026015 Inclusive;

017-01-26 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept as information
CARRIED



7. REPORTS

7.1. CAO Report

018-01-26

Moved by Mayor Bell
That the Council of the Village of Kitscoty receive for information the CAO report as presented.
CARRIED

8.2 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:
• No Report

8.3.2 Deputy Mayor Miciak

Deputy Mayor Miciak provided a report on the following:
• No Report

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:
• No Report

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:
• No Report

8.3.5 Councillor Perryman

Councillor Perryman provided a report on the following:
• No Report

8. CIRCULATION FILE

- 9.1 Tax Trust Account
- 9.2 Investment Savings Account
- 9.3 CCBF Funding Account
- 9.4 LGFF Funding Account
- 9.5 46 St Savings Account
- 9.6 Reserve Savings Account
- 9.7 Cemetery Account
- 9.8 Fire Department Reserve
- 9.9 Current Account



9. CLOSED SESSION

9.1. Access to Information Act

019-01-26

Moved by Councillor Barr

That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 29(1)-Advice from Officials of the Access to Information Act 9:21 pm with all Council members in attendance.

CARRIED

020-01-26

Moved by Councillor Frank

That the Village of Kitscoty Council revert to the Regular session at 9:31 pm, with all members of Council in attendance.

CARRIED

Mayor Bell declared a brief recess at 9:32 pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 9:33 pm with all members of Council in attendance.

10. BUSINESS ARISING FROM CLOSED SESSION

021-01-26

Moved by Councillor Frank

That the Council of the Village of Kitscoty accept the Proposed Village of Kitscoty Annexation letter to landowners as information as presented.

CARRIED

11. ADJOURNMENT

Mayor Bell adjourned the meeting at 9:35 p.m.

The next Regular Meeting of Council will be held on February 2, 2026 at the Kitscoty Council Chambers, at 7:00 p.m.



