

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON OCTOBER 6, 2025
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 6:30 P.M.**

PRESENT

Mayor Joyce Bell
Councillors: Geoff Barr, Daryl Frank, Kevin Miciak
CAO Jason Olson

ABSENT

DELEGATES

1. CALL TO ORDER

Mayor Bell called the meeting to order at 6:30 p.m.

COUNCILLOR RESIGNATION RFD 135-2025;

218-10-25

Moved by Mayor Bell
That the Council of Village of Kitscoty accept the resignation letter from Deputy Mayor Roth from Council for the remainder of the term.
CARRIED

2. AGENDA

219-10-25

Moved by Councillor Barr
That the Council of the Village of Kitscoty adopt the October 6, 2025 Council Meeting Agenda as presented.
CARRIED

3. DELEGATION RFD 126-2025; Public Hearing for Bylaw 2025-13 Amending Land Use Bylaw 2017-06

Mayor Bell called the Public Hearing for Bylaw 2025-13 as Amending Land Use Bylaw 2017-06 at 6:32 PM. No written submissions had been received by Administration. Mayor Bell asked for any public comments or comments from Council Members present. No verbal comments from any person in attendance. Mayor Bell declared the Public Hearing closed at 6:34 PM.

4. MINUTES

220-10-25

Moved by Councillor Frank
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on September 15, 2025 as presented.
CARRIED



5. BUSINESS ARISING

5.1 RFD 127-2025; Bylaw 2025-13 Amending Land Use Bylaw 2017-06 Consideration for Second and Third Readings

221-10-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty present second reading of Bylaw 2025-13 amending Land Use Bylaw 2017-06 as presented.
CARRIED

222-10-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty present third and final reading of Bylaw 2025-13 amending Land Use Bylaw 2017-06 as presented.
CARRIED

6. NEW BUSINESS

6.1 RFD 128-2025; Meridian Surveys for 53rd Avenue Subdivision

223-10-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty approve the unbudgeted expense for the 53rd Avenue Subdivision survey costs by Meridian Surveys as presented, from general reserves.
CARRIED

6.2 RFD 129-2025; Kitscoty Fire Department 2026 Operating Budget

224-10-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve the 2026 Operating Budget of the Kitscoty Fire Department as presented.
CARRIED

6.3 RFD 130-2025; Kitscoty Library Board Appointments for 2025-2026

225-10-25 Moved by Councillor Frank
That the Council of the Village of Kitscoty approve that Heather Pynten be approved for the Executive position of Chairperson for the Village of Kitscoty Library Board for a 1 year term ending on October 6, 2026.
CARRIED

226-10-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty approve that Kailey Moir be approved for the Executive position of Secretary for the Village of Kitscoty Library Board for a 1 year term ending on October 6, 2026.
CARRIED

227-10-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty approve that Pam Becotte be approved for the Executive position of Treasurer for the Village of Kitscoty Library Board for a 1 year term ending on October 6, 2026.
CARRIED



6.4 RFD 131-2025; Bylaw 2025-09 Council Procedural Bylaw

228-10-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty present first reading of Bylaw 2025-09 Council Procedural Bylaw as presented.
CARRIED

6.5 RFD 133-2025; PW 0001 Snow Removal and Sanding Policy

229-10-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve revisions made to PW 0001 Snow Removal and Sanding Policy as presented.
CARRIED

6.6 RFD 134-2025; ATCO Gas Franchise Renewal

230-10-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept as information.
CARRIED

7. Financial Reports

- 7.1.** Listing of Accounts Payable for Approval Cheques #5234 to #5244 Inclusive and Vouchers #2025110 to #2025223 Inclusive;
- 7.2.** Monthly Revenue and Expense Report to September 30, 2025
- 7.3.** Payment Register

231-10-25 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information
CARRIED

8. Information

8.1. Cabin for Kids

232-10-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty accept as information
CARRIED

9. REPORTS

9.1. CAO Report

235-10-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty receive for information the CAO report as presented.
CARRIED



8.2 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:

- Joint Fire Services Meeting with CVR

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:

- Kitscoty Ag Society

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:

- VRRWMSM Meeting
- Northern Lights Library Board Meeting

8.3.5 Councillor Miciak

Councillor Miciak provided a report on the following:

- Joint Fire Services Meeting with CVR

10. CLOSED SESSION

10.1. Access to Information Act -Section 19(1) Disclosure Harmful to Business Interest of Third Party

236-10-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 19.1 of the Access to Information Act at 7:21 PM with all members of Council in attendance.

CARRIED

237-10-25

Moved by Councillor Frank

That the Village of Kitscoty Council revert to the Regular session at 7:29 PM, with all members of Council in attendance.

CARRIED

Mayor Bell declared a brief recess at 7:30 PM to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 7:31 PM with all members of Council in attendance.

11. BUSINESS ARISING FROM CLOSED SESSION

238-10-25

Moved by Councillor Miciak

That the Council of the Village of Kitscoty accept the offer to purchase of Plan 3613TR Block 12 Lot 3, with the additional condition of sale as "development of a residence-as defined in the current Village of Kitscoty Land Use Bylaw, must be substantially complete (constructed) within 2 years of acceptance of offer to purchase with the Village retaining the right of ownership to the parcel with payment to equal selling price to the owner of the property if this condition is not met at the two year date of offer to purchase accepted date"

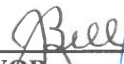
CARRIED



12. ADJOURNMENT

Mayor Bell adjourned the meeting at 7:33 PM.

The next Regular Meeting of Council will be held on at the Kitscoty Council Chambers on October 27, 2025 following the Annual Organizational Meeting @ 6:30 p.m.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

