

**VILLAGE OF KITSCOTY
IN THE PROVINCE OF ALBERTA
EMERGENCY SERVICES BYLAW 2022-03 (REVISED SEPTEMBER 2025)**

A BYLAW OF THE VILLAGE OF KITSCOTY IN THE PROVINCE OF ALBERTA, TO PROVIDE FOR THE ESTABLISHMENT AND OPERATION OF FIRE PROTECTION AND EMERGENCY SERVICES

GIVEN THAT the Council of the Village of Kitscoty considers it desirable to pass an updated Bylaw providing for the safety, health and welfare of people, and the protection of people and property, and for such services provided by or on behalf of the Village; and,

GIVEN THAT the Council of the Village of Kitscoty wishes to establish a fire and emergency service and to provide for the efficient operation of such a service, all pursuant to the Laws of Alberta.

The Council of the Village of Kitscoty duly assembled, enacts as follows:

1. NAME OF BYLAW

This Bylaw may be cited as the "Emergency Services Bylaw"

2. DEFINITIONS

In this Bylaw:

- a. "Administrator" means the person appointed as the Chief Administrative Officer of the Village of Kitscoty.
- b. "Apparatus" means any vehicle provided with machinery, devices, equipment or materials for fire fighting or emergency activities as well as vehicles used to transport Members or supplies whether the vehicle is operated on land, water or in the air.
- c. "Council" means the Council of the Village of Kitscoty.
- d. "Dangerous Goods Product" means those products or substances that are regulated by the Transportation of Dangerous Goods Act and its Regulations, or any other Provincial or Federal statute as may be enacted from time to time.
- e. "Department" means the Kitscoty Emergency Services established by this Bylaw.
- f. "Emergency" means a situation in which there is a perceived or real imminent danger to public safety or of serious harm to property.
- g. "Equipment" means any tools, contrivances, devices or materials used by the Department to mitigate an Incident.
- h. "False Alarm" means any report of an Incident to the Department or a Member, howsoever received, which Incident does not exist in fact.
- i. "Fire Chief" means the head of the Department as appointed by Council pursuant to Section 4 herein or that person's designee.
- j. "Fireworks" means fireworks as defined in the *Alberta Fire Code, 2019* as amended from time to time.
- k. "Fire Hazard" means any situation, process, material or condition that can cause a fire or explosion or that can provide a ready fuel supply to augment the spread

or intensity of a fire or explosion, all of which can pose a threat to life or property.

- l. "Fire Permit" means a document issued pursuant to this Bylaw, in a form adopted by Council, permitting an applicant to conduct the activity defined on the permit approved by the Fire Chief or designate.
- m. "Fire Protection" means any service delivered by the Department that is authorized by Council and designated to prevent, combat or alleviate the effect of a fire, medical or other Emergency including, but not limited to, fire prevention, fire suppression, fire investigation, rescue services, public education and information, training or other staff development.
- n. "Incident" means an occurrence, to which the Department responded or ought normally to have responded, whether real or perceived, either human-caused or caused by natural phenomenon, which requires action or support from the Department to prevent or minimize loss of life or damage to property or to natural resources.
- o. "Incident Commander" means that person appointed pursuant to the terms of the incident command system policy adopted by the Department and approved by Council, who is responsible for decisions relating to the management of Department resources and tactics at an Incident or Emergency and who is in charge at the Incident or Emergency site.
- p. "Member" means any person that is a duly appointed Member of the Department including those persons conscripted, contracted, or otherwise asked to assist by the Fire Chief or Incident Commander at an Incident or Emergency.
- q. "Municipality" means the Municipal Corporation of the Village of Kitscoty in the Province of Alberta and, where the context requires, means all land situated within the corporate boundaries of the Village.
- r. "Municipal Tag" means a form prescribed by the Chief Administrative Office allowing for the voluntary payment of a fine amount established by bylaw.
- s. "Officer" means a Member appointed as a Fire Chief, Deputy Fire Chief or Captain pursuant to section 4.6(b).
- t. "Open Air Fire" means any fire not contained within a building, vehicle, structure or appliance designed for that purpose.
- u. "Peace Officer" means Peace Officer as defined in the *Provincial Offences Procedure Act*, RSA 2000, Chapter P-34.
- v. "Running Fire" means a fire burning without being under the proper or effective control of any person.
- w. "Violation Ticket" means a violation ticket as defined in the *Provincial Offences Procedure Act*, RSA 2000, Chapter P-34.

3. VILLAGE OF KITSCOTY EMERGENCY SERVICES DEPARTMENT

- 3.1 Council hereby establishes the Kitscoty Emergency Services which shall consist of a Fire Chief and such other Officers, Members, buildings, Apparatus and Equipment, as Council

may deem necessary and appropriate to provide Fire Protection and safeguard the safety, health and welfare of people and protect property.

- 3.2 The limits of the jurisdiction of the Fire Chief, Officers and Members of the Department will extend to the area and boundaries of the Municipality and no Member or part of the Department including Apparatus shall be used beyond the limits of the Municipality except under the authority of a written agreement or with the express permission of the Fire Chief.

4. APPOINTMENT AND DUTIES OF FIRE CHIEF

- 4.1 Council shall determine the skills and qualifications required for a person seeking the position of Fire Chief. In addition to technical fire fighting qualifications the Fire Chief will be required to:
- a. purchase or otherwise acquire Equipment, Apparatus, materials or supplies required for the operation, maintenance and administration of the Department within budget approval and in accordance with any policies set by Council;
 - b. keep or cause to be kept, in proper form, records of all business transactions of the Department, including the purchase or acquisition of Equipment, Apparatus, materials or supplies and records of Incidents attended, actions taken in mitigating Incidents, inspections or investigations conducted and actions taken on account of inspections or investigations or any other records incidental to the operation of the Department;
 - c. co-ordinate department Fire Fighting Training in co-operation with County of Vermilion River as per Fire Services Agreement as revised from time to time and/or other departments to fulfill training requirements
- 4.2 Council shall consider the qualifications of the nominee and where satisfied with the qualifications may appoint the nominee as Fire Chief by Council resolution.
- 4.3 The Fire Chief shall report to the Administrator.
- 4.4 The Fire Chief shall have responsibility and authority over the Department, subject to the direction of the Administrator and shall prescribe rules, regulations and procedures for the ongoing organization and administration of the Department, including but not limited to:
- a. The use, care and protection of Department property;
 - b. The appointment, recruitment, training, conduct, discipline, duties and responsibilities of the Officers and Members of the Department;
 - c. The efficient operation of the Department;
 - d. Other duties and responsibilities as assigned by Council.
- 4.5 Regulations, rules or standard operating procedures made pursuant to this Bylaw shall not be inconsistent with the laws of the Province of Alberta.

5. POWERS OF FIRE MEMBERS

- 5.1 Each Member shall have the authority and power to:
- a. perform work relating to the extinguishing or controlling of the Fire or the operations to preserve life and Property and enter onto any Property for the purpose of extinguishing or controlling the fire, at the discretion of an Incident Commander;

- b. prevent interference with the efforts of persons engage in the extinguishing of fires or preventing the spread thereof by regulating the conduct of the public at or in the vicinity of any fire.

6. POWERS OF THE FIRE CHIEF OR AN INCIDENT COMMANDER

6.1 The Fire Chief and an Incident Commander, or the Fire Chief and the Administrator where the Fire Chief is acting as the Incident Commander, are hereby authorized to take whatever action permitted by section 551 of the *Municipal Government Act* that they deem appropriate in the event that an Emergency situation or Emergency circumstance arises that is not provided for in the Bylaw. Action taken under this section shall be limited to steps the Fire Chief or Incident Commander deem necessary to bring the Incident or Emergency under control. Anyone taking action under this clause shall make a full report of the particulars to the Administrator within twenty four (24) hours of the commencement of the action taken and present that report at the next meeting of Council.

6.2 At an Incident, the Fire Chief or Incident Commander if hereby authorized:

- a. to cause a building, structure, or thing to be pulled down, demolished or otherwise removed if they deem it necessary to prevent the spread of fire or to forestall the occurrence of an Emergency or to combat its progress;
- b. to enter premises or property, without warrant, and to cause any Member, Apparatus or Equipment to enter to combat, control or otherwise deal with the Incident or Emergency;
- c. to enter, pass through or over buildings or property adjacent to an Incident or Emergency and to cause Members and the Apparatus and the Equipment of the Department to enter, pass through or over such buildings or property, where he or she deems it necessary to gain access to the Incident or Emergency or to protect any person or property;
- d. to establish boundaries or limits around the Incident or Emergency and keep persons from entering the area within the prescribed boundaries or limits unless authorized to enter by him or her;
- e. to cause the evacuation of persons and the removal of livestock and personal property from any area, building, structure or thing within the proximity of the Incident or Emergency that is or may be affected by the Incident or Emergency and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
- f. to cause Peace Officers to enforce restrictions on persons entering or remaining within the boundaries or limits outlined in 6.2(d) or (e) above;
- g. to authorize or require any department head of the Municipality to provide assistance to the Department to assist in the mitigation of an Incident or Emergency and its effects and to cause those department heads to provide that assistance forthwith;
- h. to authorize or require any person to render aid of a type the person is qualified to provide;

- i. to commandeer privately owned equipment necessary to deal with the Incident or Emergency and its affects and to authorize payment for such equipment on behalf of the Municipality.

7. FEES AND FALSE ALARMS

- 7.1 Council may, by resolution from time to time, approve fees for Fire Protection and other services provided by the Department.
- 7.2 Where the Department has taken any action whatsoever for the purpose of extinguishing a fire or responding to an Incident, Council may, in respect of the costs incurred by the Municipality in taking such action, including but not limited to the course of securing a building, structure or thing or securing privately owned equipment or exercising a mutual aid agreement, necessary to bring the Incident under control, charge those costs to the person who caused or is responsible for the Incident as described to the person who is the owner or occupant of the property on which the Incident occurred.
- 7.3 Council may, by resolution from time to time, assess fees for any response by the Department to a False Alarm submitted by an automatic alarm system when:
 - a. the Department has responded to more than one False Alarm at the location within the previous twelve (12) month period; and
 - b. written notice has been provided to the property owner outlining the possible charge of fees prescribed by Council after the first False Alarm.
- 7.4 The Municipality may recover any cost or fee still outstanding sixty (60) days after the mailing of an invoice by the Municipality including costs with respect to emergency incidents involving motor vehicles, as a debt due and owing to the Municipality.
- 7.5 Where the Department has taken action in respect to land within the Municipality, and where the cost or fee is not paid upon demand by the Municipality, then Council, in default of payment, may assess such cost or fee against the land as taxes due and owing in respect of that land.

8. CONTROL OF HAZARDS

- 8.1 If the Fire Chief finds within the Municipality, on privately or publicly owned land, conditions that in his/her opinion constitute an imminent threat of harm to a person or to property he/she may ask the Administrator to order the owner or the person in control of the land on which the Hazard exists to reduce or remove the Hazard within a fixed time and in a manner prescribed by the Administrator. Orders made under this provision shall be made pursuant to Part 13, Division 4 of the *Municipal Government Act*.
- 8.2 If the Administrator finds that the order he/she made pursuant to Section 8.1 has not been conducted, the Administrator may cause any person he/she considers necessary to enter onto the land with any equipment to perform the work required to eliminate or reduce the Hazard.
- 8.3 The owner or occupant of the land on which the work was performed pursuant to section 8.2 shall, upon demand, pay to the Municipality the cost of performing the work, and in default of payment of the cost, such cost or fee shall become a debt due and

owing to the Municipality and may be assessed against the land as taxes due and owing in respect of that land.

- 8.4 If the Fire Chief finds within the Municipality, on privately or publicly owned land, conditions that in his/her opinion constitute a potential threat of harm to a person or to property he/she shall bring these conditions to the attention of the Alberta Fire Commissioner and request the provision of a Safety Codes Officer to review the condition.

9. **REQUIREMENT TO REPORT**

- 9.1 The owner, or their authorized agent, of a property damaged by fire shall immediately report the particulars of the fire to the Municipality in a manner and form satisfactory to the Fire Chief.
- 9.2 The owner occupant of any property containing a Dangerous Goods Product, which sustains an accidental or unplanned release, shall immediately report to the Municipality particulars of the release in a form satisfactory to the Fire Chief.

10. **FIRE PERMIT**

- 10.1 No person shall set or permit the setting of an open-air fire without having first obtained a Fire Permit in accordance with this Bylaw.
- 10.2 Prohibited debris, as defined within the *Environmental Protection and Enhancement Act*, RSA 2000, Chapter E-12, shall not be burned in any fire set within the municipality, whether permitted or otherwise.
- 10.3 Notwithstanding Section 10.1 above, a Fire Permit shall not be required for the setting of a fire used for:
- a. fire service training;
 - b. controlled burning conducted by the Municipality for safety purposes;
 - c. cooking or recreational purposes provided the fire is set within an appliance designed for that purpose and installed in a park or public place by the Municipality or is set in an appliance fueled by clean wood, charcoal briquettes, natural or propane gas and approved by a Canadian standard setting body, a Provincial or National Parks service, the Municipality or by a Member of the Department authorized by the Administrator to provide such approvals;
 - d. recreational purposes if burning clean material and conducted in a controlled apparatus (fire pit) as approved by the Fire Chief or a designate with the appropriate form completed and signed by the Fire Chief or designate, as amended from time to time.
- 10.4 An application for a Fire Permit shall be made to the Fire Chief, or his designee, in the form prescribed from time to time by the Administrator. The fee, if any, charged by the Municipality for such Fire Permits shall accompany every application. The Fire Chief or Deputy Fire Chief shall receive and consider the application and he/she may, in his/her absolute discretion, issue or refuse to issue a Fire Permit and refund the fee.
- 10.5 When issuing any Fire Permit, the Fire Chief or Deputy Fire Chief may impose conditions he/she in his/her absolute discretion considers appropriate.
- 10.6 A person to whom a Fire Permit has been issued shall, at all times, ensure at least one person over the age of eighteen (18) years continuously supervises the fire and that the person remains at the scene of the fire until the fire has been completely extinguished.

- 10.7 A Fire Permit is not transferrable.
- 10.8 A Fire Permit is automatically terminated when a fire ban affecting the general geographical area of the Municipality is put into effect by the Province of Alberta or by the Village of Kitscoty.
- 10.9 The Fire Chief in his/her absolute discretion may extend the period of time a Fire Permit is valid to a maximum of two (2) weeks.
- 10.10 The Fire Chief in his/her absolute discretion may suspend or cancel any or all Fire Permits in consultation with Village Administration:
 - a. by broadcasting a notice on local radio and/or television stations or;
 - b. by publishing a notice in a newspaper that circulates in the municipality, or;
 - c. by advising a permit holder in person or by telephone, or;
 - d. by delivering a notice to the Fire Permit holder by facsimile transmission or by e-mail, or;
 - e. by delivering a notice to the Fire Permit holder by regular mail.

11. OFFENCES

11.1 No person shall:

- a. impede, obstruct or hinder a Member of the Department or any other person assisting or acting under the direction of the Fire chief or an Incident Commander at an Incident or Emergency;
- b. damage or destroy Department Apparatus or Equipment;
- c. enter or refuse to leave the boundaries or limits of an area prescribed in accordance with Section 6.2 (d) or (e) unless that person is authorized by the Fire Chief or an Incident Commander at an Incident or Emergency;
- d. drive a vehicle over any Equipment without permission of the Fire chief or an Incident Commander at an Incident or Emergency;
- e. obstruct a Member from carrying out duties imposed by this Bylaw;
- f. falsely represent themselves as a Member of the Department or wear or display any Department badge, cap, button, insignia, uniform or other paraphernalia for the purpose of such false representation;
- g. obstruct or otherwise interfere with access roads or streets or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for fire fighting purposes, or any connections provided to a fire main, pipe, standpipe, sprinkler system, cistern or other body of water designated for the purpose of fire fighting;
- h. fail to report a fire or Dangerous Goods release as required herein;
- i. place or cause to be placed, any matter or thing, to obstruct or interfere with the operation or use of any fire hydrant, Department water inlet or outlet connections on buildings, fire alarm control panels, manual alarm stations or any fire detection device or equipment;
- j. other than the employee of the Public Works department or a Member of the Department, use a fire hydrant for the purpose of obtaining or discharging water without first receiving permission from any official of the Public Works department or the Department;

- k. while at or near any fire, refuse to assist when requested to do so by the Fire Chief or Incident Commander;
- l. use, or have in his/her possession or under his/her control, any key for any Department vehicle or building, or key for any fire alarm or elevator control key box within the Municipality, unless directly and specifically authorized by the Fire Chief;
- m. by use of a fire alarm, telephone or any other method normally used make or cause to be made any false alarm unless authorized by the Fire Chief for practice purposes;
- n. refuse to provide or furnish any information required under this bylaw, when requested by a Member of the Department, or encourage such;
- o. deposit, discard or leave any burning matter or substance where it might ignite other material and cause a fire;
- p. allow an open-air fire to be lit, unless that person is the holder of a subsisting Fire Permit, or the fire has been set in accordance with Section 10 herein;
- q. either directly, or indirectly, personally or through an agent, servant or employee kindle a fire or let it become a running fire on any land not his/her own or allow a fire to pass from his/her property to the property of another;
- r. light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times;
- s. light an open-air fire during a Province of Alberta, Village of Kitscoty fire ban or when the weather conditions are such the fire may grow out of control;
- t. conduct an activity that involves the use of fire that:
 - 11.1.t.1 might reasonably be expected to be a nuisance or annoyance to a neighbor; or,
 - 11.1.t.2 fail to extinguish a fire that is the subject of a nuisance complaint when ordered to do so by a Member of the Department or the Administrator or their designate;
- u. conduct any activity that involves the use of a fire, where smoke from the fire might reasonably be expected to impede visibility of vehicular or pedestrian traffic on any highway as defined in the *Traffic Safety Act*, R.S.A. 2000, Chapter T-6 as amended;
- v. light a fire on lands owned or controlled by the Municipality except with the Municipality's express written consent or in specifically designated or approved areas.

12 MUNICIPAL TAGS

- 12.1 A Peace Officer is hereby authorized and empowered to issue a municipal tag to any person who the Peace Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- 12.2 A municipal tag may be served:
 - a) personally to the accused;
 - b) Mailed to the address of the registered owner of the vehicle concerned, or the person concerned; or
 - c) attached to or left upon the vehicle with respect of which the offence is alleged to have been committed.

- d) The municipal tag shall be in a form approved by the Chief Administrative Officer and shall state:
 - (i) the name of the person whom the municipal tag is issued, if known
a description of the offence and the applicable bylaw section;
 - a. the appropriate penalty for the offence as specific in Schedule "B" of the this Bylaw
 - b. that the penalty shall be paid within fourteen (14) days of the issuance of municipal tag in order to avoid prosecution; and
 - b) any other information that may be required by the Chief Administrative Officer
 - c) Where a contravention of this bylaw is a continuing nature, further municipal tags may be issued by a Peace Officer, provided that no more than one municipal tag shall be issued
 - d) A person to whom a municipal tag has been issued may pay the penalty specified on the municipal tag and if the amount is paid on or before the required date, the person will not be prosecuted for the offence.

Nothing in this bylaw shall prevent a Peace Officer from immediately issuing a violation ticket.

12.3 Appeal Process of Municipal Tag

(a) A person who has receive a Municipal Tag may request Council to review the Municipal Tag issued in accordance with this Bylaw by written notice of appeal on or before the date indicated on the Municipal Tag.

(b) Each notice of appeal shall:

- (a) state with reasonable detail, the grounds of the appeal;
- (b) state the name, address and interest of the appellant; and
- (c) be dated and signed by the appellant or on behalf by their agent and, if signed by an agent, shall state the name and address of the agent as well as that of the appellant.

When hearing an appeal Council shall:

- (a) hold a hearing and make a decision within thirty (30) days after receipt of the
- (b) ensure that the notice of the hearing is mailed to the appellant at least five (5) days prior to the date of the hearing.
- (c) consider each appeal having due regard to the circumstances and merits of the case and to this Bylaw;
- (d) not be bound by the rules of evidence applicable to Courts of civil or criminal jurisdiction;
- (e) afford to every person concerned the opportunity to be heard, to submit evidence of others; and,
- (f) make and keep a record of its proceeding which shall be in the form of a summary of the evidence presented to Council at the hearing.

In determining an appeal decision, Council:

- (a) may confirm, vary, substitute or cancel the Municipal Tag; and
- (b) shall render its decision in writing to the appellant within fourteen (14) days from the date of the decision.
- (c) The decision made by Council shall be final and binding and not subject to further appeal under this Bylaw.

13. VIOLATION TICKETS

- 13.1 Where a municipal tag has been issued and the penalty specified on the municipal tag is not paid within the prescribed time, a Peace Officer is hereby authorized and empowered to issue a violation ticket
- 13.2 Notwithstanding section 13.1, a Peace Officer may immediately issue a violation ticket to any person whom the Peace Office has reasonable and probable grounds to believe has contravened any provision of this bylaw
- 13.3 A violation ticket issued with respect to a contravention of this bylaw shall be served upon the person responsible for the contravention in accordance with the *Provincial Offences Produce Act*.
- 13.4 Subject to the *Provincial Offences Produce Act* and the regulations thereunder, if a violation ticket is issued of an offence, the violation ticket may:
 - a) specify the fine amount established by this bylaw for the offence in Schedule "B", or
 - b) require a person to appear in court without the alternative of making a voluntary payment.
- 13.5 A person who commits an offence may:
 - a) if a violation ticket issued in respect of the offence; and
 - b) if a violation ticket specifies the fine amount established by this bylaw for the offence,
 - c) make a volunteer payment equal to the specified fine
- 13.6 When a clerk records in the court records the receipt of a voluntary payment pursuant to this bylaw and the *Provincial Offences Procedure Act*, the act of recording receipt of that payment constitutes acceptance of the guilty pleas and constitutes a conviction and the imposition of a fine in the amount of the specified penalty.

14. PENALTIES

- 14.1 Any person who violates any provisions of this Bylaw or suffers or permits any act or thing to be done in contravention of or in violation of any provision of this Bylaw or neglects to do or refrains from doing anything required to be done by the provisions of this Bylaw, or does any act or thing or omits any act or thing, thus violating any provision of this Bylaw, is guilty of an offence under this Bylaw.
- 14.2 If a person is found guilty of an offence, the court may, in addition to any fine or other penalty imposed, order the person to comply with the bylaw or a license, permit or other authorization issued under the bylaw, or a condition of any of them.

- 14.3 A person who is found guilty of an offence is liable to the imposition of a penalty for the offence that is in addition to a fine so long as the penalty relates to a fee, cost, rate, toll or charge that is associated with the conduct that gives rise to the offence.
- 14.4 A Municipal Tag may be issued in respect of a bylaw offence.
- 14.5 If a Municipal Tag is issued in respect of an offence, the Municipal Tag must specify the fine amount established by Schedule "B" for the offence.
- 14.6 A person who commits an offence may, if a Municipal Tag is issued in respect of the offence, pay the fine amount established by Schedule "B" for the offence and if the amount is paid on or before the required date the person will not be prosecuted for the offence.
- 14.7 If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- a. specify the fine amount established by the Bylaw for the offence; or
 - b. require a person to appear in court without the alternative of making a voluntary payment.
- 14.8 A person who commits an offence may:
- a. if a Violation Ticket is issued in respect of the offence; and
 - b. if the Violation Ticket specifies the fine amount established by the Bylaw for the offence make a voluntary payment equal to the specified fine on or before the required date and the person will not be prosecuted for the offence

15. FIRE BANS

- 15.1 At the discretion of the Fire Chief or his designate, he/she may order a fire ban at any time to preserve safety of property

16. GENERAL

- 16.1 Any Member charged with a duty under this Bylaw, acting in good faith and without malice toward the Municipality in the discharge of those duties is hereby indemnified by the Municipality against all personal liability for any damage that may occur to persons or property by reason of any act or omission made in the discharge of his or her duties. Any suit brought against a Member of the Department because of an act or omission performed by him/her in the performance of any provision of this Bylaw, shall be defended by and at the cost of the Municipality until final determination of the proceedings.
- 16.3 Should a section of part of this Bylaw be found to be improperly enacted or ultra vires for any reason, then such section or part shall be regarded as being severable from the Bylaw and the Bylaw remaining after such severance shall be effective and enforceable.
- 16.4 This Bylaw shall come into force and effect on the final date of passing thereof.

READ A FIRST TIME this 17th DAY OF January, 2022.

READ A SECOND TIME this 17th DAY OF January, 2022.

READ A THIRD TIME AND FINAL TIME this 17th DAY OF January, 2022.

REVISIONS READ A FIRST TIME THIS 2ND DAY OF SEPTEMBER, 2025.

REVISIONS READ A SECOND TIME THIS 2ND DAY OF SEPTEMBER, 2025.

REVISIONS READ A THIRD AND FINAL TIME THIS 2ND DAY OF SEPTEMBER, 2025.



Mayor


Chief Administrative Officer

A blue circular official seal is partially visible in the background, containing the text "VILLAGE OF KITSCOITY" and "Alberta Inc.".

Schedule "A"
Fire Permit

Each application for a Fire Permit, other than a Fire Pit application, must contain the following information:

1. The name and address of applicant;
2. The legal description of the land on which the applicant process to set a Fire;
3. The type and description of materials which the applicant proposes to burn;
4. The period of time for which the Fire Permit is valid;
5. The precautions, if any, that will be taken by the applicant to ensure that the proposed Fire remains under his / her control;
6. The signature of the applicant.

A Fire Permit is not transferable.

SCHEDULE "B"
Fines and Penalties

Offence	Penalty	Subsequent offence within one (1) year of pervious offence	Bylaw Subsection
Impede, obstruct, hinder a Member of the Department, or other person assisting or acting under the direction of the Fire Chief or Incident Commander at any Incident or Emergency.	\$250.00	\$500.00	11.1 (a)
Damage or destroy Department Apparatus or Equipment.	\$250.00	\$500.00	11.1 (b)
Enter or refuse to leave the boundaries or limits of an area prescribed in accordance with Section 6.2 (d) or (e) unless that person is authorized by the Fire chief or the incident Commander.	\$250.00	\$500.00	11.1 (c)
Drive a vehicle over any Equipment without permission of the Fire Chief or an Incident Commander at an Incident or Emergency.	\$250.00	\$500.00	11.1 (d)
Obstruct a Member from carrying out duties imposed by this Bylaw.	\$250.00	\$500.00	11.1 (e)
Falsely represent themselves as a Member of the Department or wear or display any Department badge, cap, button, insignia, uniform or other paraphernalia for the purpose of such false representation.	\$250.00	\$500.00	11.1 (f)
Obstruct or otherwise interfere with access roads or streets or other approaches to any fire alarm, fire hydrant, cistern or body of water designated for fire fighting purposes, or any connections provided to a fire main, pipe, standpipe, sprinkler system, cistern or other body of water designated for the purpose of fire fighting.	\$250.00	\$500.00	11.1 (g)
Fail to report a fire or Dangerous Goods release as required herein.	\$250.00	\$500.00	9.1 and 9.2 11.1 (h)
Place or cause to be placed, any matter or thing, to obstruct or interfere with the operation or use	\$250.00	\$500.00	11.1 (i)

of any fire hydrant, Department water inlet or outlet connections on buildings, fire alarm control panels, manual alarm stations or any fire detection device or equipment.			
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Other than the employee of the Public Works department or a Member of the Department, use a fire hydrant for the purpose of obtaining or discharging water without first receiving permission from any official of the Public Works department or the Department.	\$250.00	\$500.00	11.1 (j)
While at or near any fire, refuse to assist when requested to do so by the Fire Chief or Incident Commander.	\$250.00	\$500.00	11.1 (k)
Use, or have in his/her possession or under his/her control, any key for any Department vehicle or building, or key for any fire alarm or elevator control key box within the Municipality, unless directly and specifically authorized by the Fire Chief.	\$250.00	\$500.00	11.1 (l)
By use of a fire alarm, telephone or any other method normally used make or cause to be made any false alarm unless authorized by the Fire Chief for practice purposes.	\$250.00	\$500.00	11.1 (m)
Refuse to provide or furnish any information required under this bylaw, when requested by a Member of the Department, or encourage such.	\$250.00	\$500.00	11.1 (n)
Deposit, discard or leave any burning matter or substance where it might ignite other material and cause a fire.	\$100.00	\$250.00	11.1 (o)
Allow an open-air fire to be lit, unless that person is the holder of a subsisting Fire Permit, or the fire has been set in accordance with Section 10 herein.	\$100.00	\$250.00	11.1 (p)
Either directly, or indirectly, personally or through an agent,	\$100.00	\$250.00	11.1 (q)

servant or employee kindle a fire or let it become a running fire on any land not his/her own or allow a fire to pass from his/her property to the property of another.			
Light a fire without first taking sufficient precautions to ensure that the fire can be kept under control at all times.	\$250.00	\$500.00	11.1 (r)
Light an open-air fire during a Province of Alberta, Village of Kitscoty fire ban or when the weather conditions are such the fire may grow out of control.	\$500.00	\$1000.00	11.1 (s)
Conduct an activity that involves the use of fire that: might reasonably be expected to be a nuisance or annoyance to a neighbor or fail to extinguish a fire that is the subject of a nuisance complaint when ordered to do so by a Member of the Department or the Administrator or their designate.	\$100.00	\$250.00	11.1 (t)
Conduct any activity that involves the use of a fire, where smoke from the fire might reasonably be expected to impede visibility of vehicular or pedestrian traffic on any highway as defined in the <i>Traffic Safety Act</i> , R.S.A. 2000, Chapter T-6 as amended.	\$250.00	\$500.00	11.1 (u)
Light a fire on lands owned or controlled by the Municipality except with the Municipality's express written consent or in specifically designated or approved areas.	\$250.00	\$500.00	11.1 (v)
Ignite or cause to ignite an outside fire during a fire ban	\$2000.00	\$5000.00	