

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON SEPTEMBER 2, 2025
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 6:30 P.M.**

PRESENT

Mayor Joyce Bell
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Daryl Frank, Kevin Miciak
CAO Jason Olson

ABSENT

DELEGATES

1. CALL TO ORDER

Mayor Bell called the meeting to order at 6:27 p.m.

2. AGENDA

Moved by Councillor Barr

That the Council of the Village of Kitscoty adopt the September 2, 2025, Council Meeting Agenda as presented, with the following additions:

1. RFD 118-2025 ATCO Gas Franchise Fees for 2026-Addition to Agenda
2. RFD 119-2025 Land Use Bylaw 2017-06 Request for Review Part 2
3. RFD 120-2025 Fire Hydrant Replacement Kitscoty Elementary School
4. RFD 121-2025 Kitscoty Fire Department Silent Auction Donation

CARRIED

3. DELEGATION

**Sargeant Weisbrod RCMP Kitscoty
Acting Staff Sargeant Cpl. Schmidt RCMP Kitscoty**

Sgt. Weisbrod and Cpl. Schmidt entered Council Chambers at 6:30 PM to discuss the transition of command in Kitscoty Detachment from Sgt. Weisbrod to Cpl. Schmidt. General discussion around policing in the Kitscoty Detachment with both members exiting Council Chambers @ 6:57 PM.

4. MINUTES

180-09-25

Moved by Councillor Roth

That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on July 21, 2025, as presented.

CARRIED

5. NEW BUSINESS

5.1 RFD 107-2025; Organizational and First Council Meeting Post Election Date 2025

181-09-25

Moved by Councillor Miciak

That the Council of Village of Kitscoty approve the Annual Organizational Meeting and first Regular Meeting of Council for the 2025-2029 term to be held on October 30, 2025 @ 6:30 PM at Village of Kitscoty Council Chambers at 5011-50 Street Kitscoty, Alberta.

CARRIED



5.2 RFD 108-2025; Traffic Bylaw 2025-05

- 182-09-25** Moved by Councillor Frank
That the Council of the Village of Kitscoty approve first reading of Traffic Bylaw 2025-05 as presented.
CARRIED
- 183-09-25** Moved by Mayor Bell
That the Council of Village of Kitscoty approve second reading of Traffic Bylaw 2025-05 as presented
CARRIED
- 184-09-25** Moved by Councillor Roth
That the Council of Village of Kitscoty approve the permission for third and final reading of Traffic Bylaw 2025-05 as presented.
CARRIED
- 185-09-25** Moved by Councillor Barr
That the Council of Village of Kitscoty approve third and final reading of Traffic Bylaw 2025-05 as presented.
CARRIED

5.3 RFD 109-2025; Land Use Bylaw 2017-06 Review Request

- 186-09-25** Moved by Mayor Bell
That the Council of Village of Kitscoty Land Use Bylaw 2017-06 be revised to allow relaxation of age restriction of mobile homes being as discretionary use in R1 Zoning, by Development Officer discretion.
CARRIED

5.4 RFD 110-2025; Community Standards Bylaw 2025-07

- 187-09-25** Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve first reading of Community Standards Bylaw 2025-07 as presented.
CARRIED
- 188-09-25** Moved by Councillor Barr
That the Council of Village of Kitscoty approve second reading of Community Standards Bylaw 2025-07 as presented.
CARRIED
- 189-09-25** Moved by Mayor Bell
That the Council of Village of Kitscoty approve permission to present third and final reading of Community Standards Bylaw 2025-07 as presented.
CARRIED
- 190-09-25** Moved by Councillor Roth
That the Council of Village of Kitscoty approved the third and final reading of Community Standards Bylaw 2025-07 as presented.
CARRIED

5.5 RFD 111-2025; 53rd Avenue Lot Subdivision

191-09-25 Moved by Councillor Frank
That the Council of Village of Kitscoty approve the lot configuration and lot sizes as presented and proceed with Subdivision Application to the County of Vermilion River.
CARRIED

5.6 RFD 112-2025; 2026 ATCO Electric Franchise Fees

192-09-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty increase franchise fees for ATCO Electric from current rate of 10% to 15% rate for 2026 levy.
CARRIED

5.7 RFD 114-2025; Kitscoty Minor Ball Re: Kitscoty Ball Diamonds

193-09-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty accept as information with consideration of ball diamond rental rates for 2026 for future Council discussion.
CARRIED

5.8 RFD 115-2025; ATCO Gas Franchise Agreement 2025-2045 -ATCO Gas Franchise Agreement Bylaw 2055-11

194-09-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty approve second reading of ATCO Gas Franchise Agreement Bylaw 2025-11 as presented.
CARRIED

195-09-25 Moved by Councillor Barr
That the Council of Village of Kitscoty approve third and final reading of ATCO Gas Franchise Agreement Bylaw 2025-11 as presented.
CARRIED

5.9 RFD 116-2025; Emergency Services Bylaw 2022-03 Revised

196-09-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve first reading of Emergency Services Bylaw 2022-03 (Revised) as presented.
CARRIED

197-09-25 Moved by Councillor Roth
That the Council of the Village of Kitscoty approve second reading of Emergency Services Bylaw 2022-03 (Revised) as presented.
CARRIED

198-09-25 Moved by Councillor Barr
That the Council of Village of Kitscoty approve permission for third and final reading of Emergency Services Bylaw 2022-03 (Revised) as presented.
CARRIED

5.10 RFD 117-2025; Notice of Intent of Annexation from CVR

199-09-25

Moved by Mayor Bell

That the Council of the Village of Kitscoty accept the Notice of Intent to Annex Lands in the County of Vermilion River as presented and proceed with distribution to stakeholders with Municipal Planning Services (Edmonton) leading the annexation process as per signed agreement.

CARRIED

5.11 RFD 118-2025; ATCO GAS Franchise Fees for 2026

200-09-25

Moved by Councillor Miciak

That the Council of Village of Kitscoty leave the current franchise fee rate for ATCO Gas at 15% for 2026 levies.

CARRIED

5.12 RFD 119-2025; Land Use Bylaw Revision Consideration for Dwelling Units Allowed

201-09-25

Moved by Councillor Miciak

That the Council of Village of Kitscoty approved revision to Section 7.10 of the current Land Use Bylaw 2017-06 to allow more than 2 dwelling units on a lot to be consistent with other wording in the Bylaw.

CARRIED

5.13 RFD 120-2025 Emergency Water Repair for Fire Hydrant (49th Avenue)

202-09-25

Moved by Councillor Miciak

That the Council of Village of Kitscoty approve the repair and replacement of the fire hydrant on 49th Avenue with funding from reserves as an unbudgeted expense in the 2025 Operating Budget.

CARRIED

5.14 RFD 121-2025 Kitscoty Fire Department Silent Auction Donation

203-09-25

Moved by Mayor Bell

That the Council of Village of Kitscoty approve the donation to the Kitscoty Fire Department Steak Fry Fundraiser in the amount of \$250.00 with Administration to support

CARRIED

6. Financial Reports

6.1. Listing of Accounts Payable for Approval Cheques #5189 to #5221 Inclusive and Vouchers #2025167 to #2025197 Inclusive;

204-09-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty accept as information.

CARRIED



7. Information

- 8.1 CCBF Funding for 2025**
- 8.2 Metrix Group Audit Awarding 2025-2027**
- 8.3 PUL Lot 26 Resident Letter**
- 8.4 K & DCSC Council Meeting July 21**
- 8.5 CN Rail Safety Week**

205-09-25 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information.
CARRIED

8. REPORTS

8.1. CAO Report

206-09-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty receive for information the CAO report as presented.
CARRIED

8.2 Regional Water Operator Report

207-09-25 Moved by Councillor Frank
That the Council of the Village of Kitscoty receive for information the Regional Water Operator Report as presented.
CARRIED

8.3 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:

- Meeting with Assistant Deputy Minister of Transportation and Economic Corridors-Highway 897 and Highway 16 Overpass

8.3.2 Deputy Mayor Roth

Deputy Mayor Roth provided a report on the following:

- No Report

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:

- Arena Board

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:

- Waste Management Board Meeting

8.3.5 Councillor Miciak

Councillor Miciak provided a report on the following:

- No Report

9. CIRCULATION FILE

- 9.1 Current Account
- 9.2 Tax Trust Account
- 9.3 Investment Savings Account
- 9.4 Fire Department Reserve
- 9.5 Reserve Savings Account
- 9.6 46 St Savings Account
- 9.7 CCBF Funding Account
- 9.8 LGFF Funding Account
- 9.9 Cemetery Account

10. CLOSED SESSION

10.1. FOIP Section S. 24(1) Advice from Officials-Agreement for Release for Water Well Lease Road Reclamation

208-09-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 (1) of the Freedom of Information and Protection of Privacy Act at 8:28 PM with all members of Council in attendance.

CARRIED

209-09-25

Moved by Councillor Roth

That the Village of Kitscoty Council revert to the Regular session at 8:30 PM, with all members of Council in attendance.

CARRIED

Mayor Bell declared a brief recess at 8:32 pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 8:33 pm with all members of Council in attendance.

11. ADJOURNMENT

Mayor Bell adjourned the meeting at 8:34 PM.

The next Regular Meeting of Council will be held on at the Kitscoty Council Chambers September 15, 2025 at 6:30 p.m.



MAYOR

CHIEF ADMINISTRATIVE OFFICER