

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON JULY 21, 2025
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 6:30 P.M.**

PRESENT Mayor Joyce Bell
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Daryl Frank, Kevin Miciak
CAO Jason Olson

ABSENT

1. CALL TO ORDER

Mayor Bell called the meeting to order at 6:30 p.m.

2. AGENDA

164-07-25 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the July 21, 2025 Council Meeting
CARRIED

3. DELEGATION RFD 106-2025 ; Ivan Slack Kitscoty and District Community and Seniors Centre

Mr. Slack entered the meeting at 6:31 p.m. on behalf of the Kitscoty and District Community and Seniors Centre to discuss the following items:

1. Raising concrete sidewalk to alleviate flooding
2. Number of handicap stalls (painted on street-currently two stalls)
3. Real Property Survey of the parcel to establish lot corners

Council discussed the above items with Mr. Slack and will render decisions in writing to the President of the Kitscoty and District Community and Seniors Centre for their membership.

Mr. Slack exited the meeting at 6:47 p.m.

4. MINUTES

165-07-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on June 23, 2025, as presented.
CARRIED

5. NEW BUSINESS

5.1 RFD 098-2025; Financial Auditors Service Agreement

166-07-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve the proposal received from the Metrix Group as presented to be the Village of Kitscoty Financial Auditors for a three year term agreement.
CARRIED



5.2 RFD 099-2025; Public Works Vegetation on Plan 072-8292 Block 20 Lot 26 PUL

- 167-07-25** Moved by Councillor Miciak
That the Council of the Village of Kitscoty direct administration to contact all property owners along the PUL lot to notify them as this is Village property, no other planted vegetation will be allowed in the PUL as of today's date. The Village will clean up all debris and reclaim the walking trail to seeded grass for maintenance.
CARRIED

5.3 RFD 100-2025; Kitscoty Regional Park Update

- 168-07-25** Moved by Councillor Barr
That the Council of the Village of Kitscoty accept as information.
CARRIED

5.4 RFD 101-2025; Appeal of Bylaw Violation Tag #0017

- 169-07-25** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept as information.
CARRIED

5.6 RFD 103-2025; CN Safety Rail Week 2025

- 170-07-25** Moved by Councillor Frank
That the Council of the Village of Kitscoty declare the week of September 15, 2025 to September 21, 2025 CN RAIL SAFETY WEEK in the Village of Kitscoty.
CARRIED

5.7 RFD 104-2025; Accounting Services Assistance by BDO Canada

- 171-07-25** Moved by Councillor Frank
That the Council of the Village of Kitscoty approve the unbudgeted expense for accounting services for the 2025 Operating Budget for accounting services from BDO Canada as per agreement.

5.8 RFD 105-2025; BAR Engineering Development

- 172-07-25** Moved by Councillor Miciak
That the Council of the Village of Kitscoty approve the unbudgeted quote presented for services from BAR Engineering for the proposed 53rd Avenue Residential Development.
CARRIED

6. Financial Reports

- 6.1. Listing of Accounts Payable for Approval Cheques #5165 to #5188 Inclusive and Vouchers #2025134 to #2025161 Inclusive;**
6.2. Monthly Revenue and Expense Report to June 30, 2025

- 173-07-25** Moved by Mayor Bell
That the Council of the Village of Kitscoty accept as information
CARRIED



7. Information

- 7.1. Alberta HUB AGM draft Minutes June 25, 2025
- 7.2. Alberta HUB Board Minutes June 25, 2025
- 7.3. Village of Kitscoty – Annexation Discussion with Council – June 2025
- 7.4. Village of Kitscoty Regional Park Project Update July 15

174-07-25 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept as information
CARRIED

8. REPORTS

8.1. CAO Report

175-07-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty receive for information the CAO report as presented.
CARRIED

8.2 Regional Water Operator Report

176-07-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty receive for information the Regional Water Operator Report as presented.
CARRIED

8.3 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:

- No Report

8.3.2 Deputy Mayor Roth

Deputy Mayor Roth provided a report on the following:

- ACE Water 20 Anniversary Celebration

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:

- Kitscoty Ag. Society

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:

- Community Hall Board

8.3.5 Councillor Miciak

Councillor Miciak provided a report on the following:

- No Report

9. CIRCULATION FILE

- 9.1. Investment Savings Account
- 9.2. Tax Trust Account
- 9.3. Fire Department Reserve
- 9.4. Reserve Savings Account
- 9.5. CCBF Funding Account
- 9.6. 46 St Savings Account
- 9.7. Cemetery Account
- 9.8. LGFF Funding Account
- 9.9. Current Account

10. CLOSED SESSION

10.1. FOIP Section S. 17(1) Disclosure Harmful to Personal Privacy-Old Water Well Lease Agreement

- 177-07-25** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 17.1 of the Freedom of Information and Protection of Privacy Regulation at 8:20 p.m. with all members of Council in attendance.
CARRIED
- 178-07-25** Moved by Deputy Mayor Roth
That the Village of Kitscoty Council revert to the Regular session at 8:27 p.m. with all members of Council in attendance.
CARRIED

Mayor Bell declared a brief recess at 8:28 p.m. to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 8:29 p.m. with all members of Council in attendance.

11. BUSINESS ARISING FROM CLOSED SESSION

- 179-07-25** Moved by Mayor Bell
That the Council of the Village of Kitscoty direct Administration to obtain legal advice for the expiration of the lease agreement.
CARRIED



12. ADJOURNMENT

Mayor Bell adjourned the meeting at 8:32 p.m.

The next Regular Meeting of Council will be held on September 2, 2025, at the Kitscoty Council Chambers, at 6:30 p.m.


MAYOR


CHIEF ADMINISTRATIVE OFFICER



