

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON JUNE 2, 2025
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 6:30 P.M.**

PRESENT

Mayor Joyce Bell
Deputy Mayor Dennis Roth
Councillors: Geoff Barr
Absent: Daryl Frank, Kevin Miciak
CAO Jason Olson
Via Electronic for Municipal Planning Services-Brad MacDonald and Carley Weeks

1. CALL TO ORDER

Mayor Bell called the regular meeting to order at 6:30 PM.

2. PUBLIC HEARING FOR BYLAW 2025-12 AMENDMENT TO LAND USE BYLAW 2017-06

Mayor Bell called the Public Hearing to order at 6:31 PM with no members of the Public in attendance and/or via electronic attendance. Planners Report was read verbally by Carley Weeks from Municipal Planning Services. Council was presented with opportunity to ask questions regarding the proposed changes. No questions from Council, no feedback from outside agencies was received.

Mayor Bell declared the Public Hearing closed at 6:34 PM.

3. AGENDA

140-06-25

Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the June 2, 2025 Council Meeting Agenda as presented. With the following additions:
1. Item 6.5 and 6.6: Bylaw 2025-12 for Second and Third Readings
2. Item 6.7: Acknowledgement of Retirements at Buffalo Trails School Division

CARRIED

4. DELEGATION

Cpl. Brain Weisbrod Kitscoty RCMP Quarterly Report

Cpl. Brian Weisbrod from Kitscoty RCMP entered Council Chambers at 6:29 PM to present quarterly update from Kitscoty Detachment and discussion from Council.

Cpl. Weisbrod exited Council Chambers at 6:48 PM.

5. MINUTES

141-06-25

Moved by Councillor Barr
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on May 20, 2025, as presented.

CARRIED

6. NEW BUSINESS

6.1 RFD 086-2025; Policy AD0002 Village Owned Property Rentals

142-06-25 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve Policy AD0002 Village Owned Property Rentals as presented.
CARRIED

6.2 RFD 087-2025; Policy FE 0002 Corporate Credit Card Policy

143-06-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty approve Policy FE 0002 Corporate Credit Card Policy as presented.
CARRIED

6.3 RFD 088-2025; Policy FE 0003 Purchasing and Procurement

144-06-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty approve Policy FE 0003 Purchasing and Procurement Policy as presented.
CARRIED

6.4 RFD 089-2025; Policy FE 0004 Fire Department Capital Reserve Policy

145-06-25 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve Policy FE 0004 Fire Department Capital Reserve Policy as presented.
CARRIED

6.5 Bylaw 2025-12 for Second Reading after Public Hearing June 2, 2025

146-06-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty present Bylaw 2025-12 Land Use Bylaw Amendment for second reading.
CARRIED

6.6 Bylaw 2025-12 for Third Reading after Public Hearing June 2, 2025

147-06-25 Moved by Deputy Mayor Roth
That the Council of Village of Kitscoty present Bylaw 2025-12 Land Use Bylaw Amendment for third and final reading.
CARRIED

6.7 Acknowledgement of Retirements from Buffalo Trails School Division

148-06-25 Moved by Deputy Mayor Roth
That the Council of Village of Kitscoty approve the expenditure of two fifty dollar (\$50) gift cards to be presented to recognize retirements of Kitscoty Schools staff.
CARRIED



7. Financial Reports

- 7.1.** Listing of Accounts Payable for Approval Cheques #5141 to #5150 Inclusive and Vouchers # 2025099 to #2025111 Inclusive.

149-06-25

Moved by Mayor Bell

That the Council of the Village of Kitscoty accept as information

CARRIED

8. Information

8.1. Local Government Fiscal Framework (LGFF) Funding Letter

150-06-25

Moved by Deputy Mayor Bell

That the Council of the Village of Kitscoty accept as information

CARRIED

9. REPORTS

9.1. CAO Report

151-06-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty receive for information the CAO report as presented.

CARRIED

8.2 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:

- No Report

8.3.2 Deputy Mayor Roth

Deputy Mayor Roth provided a report on the following:

- No Report

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:

- Kitscoty 4-H Club Show and Sale

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:

- Absent

8.3.5 Councillor Miciak

Councillor Miciak provided a report on the following:

- Absent



9 ADJOURNMENT

Mayor Bell adjourned the meeting at 7:30 p.m.

The next Regular Meeting of Council will be held on June 23, 2025, at the Kitscoty Council Chambers, at 6:30 p.m.



MAYOR



CHIEF ADMINISTRATIVE OFFICER

