

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF KITSCOTY, ALBERTA  
HELD ON APRIL 7, 2025  
AT THE KITSCOTY COUNCIL CHAMBERS  
COMMENCING AT 6:30 P.M.**

**PRESENT**

Mayor Joyce Bell  
Deputy Mayor Dennis Roth  
Councillors: Geoff Barr, Daryl Frank, Kevin Miciak-entered meeting at 6:45 PM  
CAO Jason Olson  
Electronic Video-Jeff Alliston Metrix Group

**ABSENT**

**DELEGATES**

**1. CALL TO ORDER**

Mayor Bell called the meeting to order at 6:30 p.m.

**2. AGENDA**

**072-04-25**

Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty adopt the Council Meeting Agenda as presented.**  
**CARRIED**

**3. DELEGATION**

Mr. Jeff Alliston Metrix Group LLP-Draft 2024 Financial Statements  
Mr. Alliston joined the meeting at 6:30 PM to present the Village of Kitscoty 2024 Financial Statements  
Mr. Alliston exited meeting @ 6:50 PM.

**073-04-25**

Moved by Councillor Miciak  
**That the Council of the Village of Kitscoty approve the 2024 Audited Financial Statements as presented by the Metrix Group,**  
**CARRIED**

**4. MINUTES**

**074-04-25**

Moved by Councillor Frank  
**That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on March 17, 2025**  
**CARRIED**

**5. NEW BUSINESS**

**5.1 RFD 052-2025; Vehicle Replacement 2025 Capital Budget**

**075-04-25**

Moved by Mayor Bell  
**That the Council of the Village of Kitscoty approve the purchase of public works truck as presented to a maximum amount of \$65,000 with \$40,000 from 2025 Capital Budget as approved.**  
**CARRIED**



**5.2 RFD 055-2025; Annexation Estimates from Municipal Planning Services**

**076-04-25** Moved by Councillor Miciak  
**That the Council of the Village of Kitscoty direct Administration to proceed with land annexation as per cost estimate and work plan as presented by Municipal Planning Services.**  
**CARRIED**

**5.3 RFD 057-2025; School Foundation Tax Rates**

**077-04-25** Moved by Councillor Frank  
**That the Council of the Village of Kitscoty accept as information.**  
**CARRIED**

**5.4 RFD 058-2025; AB Munis Conference**

**078-04-25** Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty accept as information.**  
**CARRIED**

**5.5 RFD 060-2025; Operating Budget Presentation to Council**

**079-04-25** Moved by Councillor Miciak  
**That the Council of the Village of Kitscoty approve the 2025 Operating Budget with a 2% tax increase as presented.**  
**CARRIED**

**5.6 RFD 061-2025; Water and Sewer Connections Farmstead Market**

**080-04-25** Moved by Councillor Miciak  
**That the Council of the Village of Kitscoty approve expenditure if main line connection repairs/replacement are required for connecting both water and sewer service lines to addition at Farmstead Market**  
**CARRIED**

**5.7 RFD 062-2025; GST Filing Errors**

**081-04-25** Moved by Councillor Barr  
**That the Council of the Village of Kitscoty direct Administration to adjust the 2025 GST Filing to correct past years errors, which may trigger a GST review.**  
**CARRIED**

**5.8 RFD 063-2025; Kitscoty Fire Department Request for Funding**

**082-04-25** Moved by Councillor Frank  
**That the Council of the Village of Kitscoty give permission for the Kitscoty Fire Department to access the requested funds of \$68,172.50 including GST payable to PTO Fire Trucks (Wainwright) for Wildland Truck conversion.**  
**CARRIED**



## **5.9. RFD 064-2025; Canada Revenue Agency Electronic Access**

**083-04-25** Moved by Councillor Barr  
**That the Council of the Village of Kitscoty gives electronic access to the Village of Kitscoty Revenue Canada Account to Chief Administrative Officer, Mr. Jason Olson and access permission to Finance Officer, Ms. Melissa Hebert on behalf of the Village of Kitscoty.**  
**CARRIED**

## **6. Information**

**6.1 Kitscoty Library Board March 20, 2025**

**6.2 Mayor Bell to MLA Rowsell**

**6.3 ACE Newsletter March 2025**

**084-04-25** Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty accept as information.**  
**CARRIED**

## **7. Financial Reports**

**7.1. Listing of Accounts Payable for Approval Cheques #5090 to #5095 Inclusive and Vouchers #2025051 to #2025067 Inclusive;**

**085-04-25** Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty accept as information.**  
**CARRIED**

## **8. REPORTS**

### **8.1. CAO Report**

**086-04-25** Moved by Councillor Miciak  
**That the Council of the Village of Kitscoty receives for information the CAO report as presented.**  
**CARRIED**

### **8.2. Council Reports**

#### **8.2.1. Mayor Bell**

Mayor Bell provided a report on the following:

- Personnel Committee
- VRRRA

#### **8.2.2. Deputy Mayor Roth**

Deputy Mayor Roth provided a report on the following:

- Kitscoty Hall Board

#### **8.2.3. Councillor Barr**

Councillor Barr provided a report on the following:

- Kitscoty Ag Society



#### **8.2.4. Councillor Frank**

Councillor Frank provided a report on the following:

- Vermilion Waste Management

#### **8.2.5. Councillor Miciak**

Councillor Miciak provided a report on the following:

- Personnel Committee

### **9. CLOSED SESSION**

**9.1. FOIP Section 20(1)-Disclosure Harmful to Law Enforcement-Order to Remedy**

**9.2. FOIP Section 24(1)-Advice From Officials-Builders' Development Agreement**

**087-04-25**

Moved by Councillor Barr

**That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 20(1) and Section 24(1) of the Freedom of Information and Protection of Privacy Act at 8:22pm with all members of Council in attendance**

**CARRIED**

**088-04-25**

Moved by Deputy Mayor Roth

**That the Village of Kitscoty Council revert to the Regular session at 8:31pm, with all members of Council in attendance.**

**CARRIED**

Mayor Bell declared a brief recess at 8:33pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 8:34 pm with all members of Council in attendance.

### **10. BUSINESS ARISING FROM CLOSED SESSION**

**089-04-25**

Moved by Mayor Bell

**That the Council of the Village of Kitscoty upon review of the appeal letter received on March 31, 2025 from the property owners, confirm the Order to Remedy issued by Chief Administrative Officer to 5034-49 Avenue Kitscoty, Alberta, to comply with Village of Kitscoty Community Standards Bylaw 2017-10.**

**CARRIED**

**090-04-25**

Moved by Councillor Miciak

**That the Council of the Village of Kitscoty direct Administration to create a Developer Agreement for the remaining vacant lots in 47<sup>th</sup> Street Close, by the Village of Kitscoty for Council review and approval**

**CARRIED**



## 11. ADJOURNMENT

Mayor Bell adjourned the meeting at 8:36pm

The next Regular Meeting of Council will be held on at the Kitscoty Council Chambers on April 22, 2025 at 6:30pm..

MAYOR

CHIEF ADMINISTRATIVE OFFICER

