

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON March 17, 2025
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 6:30 P.M.**

PRESENT

Mayor Joyce Bell
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Daryl Frank, Kevin Miciak
CAO Jason Olson

ABSENT

1. CALL TO ORDER

Mayor Bell called the meeting to order at 6:29 p.m.

2. AGENDA

054-03-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty adopt the Council Meeting Agenda as presented.

CARRIED

3. MINUTES

055-03-25

Moved by Councillor Roth

That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on March 3, 2025 as presented.

CARRIED

4. BUSINESS ARISING

4.1 RFD 050-2025; Update to Water and Sewer Extensions

056-03-25

Moved by Mayor Bell

That the Council of the Village of Kitscoty to share the cost of providing municipal water and sewer connection lines to the property boundary of 5210 48 Avenue up to a total cost of \$35,000 to be funded from reserve funding.

CARRIED

5. NEW BUSINESS

5.1 RFD 041-2025; Provincial Priorities Act

057-03-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty accept as information.

CARRIED



5.2 RFD 043-2025; 2025-2030 Capital Budget

058-03-25 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept the 2025-2030 Capital Budget as presented, with the addition of the Kitscoty Regional Park Concession Building estimate for \$50,000 for renovations funded by reserve funding.
CARRIED

5.3 RFD 044-2025; LGFF Funding Levels

059-03-25 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept as information.
CARRIED

5.4 RFD 045-2025; Ritchie Brothers Auction Proceeds

060-03-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept as information.
CARRIED

5.5 RFD 046-2025; TCYHA AGM 2025

061-03-25 Moved by CAO Olson
That the Council of the Village of Kitscoty submit the proposed resolution provided by Councillor Roth.
CARRIED

5.6 RFD 047-2025; Kitscoty Library Appointment

062-03-25 Moved by Mayor Bell
That Jen Miller be approved for renewal to the Village of Kitscoty Library Board this 17th day of March 2025, for a one year term ending on the 6th day of March 2026.
CARRIED

5.7 RFD 048-2025; Animal Control Bylaw 2020-09 Revised 2025

063-03-25 Moved by Mayor Bell
That the Council of the Village of Kitscoty give first reading of Bylaw 2020-09 Revised as presented.
CARRIED

Moved by Councillor Miciak
That the Council of the Village of Kitscoty give second reading of Bylaw 2020-09 Revised as presented.
CARRIED

Moved by Councillor Barr
That the Council of the Village of Kitscoty give permission for third reading of Bylaw 2020-09 Revised as presented.
CARRIED



Moved by Councillor Frank
That the Council of the Village of Kitscoty give third and final reading of Bylaw 2020-09 Revised as presented.
CARRIED

5.8 RFD 049-2025; Returning Officer for 2025 Election

064-03-25 Moved by Councillor Roth
That the Council of the Village of Kitscoty Designate Ms. Melissa Hebert as Returning Officer with designate CAO Olson as deputy returning officer for the 2025 Village of Kitscoty Municipal Election.
CARRIED

5.9 RFD 051-2025; Alberta Emergency Management

065-03-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the Alberta Community Partnership Grant funding for the Regional Emergency Management Collective announcement as information.
CARRIED

6. Financial Report

6.1 Listing of Accounts Payable for Approval Cheques #5078 to #5089 Inclusive and Vouchers #2025040 to #2025050 Inclusive;

066-03-25 Moved By Councillor Roth
That the Council of the Village of Kitscoty accept financial report as information.
CARRIED

7. Information

7.1. Kitscoty Legion Insurance Policy 2/27/2025

067-03-25 Moved by Councillor Miciak
That the Council of the Village of Kitscoty accept as information.
CARRIED

8. REPORTS

8.1. CAO Report

068-03-25 Moved by Councillor Roth
That the Council of the Village of Kitscoty receives for information the CAO report as presented.
CARRIED

8.2 Regional Water Operator Report

069-03-25 Moved by Councillor Barr
That the Council of the Village of Kitscoty receive for information the Regional Water Operator Report as presented.
CARRIED



8.3 Council Reports

8.3.1 Mayor Bell

Mayor Bell provided a report on the following:

- No Report

8.3.2 Deputy Mayor Roth

Deputy Mayor Roth provided a report on the following:

- No Report

8.3.3 Councillor Barr

Councillor Barr provided a report on the following:

- Arena Board Meeting

8.3.4 Councillor Frank

Councillor Frank provided a report on the following:

- Hall Board Meeting

8.3.5 Councillor Miciak

Councillor Miciak provided a report on the following:

- No Report

9. CIRCULATION FILE

- 9.1 Tax Trust Account
- 9.2 Investment Savings Account
- 9.3 Fire Department Reserve
- 9.4 Cemetery Account
- 9.5 Reserve Savings Account
- 9.6 46th Street Savings Account
- 9.7 Current Account

10. CLOSED SESSION

**FOIP Section 24 (1) Advice From Officials – 2024 Financial Audit
FOIP Section 27-Privledged Information Legal-Bylaw Enforcement**

070-03-25

Moved by Councillor Barr

That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24 (1) and Section 27 of the Freedom of Information and Protection of Privacy Regulation at 8:00 pm with all members of Council in attendance.

CARRIED

071-03-25

Moved by Councillor Roth

That the Village of Kitscoty Council revert to the Regular session at 8:20 pm, with all members of Council in attendance.

CARRIED



Mayor Bell declared a brief recess at 8:21 pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 8:22 pm with all members of Council, (except Councillor), in attendance.

9 ADJOURNMENT

Mayor Bell adjourned the meeting at 8:23 p.m.

The next Regular Meeting of Council will be held on April 17, 2025 at the Kitscoty Council Chambers, at 6:30 p.m.

 

MAYOR



CHIEF ADMINISTRATIVE OFFICER