

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF KITSCOTY, ALBERTA  
HELD ON FEBRUARY 18<sup>th</sup>, 2025  
AT THE KITSCOTY COUNCIL CHAMBERS  
COMMENCING AT 6:30 P.M.**

**PRESENT** Mayor Joyce Bell  
Deputy Mayor Dennis Roth  
Councilors: Geoff Barr, Daryl Frank  
CAO Jason Olson

**ABSENT** Councilor Kevin Miciak

**1. CALL TO ORDER**

Mayor Bell called the meeting to order at 6:30 p.m.

**2. AGENDA**

**022-02-25**

Moved by Councilor Barr  
That the Council of the Village of Kitscoty adopt the February 3<sup>rd</sup>, 2025 Council Meeting Agenda as presented.  
**CARRIED**

**3. MINUTES**

**023-02-25**

Moved by Councilor Frank  
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on February 3<sup>rd</sup>, 2025 as presented.  
**CARRIED**

**4. NEW BUSINESS**

**4.1 RFD 018-2025 Kitscoty Library 2025 Budget**

**024-02-25**

Moved by Mayor Bell  
That the Council of the Village of Kitscoty approve the Kitscoty Library 2025 Budget and requisition in the amount of \$3416.00.

**CARRIED**

**4.2 RFD 019-2025 Water Meter Replacement Program**

**025-02-25**

Moved by Councilor Barr  
That the Council of the Village of Kitscoty approves the Water Meter Replacement Program over the next three years on a schedule determined by Administration. Purchases would be approximately 125 meters per year over three years funded by Municipal Reserves.

**CARRIED**



#### **4.3 RFD 020-2025 Tax Penalty Bylaw 2025-02**

**026-02-25**

Moved by Councillor Frank

**That the Council of the Village of Kitscoty give first reading to Bylaw 2025-02 as presented.**

**CARRIED**

Moved by Councillor Roth

**That the Council of the Village of Kitscoty give second reading to Bylaw 2025-02 as presented.**

**CARRIED**

Moved by Mayor Bell

**That the Council of the Village of Kitscoty give permission for third and final reading to Bylaw 2025-02 as presented.**

**CARRIED UNANIMOUSLY**

Moved by Councillor Barr

**That the Council of the Village of Kitscoty give third and final reading to Bylaw 2025-02 as presented.**

**CARRIED**

#### **4.4 RFD 021-2025 June 2025 Council Meetings**

**027-02-25**

Moved by Councilor Frank

**That the Council of the Village of Kitscoty move scheduled Council Meeting on June 16, 2025 to June 23, 2025.**

**CARRIED**

#### **4.5 RFD 022-2025 Water Plant Upgrade Tender Project**

**028-02-25**

Moved by Mayor Bell

**That the Council of the Village of Kitscoty table item for more information from Administration.**

**CARRIED**

#### **4.6 RFD 023-2025 Strategic Plan 2022-2032 Revised**

**029-02-25**

Moved by Councilor Roth

**That the Council of the Village of Kitscoty accept the revised 2022-2032 Strategic Plan presented.**

**CARRIED**

#### **4.7 RFD 024-2025 Short Borrowing Bylaw 2025-01**

**030-02-25**

Moved by Mayor Bell

**That the Council of the Village of Kitscoty give first reading to Bylaw 2025-01 as presented.**

**CARRIED**



Moved by Councillor Roth  
**That the Council of the Village of Kitscoty give second reading to Bylaw 2025-01 as presented.**

**CARRIED**

Moved by Mayor Bell  
**That the Council of the Village of Kitscoty give permission for third and final reading to Bylaw 2025-01 as presented.**

**CARRIED UNANIMOUSLY**

Moved by Councillor Barr  
**That the Council of the Village of Kitscoty give third and final reading to Bylaw 2025-01 as presented.**

**CARRIED**

**4.8 RFD 026-2025 Village Office Renovations**

031-02-25 Moved by Councilor Barr  
**That the Council of the Village of Kitscoty accept as information**  
**CARRIED**

**4.9 RFD 027-2025 Regional Emergency Management Update**

032-02-25 Moved by Councilor Frank  
**That the Council of the Village of Kitscoty accept as information**  
**CARRIED**

**5. Information**

- 5.1. Listing of Accounts Payable for Approval Cheques #5032 to #5049 Inclusive and Vouchers #202501 to #202516 Inclusive;
- 5.2. ACP Grant-Minister Approval Letter – County of Vermilion River
- 5.3. Community Future Forms
- 5.4. EC911 Draft Meeting Minutes 2024 (Fall) 1/8/2025

033-02-25 Moved by Councilor Roth  
**That the Council of the Village of Kitscoty accept the items numbered 5.1 through 5.4 as information.**  
**CARRIED**

**6. REPORTS**

**6.1 CAO Report**

034-02-25 Moved by Councilor Frank  
**That the Council of the Village of Kitscoty receives for information the CAO report as presented.**  
**CARRIED**



## **6.2 Regional Water Operator Report**

**035-02-25**

Moved by Councilor Barr

**That the Council of the Village of Kitscoty receive for information the Regional Water Operator Report as presented.**

**CARRIED**

## **7. Council Reports**

### **7.1 Mayor Bell**

Mayor Bell provided a report on the following:

- BTPS Letter
- Personnel Committee

### **7.2 Deputy Mayor Roth**

Deputy Mayor Roth provided a report on the following:

- No Report

### **8.2 Councillor Barr**

Councillor Barr provided a report on the following:

- Arena Board

### **8.3 Councillor Frank**

Councillor Frank provided a report on the following:

- Hall Board

### **8.5 Councillor Miciak**

Councillor Miciak provided a report on the following:

- Absent

## **8. CIRCULATION FILE**

### **8.1. Bank Statement**

## **9. CLOSED SESSION**

### **9.1. FOIP Section S. 24(1)**

**036-02-25**

Moved by Councilor Frank

**That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 18.1 (d) of the Freedom of Information and Protection of Privacy Regulation at 7:18pm with all members of Council, except Councillor Miciak), in attendance.**

**CARRIED**

**037-02-25**

Moved by Councilor Frank

**That the Village of Kitscoty Council revert to the Regular session at 7:41 pm, with all members of Council, (except Councillor Miciak), in attendance.**

**CARRIED**



Mayor Bell declared a brief recess at 7:43 pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 7:44 pm with all members of Council, (except Councillor Miciak), in attendance.

#### 10. ADJOURNMENT

Mayor Bell adjourned the meeting at 7:45 p.m.

The next Regular Meeting of Council will be held on March 3, 2025 at the Kitscoty Council Chambers, at 6:30 p.m.

 \_\_\_\_\_  
MAYOR

\_\_\_\_\_

\_\_\_\_\_

CHIEF ADMINISTRATIVE OFFICER