

**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE VILLAGE OF KITSCOTY, ALBERTA
HELD ON October 07, 2024
AT THE KITSCOTY COUNCIL CHAMBERS
COMMENCING AT 6:30 P.M.**

PRESENT Mayor Joyce Bell
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Daryl Frank
Finance Officer – Melissa Hebert

ABSENT

DELEGATES None present

1. CALL TO ORDER

Mayor Bell called the meeting to order at 6:30 p.m.

2. AGENDA

160-10-24 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the October 7, 2024 Council Meeting Agenda with the removal of Section 10.1 Circulation File AB Munis 2024 Resolution Book.
CARRIED

3. DELEGATION

Delegate Name – None in attendance

4. MINUTES

161-10-24 Moved by Councillor Barr
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on September 16, 2024 as presented.
CARRIED

5. BUSINESS ARISING

5.1. Bylaw Appeal Hearing Violation Tag #0013 RFD-092-2024

162-10-24 Moved by Councillor Fank
That the Council of the Village of Kitscoty table the discussion while we await further information.
CARRIED

6. NEW BUSINESS

6.1. Village of Kitscoty Library Nominations RFD 077-2024

163-10-24 Moved by Mayor Bell



That the Council of the Village of Kitscoty approve Heather Pynten for the Executive position of Chairperson for the Village of Kitscoty Library Board for a 1-year term ending Oct 7, 2025.

CARRIED

164-10-24

Moved by Councillor Barr

That the Council of the Village of Kitscoty approve Anne Gordon for the Executive position of Secretary for the Village of Kitscoty Library Board for a 1-year term ending Oct 7, 2025.

CARRIED

165-10-24

Moved by Councillor Frank

That the Council of the Village of Kitscoty approve Jen Miller for the Executive position of Treasurer for the Village of Kitscoty Library Board for a 1-year term ending Oct 7, 2025.

CARRIED

6.2. Regional Emergency Management ACP Grant Application RFD 090-2024

166-10-24

Moved by Councillor Frank

That the Council of the Village of Kitscoty accepts as information.

CARRIED

6.3. Regional Economic Development ACP Grant Application RFD 091-2024

167-10-24

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty agrees to proceeding with grant application of an Alberta Community Partnership Grant for Economic Development.

CARRIED

6.4 Water Meter Reading Hardware/Software RFD 093-2024

168-10-24

Moved by Mayor Bell

That the Council of the Village of Kitscoty approve the quote from Accu Flow Meter Service for hardware and software replacement for water meter reading to be funded from Water Reserves Account.

CARRIED

6.5 TFSA/RRSP Provider Change for Employee Savings Plans RFD 094-2024

169-10-24

Moved by Councillor Frank

That the Council of the Village of Kitscoty accept the proposal to move employee TFSA/RRSP Benefit Program to AB Munis Administration from our current provider.

CARRIED

7. FINANCIAL REPORTS

7.1 Revenue/Expense Report to Council for ending Sept 30, 2024

170-10-24

Moved by Councillor Barr

That the Council of the Village of Kitscoty.

CARRIED



8. INFORMATION

- 8.1. Listing of Accounts Payable Cheques #4916 to #41 Inclusive and Vouchers #202471 to #202473 Inclusive;
- 8.2. Northern Lights Library System Requisition for 2025 Levy;

171-10-24 Moved by Councillor Frank
That the Council of the Village of Kitscoty accept the items numbered 8.1 through 8.2 as information.
CARRIED

9. REPORTS

9.1. CAO Report

172-10-24 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty receive for information the CAO report as presented.
CARRIED

9.2. Council Reports

9.2.1. Mayor Bell

Mayor Bell provided a report on the following:

- AB Munis Conference;
- Meeting with Alberta Transportation; Construction and Maintenance Division;
- Minister McIvers Carbon Tax survey;

9.2.2. Deputy Mayor Roth

Deputy Mayor Roth provided a report on the following:

- ACE water meeting;
- LRHG meeting;

9.2.3. Councillor Barr

Councillor Barr provided a report on the following:

- Arena Board meeting;
- Ag Society – AGM upcoming Oct 23;

9.2.4. Councillor Frank

Councillor Frank provided a report on the following:

- V.R.R.A meeting;
- Waste management report

10. CIRCULATION FILE – Removed from Agenda

11. CLOSED SESSION

11.1. FOIP Section S. 17(1) Personnel

173-10-24 Moved by Councillor Barr
That the Council of the Village of Kitscoty convenes in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 18.1 (d) of the Freedom of Information and



Protection of Privacy Regulation at 7:37pm with all members of Council, (except Councillor Miciak), in attendance.

CARRIED

174-10-24

Moved by Deputy Mayor Roth

That the Village of Kitscoty Council revert to the Regular session at 7:40 pm, with all members of Council, (except Councillor Miciak), in attendance.

CARRIED

Mayor Bell declared a brief recess at 7:40 pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 7:44 pm with all members of Council, (except Councillor Miciak), in attendance.

12. BUSINESS ARISING FROM CLOSED SESSION

175-10-24

Moved by Councillor Frank

That the Council of the Village of Kitscoty approves Finance Officer Hebert to act as acting CAO in the interim.

CARRIED

13. ADJOURNMENT

Mayor Bell adjourned the meeting at 7:50 p.m.

The next Regular Meeting of Council will be held on October 21, 2024 at the Kitscoty Council Chambers, at 6:30 p.m.

