

**BYLAW NO. 01-2020  
VILLAGE OF KITSCOTY  
INCORPORATED IN THE PROVINCE OF ALBERTA**

**A BYLAW OF THE VILLAGE OF KITSCOTY TO ADOPT AN INTERMUNICIPAL DEVELOPMENT PLAN WITH THE COUNTY OF VERMILION RIVER**

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**WHEREAS**, pursuant to Section 631(1) of the Municipal Government Act, Revised Statutes of Alberta 2000, Chapter M-26, as amended (hereinafter referred to as "the Act"), provides that two or more Councils of municipalities that have common boundaries must, by each passing a bylaw, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

**AND WHEREAS**, the Village of Kitscoty and the County of Vermilion River have not previously adopted an Intermunicipal Development Plan;

**AND WHEREAS**, all municipalities are required to pass the Intermunicipal Development Plan as a result of amendments to Section 631 of the Municipal Government Act under Bill 21;

**NOW THEREFORE** the Council of the Village of Kitscoty, duly assembled, hereby enacts as follows:

***That the Intermunicipal Development Plan between the Village of Kitscoty and the County of Vermilion River, attached as Schedule A and forming part of this Bylaw, be hereby adopted.***

**Bylaw Title**

- 1) This Bylaw may be referred to as the "Intermunicipal Development Plan Bylaw" or "IDP Bylaw".

**Rules of Interpretation**

- 2) The headings in this Bylaw are for guidance purposes and convenience only.
- 3) Any reference to the provisions of a statute of Alberta is a reference to that statute as amended, from time to time.

**Severability**

- 4) Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.

## Enactment

- 5) This Bylaw shall come into force and effect when it has received third reading and has been duly signed by the Mayor and Chief Administrative Officer.

READ A FIRST TIME IN COUNCIL THIS 30 DAY OF JANUARY, 2020.

Daryl Frank  
Mayor

J. Williams  
Chief Administrative Officer

ADVERTISED in the MERIDIAN SOURCE on the 6<sup>TH</sup> day of FEBRUARY, 2020  
and the 13<sup>TH</sup> day of FEBRUARY, 2020.

PUBLIC HEARING held on this 18<sup>TH</sup> day of FEBRUARY, 2020.


READ A SECOND TIME IN COUNCIL THIS 16<sup>TH</sup> DAY OF MARCH, 2020.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 16<sup>TH</sup> DAY OF MARCH, 2020.

SIGNED AND PASSED this 16<sup>TH</sup> day of MARCH, 2020.

Daryl Frank  
Mayor

J. Williams  
Chief Administrative Officer



## Bylaw 01-2020 “Schedule A”



County of Vermilion River — Village of Kitscoty

# Intermunicipal Development Plan

Prepared by:



*"A sustainable, vibrant, and diversified community with opportunities for all".*



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## **PUBLISHING INFORMATION**

**TITLE:** COUNTY OF VERMILION RIVER — VILLAGE OF  
KITSCOTY INTERMUNICIPAL DEVELOPMENT PLAN

**AUTHORS:** COUNTY OF VERMILION RIVER PLANNING &  
DEVELOPMENT DEPARTMENT VILLAGE OF KITSCOTY

**STATUS:** ADOPTED BY VILLAGE OF KITSCOTY COUNCIL  
MARCH 16, 2020 BYLAW 01–2020  
  
ADOPTED BY COUNTY OF VERMILION RIVER COUNCIL  
MARCH 10, 2020 BYLAW 20–04

*1.1 Enabling Legislation*

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## **LIST OF COMMONLY USED ABBREVIATIONS**

“County” — County of Vermilion River

“Village” — Village of Kitscoty

“MGA” or “Act” — Municipal Government Act

“IDP” or “Plan” — Intermunicipal Development Plan

“ILC” — Intermunicipal Liaison Committee

“FLUC” — Future Land Use Concept

“NE” — North East

“SE” — South East

“Highway 16” — the Alberta, Canada, section of the Yellowhead Highway AB-16.

“Highway 897” — Alberta Provincial Highway No. 897



*1.1 Enabling Legislation*

## **PART 1.0 INTRODUCTION**

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### **1.1 Enabling Legislation**

Pursuant to Section 631 of the Municipal Government Act, as amended, regulating Intermunicipal Development Plans, which reads:

#### **Intermunicipal Development Plans**

**631(1)** Subject to subsections (2) and (3), 2 or more councils of municipalities that have common boundaries and that are not members of a growth region as defined in section 708.01 must, by each passing a bylaw in accordance with this Part or in accordance with sections 12 and 692, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

(2) Subsection (1) does not require municipalities to adopt an intermunicipal development plan with each other if they agree that they do not require one, but any of the municipalities may revoke its agreement at any time by giving written notice to the other or others, and where that notice is given the municipalities must comply with subsection (1) within one year from the date of the notice unless an exemption is ordered under subsection (3).

(3) The Minister may, by order, exempt one or more councils from the requirement to adopt an intermunicipal development plan, and the order may contain any terms and conditions that the Minister considers necessary.

(4) Municipalities that are required under subsection (1) to adopt an intermunicipal development plan must have an intermunicipal development plan providing for all of the matters referred to in subsection (8) in place by April 1, 2020.

(5) If 2 or more councils that are required to adopt an intermunicipal development plan under subsection (1) do not have an intermunicipal development plan in place by April 1, 2020 because they have been unable to agree on a plan, they must immediately notify the Minister and the Minister must, by order, refer the matter to the Municipal Government Board for its recommendations in accordance with Part 12.

(6) Where the Minister refers a matter to the Municipal Government Board under this section, Part 12 applies as if the matter had been referred to the Board under section 514(2).

*1.1 Enabling Legislation*

(7) Two or more councils of municipalities that are not otherwise required to adopt an intermunicipal development plan under subsection (1) may, by each passing a bylaw in accordance with this Part or in accordance with sections 12 and 692, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

(8) An intermunicipal development plan

(a) must address

- i. the future land use within the area,
- ii. the manner of and the proposals for future development in the area,
- iii. the provision of transportation systems for the area, either generally or specifically,
- iv. the co-ordination of intermunicipal programs relating to the physical, social and economic development of the area,
- v. environmental matters within the area, either generally or specifically, and
- vi. any other matter relating to the physical, social or economic development of the area that the councils consider necessary, and

(b) must include

- i. a procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan,
- ii. a procedure to be used, by one or more municipalities, to amend or repeal the plan, and
- iii. provisions relating to the administration of the plan.

### 1.1 Enabling Legislation

(9) Despite subsection (8), to the extent that a matter is dealt with in a framework under Part 17.2, the matter does not need to be included in an intermunicipal development plan.

(10) In creating an intermunicipal development plan, municipalities must negotiate in good faith.

Furthermore, the Municipal Government Act also states that:

622(1) Every statutory plan, land use bylaw and action undertaken pursuant to this Part [Part 17] by a municipality, municipal planning commission, subdivision authority, development authority or subdivision and development appeal board or the Municipal Government Board must be consistent with the land use policies established under subsection (2) and any former land use policy.

(4) Former land use policies do not apply in any planning region within the meaning of the Alberta Land Stewardship Act in respect of which there is an ALSA regional plan.

(5) In this section, “former land use policy” means a land use policy that was established under section 622 as it read before the coming into force of this subsection and that has not been rescinded under subsection (2).

The policies contained in this Intermunicipal Development Plan are consistent with Section 3.0 (Planning Cooperation) of the former Land Use Policies developed pursuant to section 622 of the Municipal Government Act. This IDP aligns with the Land Use Policies, Planning Cooperation goal, “To foster cooperation and coordination between neighbouring municipalities and between municipalities and provincial departments and other jurisdictions in addressing planning issues and in implementing plans and strategies.”

This Plan is also intended to prepare both municipalities for alignment of mutual land use goals and policies with future Regional Land Use Policies<sup>1</sup> and ALSA Regional Plans.<sup>2</sup>

The County of Vermilion River — Village of Kitscoty Intermunicipal Development Plan:

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<sup>1</sup> *Land Use Framework (2006)* “...intended to manage growth and to sustain our growing economy, but balance this with social and environmental goals” Page 2.

<sup>2</sup> *Regional plans are legislative instruments and, for the purposes of any other enactment, are considered to be regulations. S 13(2) [Alberta Land Stewardship Act](#) (current as of 2011)*

### *1.2 Guiding Principles of the Intermunicipal Development Plan*

- (a) Provides background information and context,
- (b) Explains the underlying variables and intent of the IDP concept,
- (c) Coordinates of land use, future growth patterns and opportunities between the municipalities,
- (d) Outlines specific policies that will guide all decision makers, and
- (e) Establishes implementation statements and directives, which will guide the two municipalities regarding the interpretation and application of process and policy content.

The Implementation policies direct proponents of development to undertake specific actions that are required to ensure the area develops as intended by the Plan and under an established decision making process. Pursuant to MGA s. 631(9), which indicates that if a matter is dealt with in an Intermunicipal Collaboration Framework, it does not need to be included in the IDP, such matters are incorporated by reference. The Appendices contain support information that is of benefit to applicants for development. The Appendices contain support information that is of benefit to applicants for development.

## **1.2 Guiding Principles of the Intermunicipal Development Plan**

- a) The Village and County agree that they shall ensure that the policies of this plan are implemented properly, reasonably, and fairly.
- b) The Village and County will honour the agreements reached and would seek clarification as needed about what has been decided and how an agreement will be carried out.
- c) The Village and the County will continue to collaborate to maximize development opportunities and support strong communities in a spirit of regional cooperation regarding matters of mutual interest.
- d) The Village and County will cooperate mutually, with Federal, Provincial, and other jurisdictions in addressing planning issues and in implementing plans and strategies, so that orderly and sustainable development can take place within and adjacent to the IDP area.
- e) The Village and County acknowledge the importance of respect, trust, and goodwill to prevail in all dealings and communications.



### 1.3 Referencing

## 1.3 Referencing

When referencing any part of the Intermunicipal Development Plan, users of the document (ILC (Technical & Steering Committees), approving authorities, municipal staff and applicants) ( can use the following format:

Part 1.0

Section 1.1

Sub-section 1.1.1

Paragraph (a)

Sub-paragraph i.

Item 1.

## 1.4 Definitions

### 1.4.1 Terms Defined

- (a) In order to assist in the interpretation of this Plan, definitions of all major terms used in the document are provided below:

**“Act”** means the Municipal Government Act, RSA 2000 as amended.

**“Adjacent Land(s)”** means land that abuts or is contiguous to the parcel of land that is being described and includes land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right-of-way, power line, railway, or similar feature; and any other land identified in a land use bylaw as adjacent for the purpose of notifications under the Act.

**“Adjacent Municipality”** means a municipality as established under the Municipal Government Act that shares one or more adjoining boundaries with another municipality and its contiguous lands; and land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right-of-way, power line, railway, or similar feature; and any other land identified in a land use bylaw as “adjacent” for the purpose of notifications under the Act.

**“Agreement”** means the Working Together Agreement between the County

#### 1.4 Definitions

of Vermilion River and the Villages of Kitscoty, Marwayne, Dewberry and Paradise Valley.

**“ALSA”** means the Alberta Land Stewardship Act.

**“Area Structure Plan (ASP)”** means a statutory plan in accordance with the Act for the purpose of providing a framework for subsequent subdivision and development of an area of land in a municipality. The Plan typically provides a design that integrates land uses with the requirements for suitable parcel densities, transportation patterns (roads), storm water drainage, fire protection, and other utilities across the entire Plan Area.

**“Conceptual Scheme”** means a non-statutory land use plan intended to serve as a basic guideline in order to evaluate a small subdivision or development in the context of the development for a larger area. The conceptual scheme may be required to address a number of matters, including but not limited to the following:

- (a) proposed land uses, building sites, density, and type of development;
- (b) terrain and soil conditions;
- (c) potential for flooding, erosion, or slumping of land;
- (d) natural vegetation, stands of trees, water bodies, and any special or unique natural features that may warrant protection, mitigation, or integration into site design;
- (e) existing and historic oil and gas facilities, and measures to mitigate any associated impacts;
- (f) proposed road access, roadways, and circulation systems;
- (g) proximity to municipal services, proposed connections thereto, and proposed method of servicing the development;
- (h) adequacy and suitability of the configuration, dimensions, spacing, and location of the proposed parcel(s);
- (i) proposed means of buffering to and from adjacent lands;
- (j) identification and form of municipal and/or environmental reserves;

#### 1.4 Definitions

(k) conformity with statutory plans, land use bylaw, and proposed land use district;

(l) any other matters a Subdivision Authority, in consultation with the corresponding municipal authority, considers to be necessary.

**“Council”** means the Council of the Village of Kitscoty and/or the Council of the County of Vermilion River in the Province of Alberta.

**“County”** means the County of Vermilion River in the Province of Alberta.

**“Country Residential Use”** is a land use designation where , the primary purpose of the land is for a dwelling or the establishment of a dwelling in a rural area compatible with the natural character of the terrain, generating a density of not more than 0.25 du/ac.

**“Discretionary Use”** means the use of land or a building in a land use district for which a development permit may be approved at the discretion of the Development Authority with or without conditions.

**“FUTURE LAND USE CONCEPT”** or **“FLUC”** means a graphical representation of the long-term vision for what the community wants to have happen; it is not a prediction. The FLUC illustrates the main ideas that will guide the planning and development for the duration of the IDP. Land use recommendations in the FLUC apply to new development, redevelopment, and enhancements for the occupation or use of land or structures for any human activity or any purpose the FLUC identifies within the IDP area.

**“Hazard Lands”** means lands that are unsafe for development in their natural state, such as floodplains and steep and unstable slopes; or lands that pose severe constraints on some types of development, such as aeolian surficial deposits (a deposit that forms as a result of the accumulation of wind-driven products of the weathering of solid bedrock or unconsolidated alluvial, lacustrine, marine, or other deposits) and permanent wetlands; and lands which may be prone to flooding, shoreline erosion, or slope instability hazards or any hazard that may result in life loss or injury, property damage, social, and economic disruption or environmental degradation, such as floodplain, floodway, and lands in proximity to water bodies and water courses with slopes greater than 10%.

#### 1.4 Definitions

**“IDP Area”** means the Intermunicipal Development Plan Area – the extension of land identified by Both Municipalities that encompass areas of importance and/or concern to which the policies of this document pertain.

**“ILC”** means the Intermunicipal Liaison Committee for the administration of the IDP as established under **Section 5.1** of this Intermunicipal Development Plan.

**“IDP”** means an Intermunicipal Development Plan - a statutory document between two or more municipalities, adopted by bylaw in accordance with section 631 of the Act, which is used by municipalities as a long-range planning tool to address land use matters. For the purpose of this document, the IDP means the County of Vermilion River and the Village of Kitscoty Intermunicipal Development Plan.

**“Joint Growth Study”** is a long-range planning tool designed to inform planning decisions by identifying growth directions (e.g., population, employment, land economics) and development trends (e.g., residential & non-residential, market analysis) within a study area.

**“Land Use Bylaw”** means the key tool used to regulate and control the use and development of all land and buildings in a municipality. For the purpose of this document, the Land Use Bylaw means the County of Vermilion River and the Village of Kitscoty Land Use Bylaw.

**“May”** is a discretionary term, meaning a choice is available, with no particular direction or guidance intended, and is dependent on the particular circumstances under consideration.

**“Mediation”** means the non-adversarial intervention between conflicting parties to promote understanding, consensus, and resolution on disputed item(s) or issue(s). It is an informal, confidential, and structured process to resolve disputes before they evolve into a heightened conflict, such as litigation.

**“Municipal Government Act (MGA)”** means the Municipal Government Act, as amended.

**“Municipalities (Both Municipalities)”** means the municipalities of the Village of Kitscoty and the County of Vermilion River in the Province of Alberta.



#### 1.4 Definitions

**“MDP”** means a Municipal Development Plan adopted by bylaw in accordance with section 632 of the Act and used by municipalities as a long-range planning instrument. For the purpose of this document, the MDP is the County of Vermilion River Municipal Development Plan and the Village of Kitscoty Municipal Development Plan.

**“Negotiation”** means the disclosure and discussion process between parties to promote understanding, consensus, and agreement on items and issues that are of concern to either party. An informal, confidential, and structured process also serves to identify potentially disputable items or issues between parties.

**“Non-Statutory Plan”** means a municipal planning document or conceptual scheme or conceptual plan that is endorsed or approved by resolution of Council, typically to guide future land use development or subdivision of a specified area within a municipality, but does not include a municipal development plan, area structure plan, or area redevelopment plan adopted under the Act.

**“Shall”** is an operative term that means the action(s) outlined is mandatory and therefore must be complied with, without discretion.

**“Should”** is a directive term that means that in order to achieve the Plan’s objectives, it is strongly advised that the action be taken.

**“Statutory Plan”** means an intermunicipal development plan, a municipal development plan, an area structure plan, or an area redevelopment plan, as per Part 17 of the Act, adopted by a municipality under Division 4 of the Act.

**“Surveillance Suite”** means a manufactured/modular dwelling or a seasonal residence, all without basement, used solely to accommodate a person or persons comprising a household, or employee, whose official function is to provide surveillance, maintenance, and/or security for a commercial or industrial development or developments provided for in this land use district. The dwelling shall form part of the development with which it is associated and clearly be a subordinate use of the lot on which it is located.

**“Village”** means the Village of Kitscoty in the Province of Alberta.

## 1.5 Background

### 1.4.2 Definitions Not Provided

- (a) For those terms not identified above, the definitions found in the Municipal Development Plan (MDP) or Land Use Bylaw (LUB) for Both Municipalities and the Act will apply.

## 1.5 Background

On April 1, 2018, the first of a series of amendments to the Act came into force. These amendments formed part of the legislation review process undertaken by the Provincial Government for the Province of Alberta. The character and nature of many of these amendments introduced a new paradigm for municipalities in the province in which they were forced to move from competition to collaboration. This unprecedented shift has the potential to change the nature of intermunicipal relationships in years to come.

As a result of this process, the requirements under the Act have been elevated for IDPs for all municipalities. Further to this, the introduction of ICFs serve as a mechanism to ensure the coordinated development of intermunicipal areas and the continued provision of services to residents through a more efficient use of municipal resources. Efficiency in providing services is a consequential consideration, especially for municipalities that have limited resources.

In light of these changes, the Councils and Administrations of the County of Vermilion River and the Villages of Kitscoty, Marwayne, Dewberry, and Paradise Valley began planning for the development of these plans and frameworks in January 2018. The commitment to develop further ongoing collaboration between the municipalities was ratified by the adoption of a Working Together Agreement in June 2018, which guided the process for the development of this plan and framework, which is formalized with the adoption of the IDPs and ICFs developed between the municipalities. Furthermore, in September 2018, the municipalities adopted the terms of reference for the Agreement. The terms of reference outline the structure, functions, and operations of the ILC, in accordance with the provisions and procedures under the Agreement, pursuant to the recommendations and requirements under the Act and regulations.

Simultaneously, the Villages of Kitscoty, Dewberry, Marwayne and Paradise Valley, along with the County, completed a Joint Growth Study as well as Intermunicipal Infrastructure Systems and Community Services Assessments focusing on the future IDP boundary areas.

### *1.6 Public Engagement*

These projects would serve as the foundation to influence the creation of the IDPs and associated ICFs between the municipalities.

Notwithstanding these efforts, collaboration is not a new topic for the Villages and the County. Throughout the years, the Villages and the County have engaged in several collaboration initiatives, some of them formalized in various ad hoc agreements. Going forward, those agreements, as well as any other forthcoming ones, will comprise the municipalities' ICFs supported by the land use policies within the IDPs that serve to manage current and future development and growth within the identified intermunicipal boundaries that make up the IDP areas for the Villages and the County.

## **1.6 Public Engagement**

In response to the new requirements, under the Act, the County and the Villages of Kitscoty, Marwayne, Dewberry and Paradise Valley hosted two open houses in January 2019, one in the Village of Marwayne and one in the Village of Kitscoty. The open houses provided an opportunity for interested residents and stakeholders to learn more about the provincial collaboration requirements, the work that the municipalities are undertaking to meet those requirements, and to ask any questions, or express any concerns/considerations about the requirements.

Residents and stakeholders of the five municipalities received information about the sessions via direct mail, and media advertisements placed in the Lloydminster Source, the Vermilion Standard and the Vermilion Voice throughout the month leading up to the sessions. In addition to the in-person sessions, an online survey/feedback form was created and circulated via social media.

The feedback received was used to inform intermunicipal collaboration matters between the municipalities such as the development of this IDP and the ICF.

## **1.7 Community Profile**

For many years, the Village has witnessed the local and regional advantage of its favourable setting. Kitscoty is strategically located at the main intersection of Yellowhead Highway #16 and Highway #897, and adjacent to the Canadian National (CN) Railway's secondary main line. Only two hours east of Edmonton and the Edmonton International Airport and only 20 kilometres from the City of Lloydminster and the Saskatchewan border, the Village has the potential to become a strong and effective regional service centre. With Highway #16 and Highway #897 connecting with regional, national, and international trading routes descending south to the U.S. border, the Village sits on two main transportation routes that

### *1.7 Community Profile*

host a number of vital supply chains to the region. The Eastern Alberta Trade Corridor (EATC) is the northern portion of the Ports to Plains Corridor extending from the Gulf of Mexico through the heartland of the United States and meeting with the Wild Horse and Coutts/Sweetgrass Ports of Entry into Alberta and the EATC. The regional, provincial, interprovincial, and international significance of these important transportation corridors has increased and will only intensify over time, providing the Village with a unique opportunity to enact an important role in the interprovincial and international context. The framework for this IDP is to provide a blueprint that will assist the Village of Kitscoty and the County of Vermilion River to plan in a sustainable way for what the future has in store for the IDP area.

Historically, Kitscoty has serviced a trading area stretching from Cold Lake in the north to the Battle River in the south. An immediate commuting radius of approximately a 40 km (see **Map 2**) represents an average travel time of 30 minutes where housing-employment exchange can take place for the Village. Kitscoty is located in a prime agricultural area which has much heavy oil activity, both of which provide employment opportunities for the residents of Kitscoty and surrounding area. The Village's local economy is based primarily on three key sectors: agriculture, the oil and gas industry, and support services. Kitscoty has a young population with 60% of its residents being under 40 years of age. The Village's population has exhibited a 1.9% average annual rate of growth over the past +10 years. Facilities and services located in the Village include elementary, junior and senior high schools, a library, community hall, recreation facilities (e.g., ball diamonds, curling club, hockey arena, park, and trails), post office, grocery store, gas station, fire hall and civic groups and associations. The number of businesses located in Kitscoty has generally recorded a consistent increase, until 2016 when the number of firms declined from 96 in 2015 to 73. This decline was primarily attributable to a significant drop in the number of businesses in the agriculture, forestry, fishing, and hunting industry category, which fell from 19 in 2015 to 4 in 2016. As of 2017, an estimated 74 businesses continue to be located in the Kitscoty area.

The Village can benefit from attracting additional investment, which is also dependent on as much certainty as can be offered. To take full advantage of its location and to attract those desired investments the Village of Kitscoty must be investment ready. Readiness, however, requires continued forward thinking and strategic action. In essence, readiness means forward planning in terms of land use, transportation, servicing, and community infrastructure. Readiness involves thinking through in advance what needs to be done, where and by whom the major investment in the local as well as regional context is to take place, which will need to convert into sustainable growth and development for existing and future generations.



### 1.8 IDP Framework

Building on the continued intermunicipal collaboration between the municipalities, the County and Village recognize the need for the IDP to:

- (a) Capture and reflect the changes in growth and development within the IDP Area;
- (b) Update relevant information and bylaws consequential to the area.
- (c) Identify a sustainable growth strategy.
- (d) Identify bylaws and policies to ensure that the region is truly development ready from a planning, transportation, and servicing perspective, both in the short and long term; and
- (e) Anticipate issues and potential difficulties, so that they do not become obstacles to continuous and sustainable growth.

## 1.8 IDP Framework

Section 638(1) of the Act requires that all statutory plans adopted pursuant to the Act be consistent with one another. In order to ensure consistency among the provisions of adopted plans and bylaws, this IDP consolidates all relevant aspects, and is in line with the Province's direction concerning the long-term access management for Highway 16. Ideally, it would be most desirable to have Alberta Transportation endorse this IDP.

As a result, this IDP reflects an added level of detail for increased clarity. The first of these was the determination of an IDP area boundary. The boundary provides a frame of reference to better assess the direction of development within a 30-year horizon, focusing on accommodating growth and expansion in a sustainable manner, encouraging development in desired areas, providing flexibility, and allowing for an increased variety of land uses and types of development to take place.

The application of a future land use concept to provide for detailed planning opportunities in the areas identified within the IDP boundary and will provide more definition and direction in moving forward as it related to planning and development opportunities for the Village and County.

## 1.9 Land Use Framework and Regional Planning

The Province of Alberta is pursuing the development of a series of regional plans as part of the Provincial Land Use Strategy. The County is within the North Saskatchewan Regional Plan (NSRP) which is currently under way. Regional plans will integrate the province's numerous policies and strategies to guide natural resource development, support economic

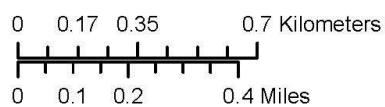
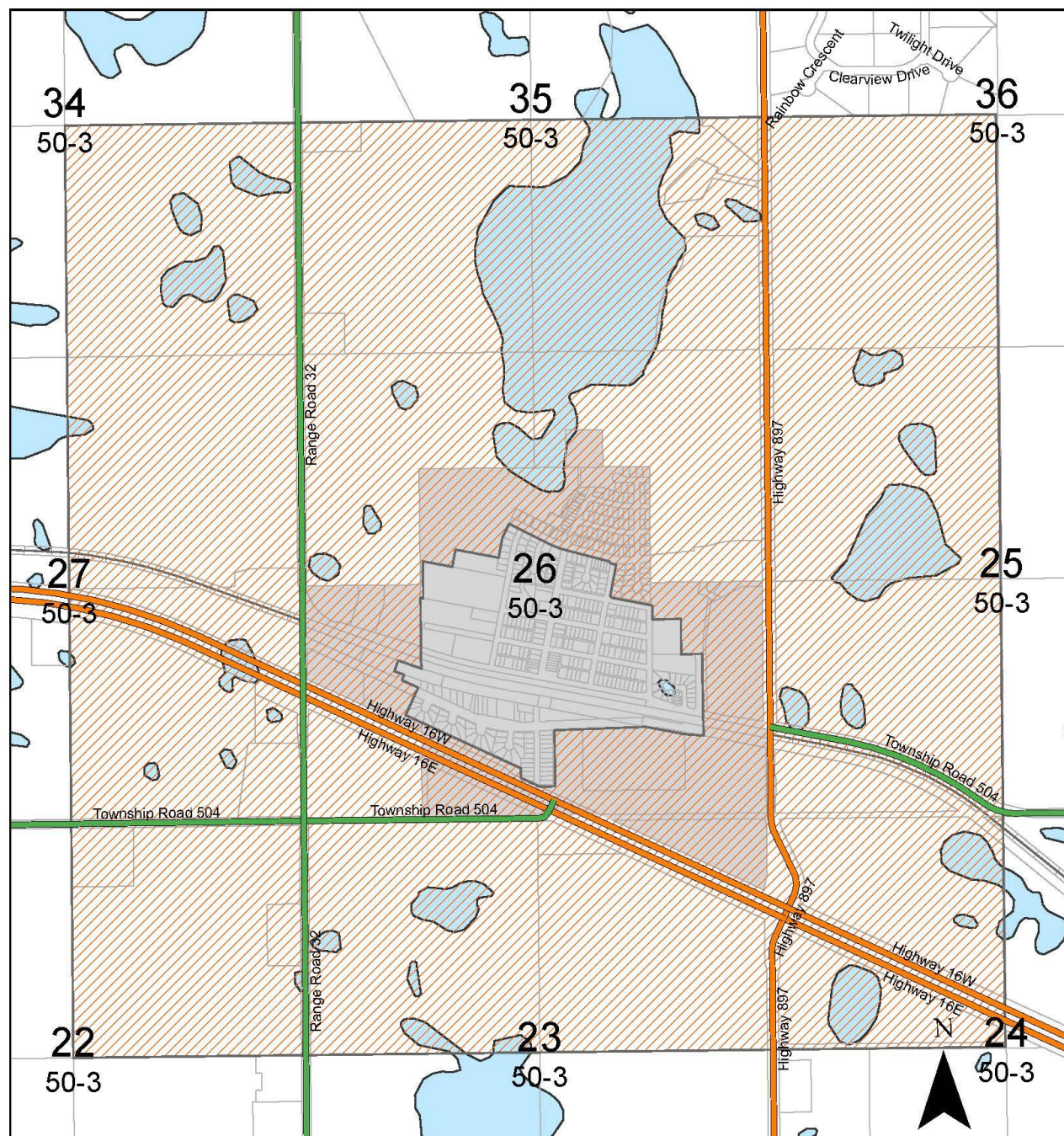
### *1.9 Land Use Framework and Regional Planning*

growth, guide development of municipalities, and protect the natural environment at the regional level. Furthermore, they will also provide the policy direction and clarity needed to help decision-makers at the local, provincial and federal, levels make decisions that collectively reflect and support regional needs and values.

- (a) The IDP will serve as the primary Village and County policy document in negotiations with the Province of Alberta in the development of a regional plan for the area.

## 1.9 Land Use Framework and Regional Planning

MAP 1. IDP AREA



### Village of Kitscoty IDP Area

- |                    |                         |
|--------------------|-------------------------|
| IDP Area           | Upgraded Local Road (1) |
| Parcels            | Kitscoty                |
| Water Bodies       | Railways                |
| <b>MainClass</b>   |                         |
| Provincial Highway |                         |

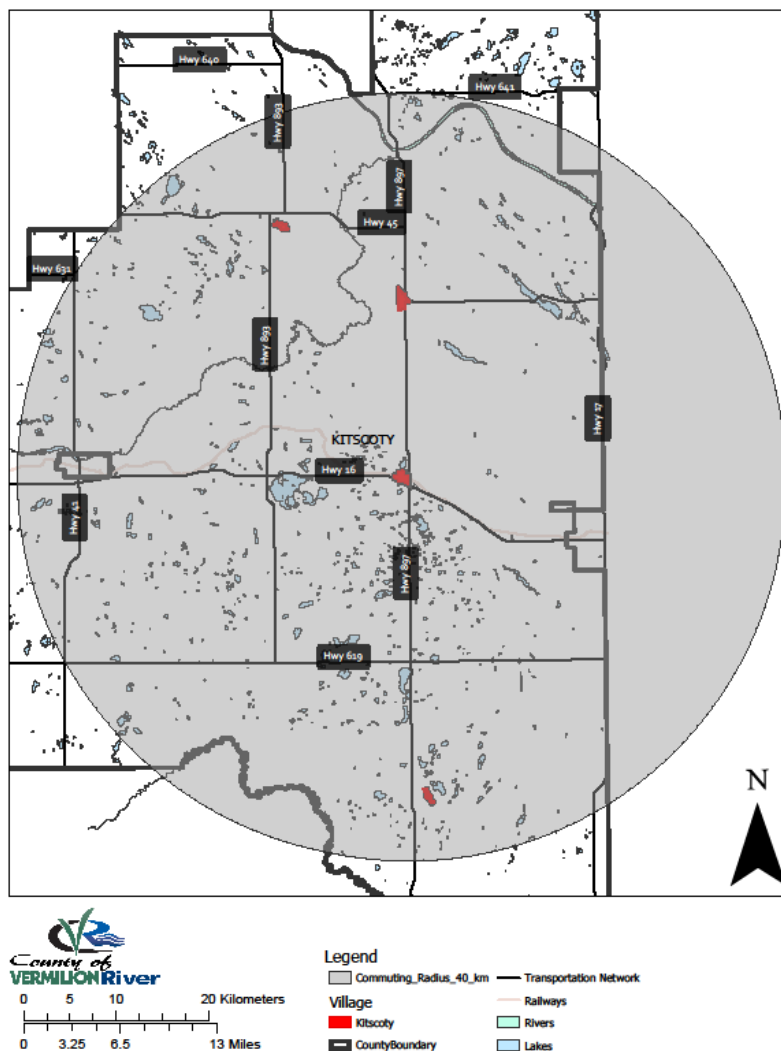


## 1.10 IDP Purpose

### 1.10 IDP Purpose

The purpose of the IDP is to establish a coordinated and cooperative framework for planning and managing land use, subdivision, development and servicing and addressing environmental matters in the IDP area over a 30-year horizon 2020–2050. The Village and County are committed to collaborating in order to attract economic interest, leverage development opportunities, establish consistency in land development, and facilitate intermunicipal communication. The future-oriented planning framework of the IDP contributes to leverage the area’s potential as a complete community within the larger County region.

**MAP 2. VILLAGE OF KITSCOTY 40 KM COMMUTING RADIUS**



### *1.11 Goals of the IDP*

## **1.11 Goals of the IDP**

The overall goals of the IDP are to:

- (a) Establish a land use concept that outlines the future land uses that may develop over a 30-year horizon within the boundary of the IDP area;
- (b) Serve as a tool for the municipalities to promote the IDP area characteristics that make it a desirable location for future development and economic activity;
- (c) Outline a framework for the more detailed implementation of land development, economic development, transportation systems, municipal infrastructure, and timing of development and servicing;
- (d) Maintain and enhance mutually beneficial policies and relationships between the two municipalities; and
- (e) Continue to develop and maintain open lines of communication to resolve problems and seize opportunities of mutual benefit.

## **1.12 Enactment**

As is the case with any municipal bylaw, the provisions of this IDP come into force at which time the County and Village Councils give third reading to the matching bylaws in accordance with Section 692 of the Act.

The procedure described in Section 692 of the Act applies to the adoption or amendment of any other statutory plan (e.g., ASP) or a LUB.

The provisions for the repeal, review, and amendment of this IDP are outlined in **Section 5.8**.

## 2.1 Area Characteristics

# PART 2.0 PLAN CONTEXT

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## 2.1 Area Characteristics

The IDP area comprises the land as shown in **Map 1**. The area constitutes approximately 643 hectares (~1,589 acres).

### 2.1.1 Topography

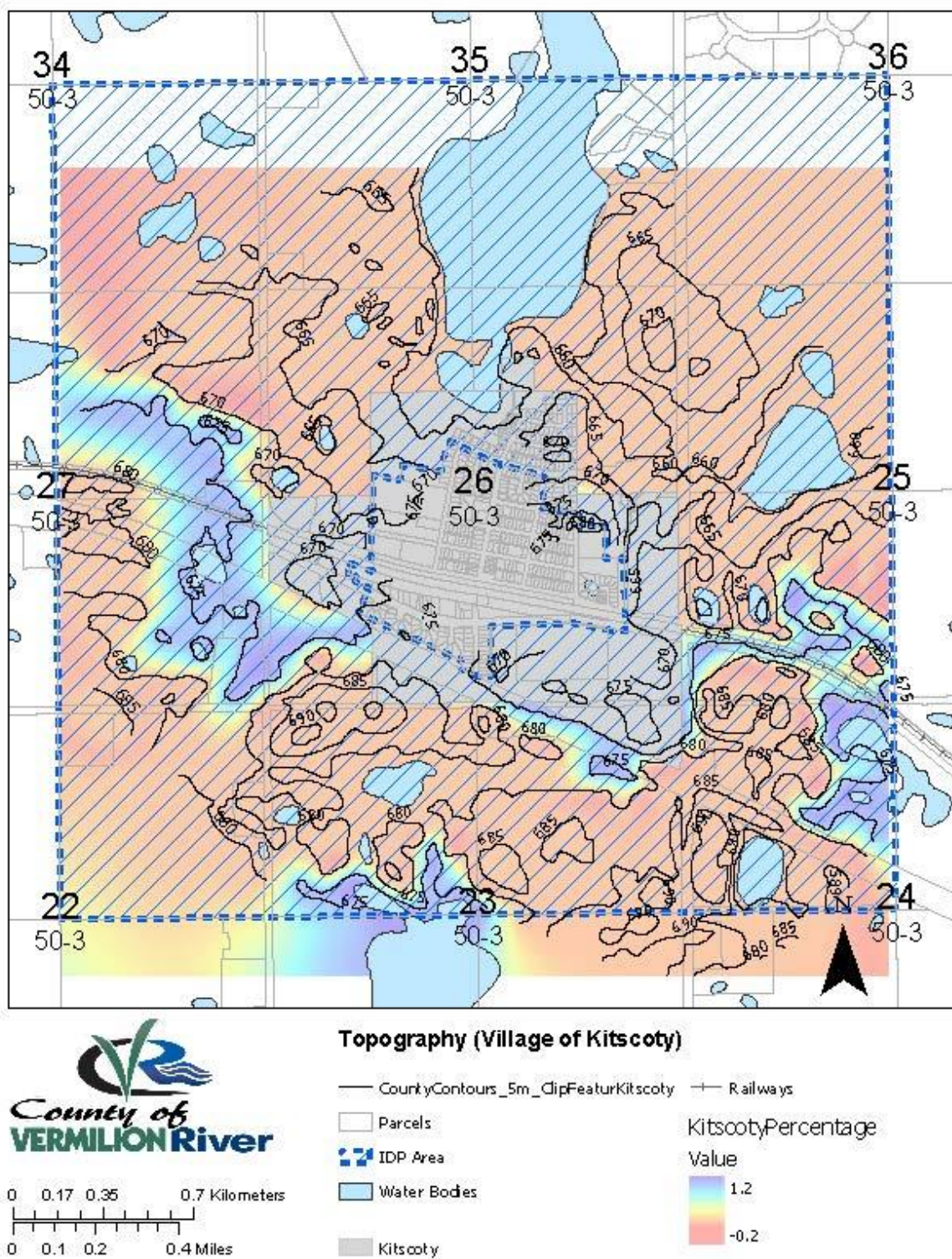
The topography in the plan area is an undulated landscape that varies from a high point southeast of Highway 16 (690 m) to low points at the north (660 m). The total relief is approximately 30 m (98 ft). Several other areas of rolling terrain create high points in the west part of the Plan area and shows up as an arc at the Highway 16 and 897 intersection and sweeps southeast along Highway 16 E.

### 2.1.2 Slope Analysis

Slope analysis of the terrain reveals a large portion of the plan area under 2% slope meaning that the lands are generally developable lands presenting few topographical constraints. The majority of the slopes 7% and over are located on the south of Highway 16, to the west and southeast areas of the Village boundary.

## 2.1 Area Characteristics

MAP 3. AREA TOPOGRAPHY



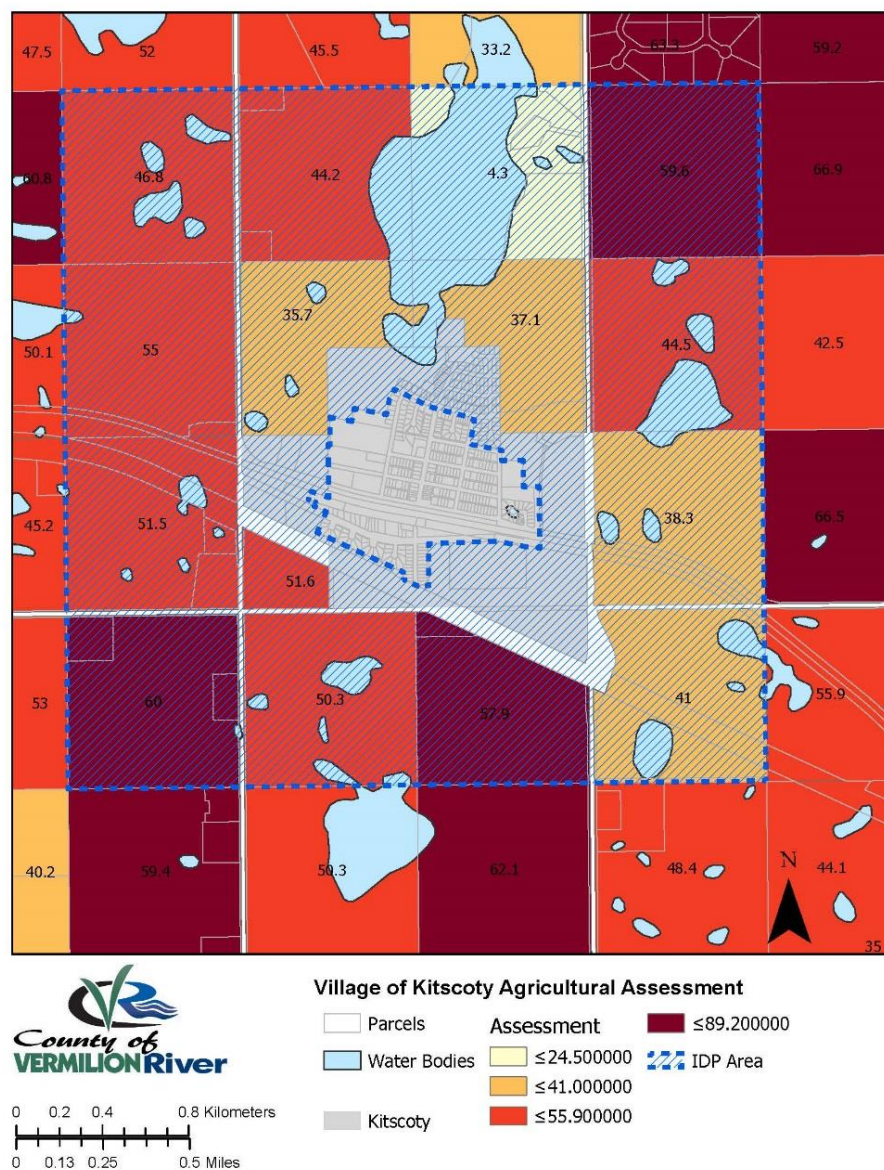


## 2.1 Area Characteristics

### 2.1.3 Agriculture Assessment

The preservation of productive agricultural land, wetland conservation, and sustainable low-impact development are some of the environmental matters municipalities must address within IDPs, as well as an underlining principle to guide planning and development within the IDP area. The agricultural land assessment performed per quarter section serves to identify those high-quality agricultural lands (i. e., 50% or higher) that might be most subject to conversion to non-agricultural uses.

MAP 4. AGRICULTURE ASSESSMENT



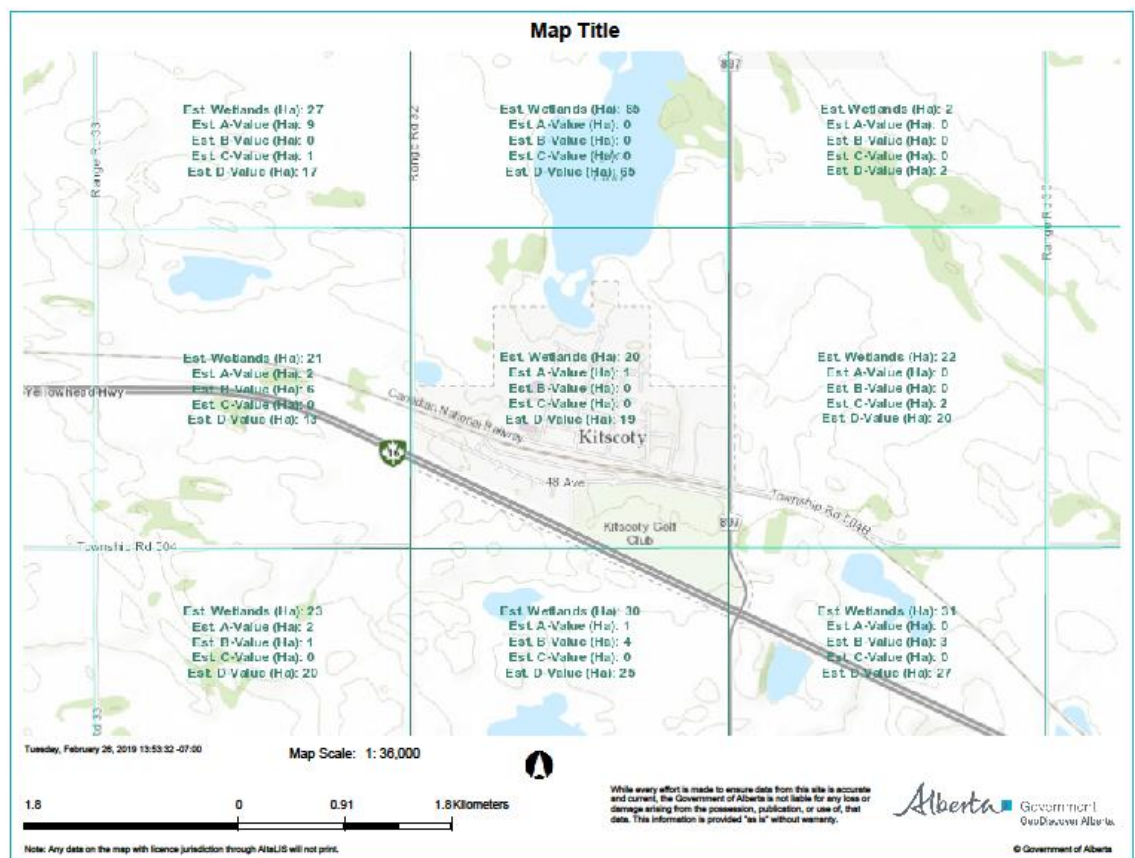


## 2.1 Area Characteristics

### 2.1.4 Water Bodies

The Act has expanded the purposes of municipalities to include the well-being of the environment among them. The Village has significant water bodies to the north and west, the most prominent of the being Tyler Lake to the North. The Village's MDP recognizes the limitations and potential of these features stating that, "there are few prevailing natural features such as rivers or topography to influence or affect growth. However, Tyler Lake could become an amenity for the enjoyment of residents and visitors alike."

**MAP 5. WETLAND ASSESSMENT**



## 2.1 Area Characteristics

TABLE 1.

**WETLAND CLASSES, FORMS AND TYPES IN THE ALBERTA WETLAND CLASSIFICATION SYSTEM.**  
**WETLAND CLASSIFICATION CODES FOR MAPPING USES ARE IN BRACKETS.**

CLASS	FORM	Types		
		Salinity	Water permanence <sup>1</sup>	Acidity-alkalinity
Bog [B]	Wooded, coniferous [Wc]	Freshwater [f]	--	Acidic [a]
	Shrubby [S] Graminoid [G]			
Fen [F]	Wooded, coniferous [Wc]	Freshwater [f]	--	Poor [p]
	Shrubby [S]	Freshwater [f]	--	Moderate-rich [mr]
	Graminoid [G]	Freshwater [f] to slightly brackish [sb]	--	Extreme-rich [er]
Marsh [M]	Graminoid [G]	Freshwater [f] to slightly brackish [sb]	Temporary [II]	--
		Freshwater [f] to moderately brackish [mb]	Seasonal [III]	--
		Freshwater [f] to brackish [b]	Semi-permanent [IV]	--
Shallow Open Water [W]	Submersed and/or floating aquatic vegetation [A] or bare [B]	Freshwater [f] to moderately brackish [mb]	Seasonal [III]	--
		Freshwater [f] to sub-saline [ss]	Semi-permanent [IV]	--
		Slightly brackish [sb] to sub-saline [ss]	Permanent [V]	--
	[A]	Saline [s]	Intermittent [VI]	--
Swamp [S]	Wooded, coniferous [Wc]	Freshwater [f] to slightly brackish [sb]	Temporary [II] 2	--
	Wooded, mixedwood [Wm]	freshwater (f) to slightly brackish [sb]	Seasonal [III] 2	--
	Wooded, deciduous [Wd]	moderately brackish [mb] to sub-saline [ss] 2	Seasonal [III] 2	--
	Shrubby [S]			

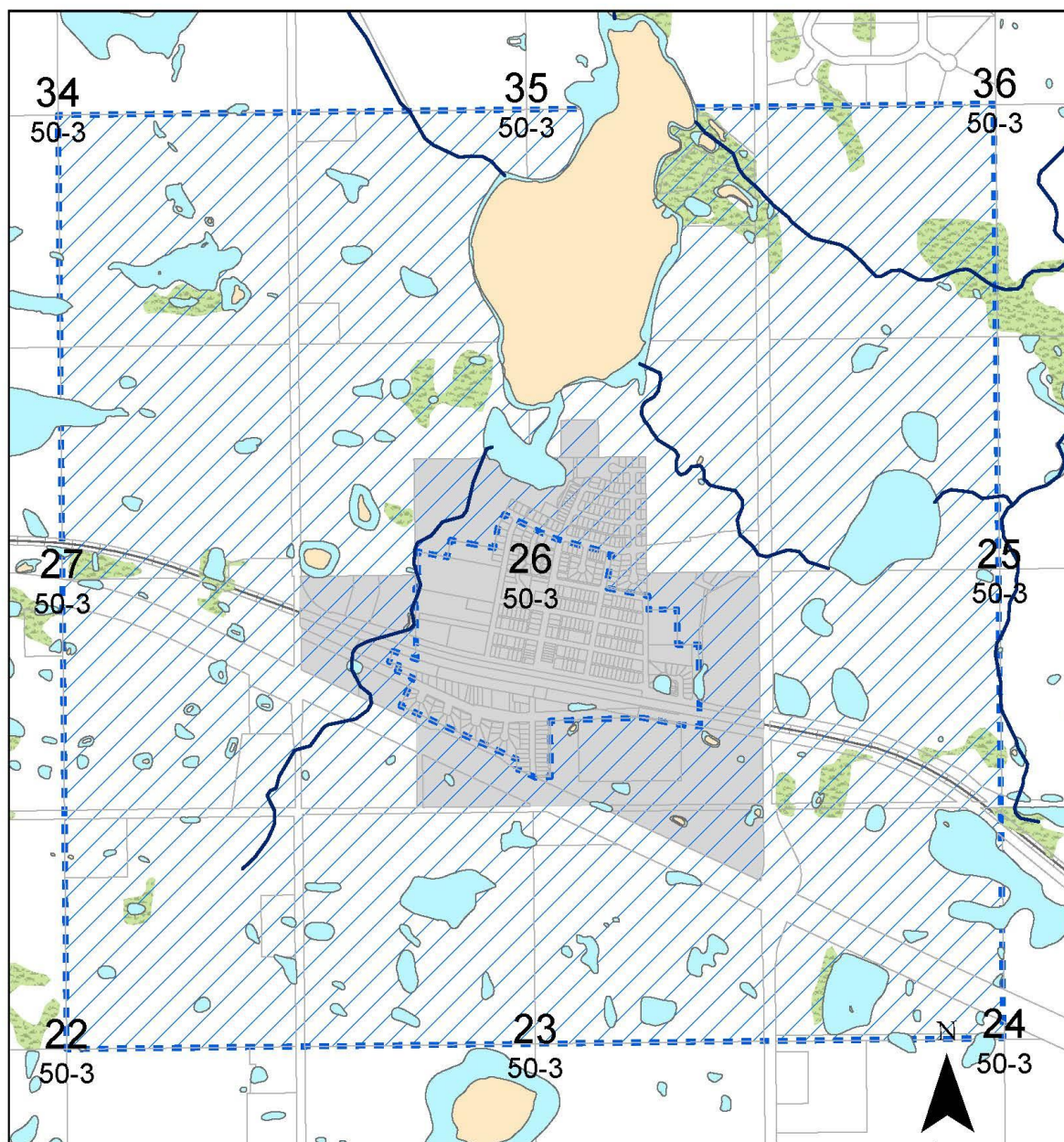
<sup>1</sup> Roman numerals are equivalent to wetland classes by Stewart and Kantrud (1971)

<sup>2</sup> Swamp types are not applicable to wooded swamps due to a lack of available information

[Source: Alberta Wetland Classification System (AWCS), 1 June 2015]

## 2.1 Area Characteristics

**MAP 6. HYDROGRAPHY**



0 0.17 0.35 0.7 Kilometers  
0 0.1 0.2 0.4 Miles

### Hydrography (Village of Kitscoty)

- |                        |            |            |
|------------------------|------------|------------|
| — Hydrography Contours | — Railways | Marsh      |
| □ Parcels              | ▤ IDP Area | Open Water |
| ■ Vegetation           | CWCS_Class | Swamp      |
| ■ Kitscoty             | ■ Bog      |            |
|                        | ■ Fen      |            |



## 2.2 Existing Human Features

## 2.2 Existing Human Features

The IDP area is largely undeveloped except for some country residential and non-residential (commercial) development, a cemetery, and the Village's lagoon site. A number of oil and gas wells are concentrated towards the south and southeast of the Plan area. Pipelines have most impact on the southwest of the Plan Area. The majority of the remaining land is cultivated or pasture.

### 2.2.1 Existing Land Uses

Each municipality has established the current land uses within the IDP area for lands located in their boundary. The Village and County LUBs will continue to guide existing and future development of lands in each municipality that are located in the IDP area following the principles and policies outlined in this IDP.

Most of the lands within the IDP boundary are County lands (see **Map 7**), except for the Parks and Recreation (PR) lands that contain the Village's cemetery. Land within the IDP area within the Village boundary are mostly designated as Urban Reserve (UR) and Community (P) under the Village's LUB (see **Map 10**) in addition to some Residential, Community, Institutional, and Industrial areas. The IDP serves to guide development in proximity to the Village to ensure its future integration with urban densities and uses.

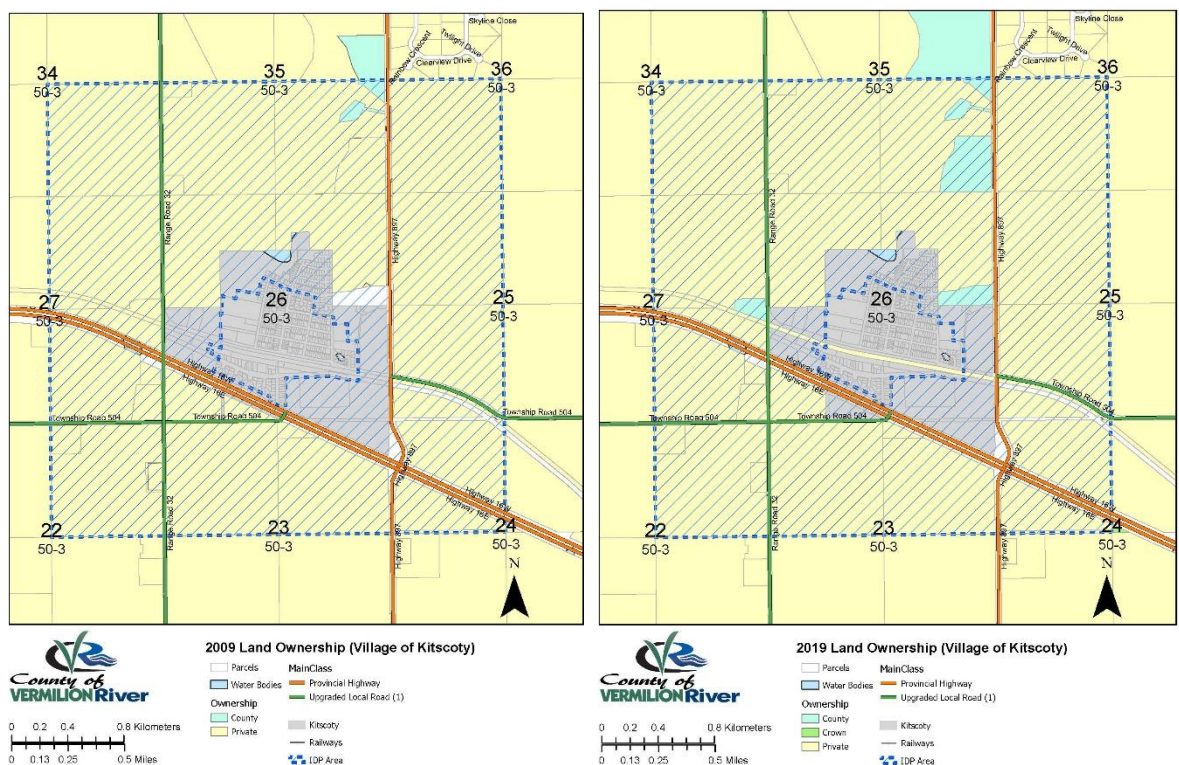
The vast majority of the land in the County north of Highway 16 is designated under the Agriculture (A) District with an Urban Growth (UG) Overlay to the north and a Highway Profile Area (HPA) Overlay along Highway 897. With the exception of portions of SE-35-50-3-W4M between the Tyler Lake and Highway 897, which are within the Landfill, Composting, and Waste (LC-W) District. Both the UG and HPA Overlay Districts provide for a variety of residential, industrial (light to medium), and highway commercial uses. The HPA Overlay District extends south of the intersection of Highway 897 and Highway 16. County lands south of Highway 16, within the IDP area, are in mostly in the Agriculture (A) District as well. There are also some pockets of development within the Country Residential Single-Lot (CR-S), Country Residential Agriculture (CR-A), Business and Services (B) Commercial – General (CG) districts.

## 2.2 Existing Human Features

### 2.2.2 Landownership patterns

Landownership has not experienced a significant change in the past 10 years. The most significant change in Landownership has been from private to County ownership; pertaining to lands abutting those of the County Yard (Map 7). Aside from this general pattern, there are few exceptions including the portion of 'municipally owned' lands (white) adjacent to Highway 897 at the north-east end of the Village boundary and a small portion outside of the south-east of the IDP boundary adjacent to Highway 16, which is now owned by the Crown. Nearly all parcels within the IDP boundary are unsubdivided quarter sections with the exception of several large acreages.

**MAP 7. LANDOWNERSHIP PATTERNS**



## 2.2 Existing Human Features

### 2.2.3 Existing municipal servicing

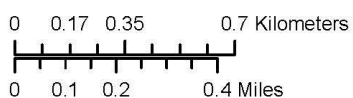
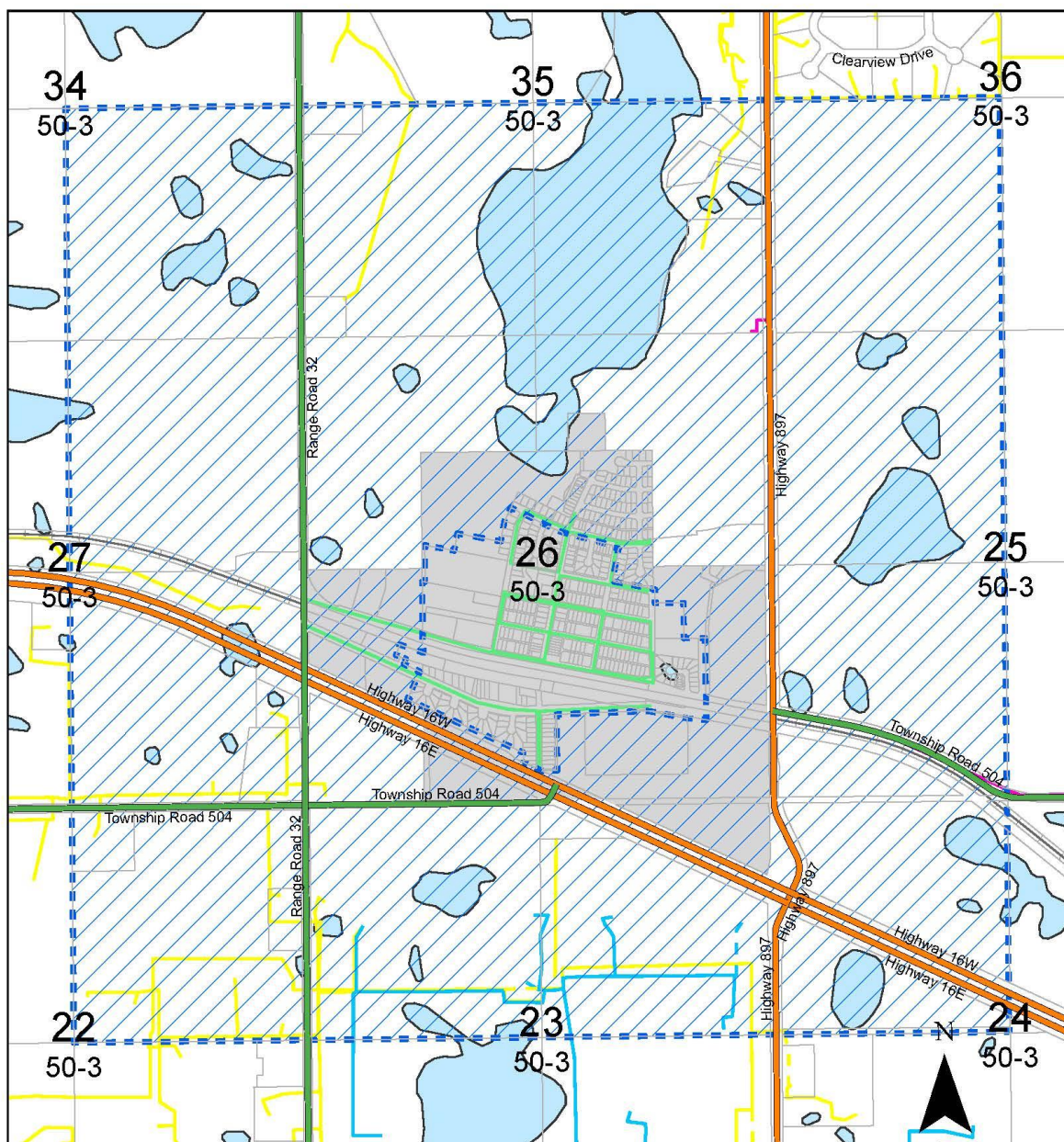
In 2005, Alberta Transportation completed a study for the Highway 16 corridor, the *Highway 16 Freeway Corridor Management Study, Jasper Park Boundary to Lloydminster* (FCMS) that provided recommendations for interchange locations along Highway 16 for the ultimate conversion of the highway to a freeway standard. This ultimate conversion means that access to and from Highway 16 will occur only at the recommended interchange locations; all other existing accesses will be removed. Although this conversion is considered on a long-term horizon of 30 or more years, closure of accesses and changes to the overall road network adjacent to Highway 16 will impact development along the Highway 16 corridor. To address the need to maintain access for existing development Alberta Transportation prepared in 2010 a staged, access management plan for Highway 16 (see Map 9). The *Highway 16 Access Management Plan* serves as a guide for assessing development proposals within the immediate area of Highway 16. Knowing the proposed access management road network, facilitates planning growth and expansion accordingly to take advantage of the future network.

Servicing with municipal services typically stops at the built-up portion of the Village with on-site water and sewer servicing on remaining occupied parcels. An inventory and further discussion on provision of services are contained in the Village of Kitscoty—County of Vermilion River Intermunicipal Collaboration Framework.



## 2.2 Existing Human Features

**MAP 8. EXISTING SERVICING**



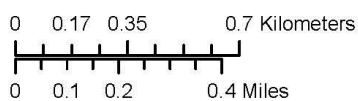
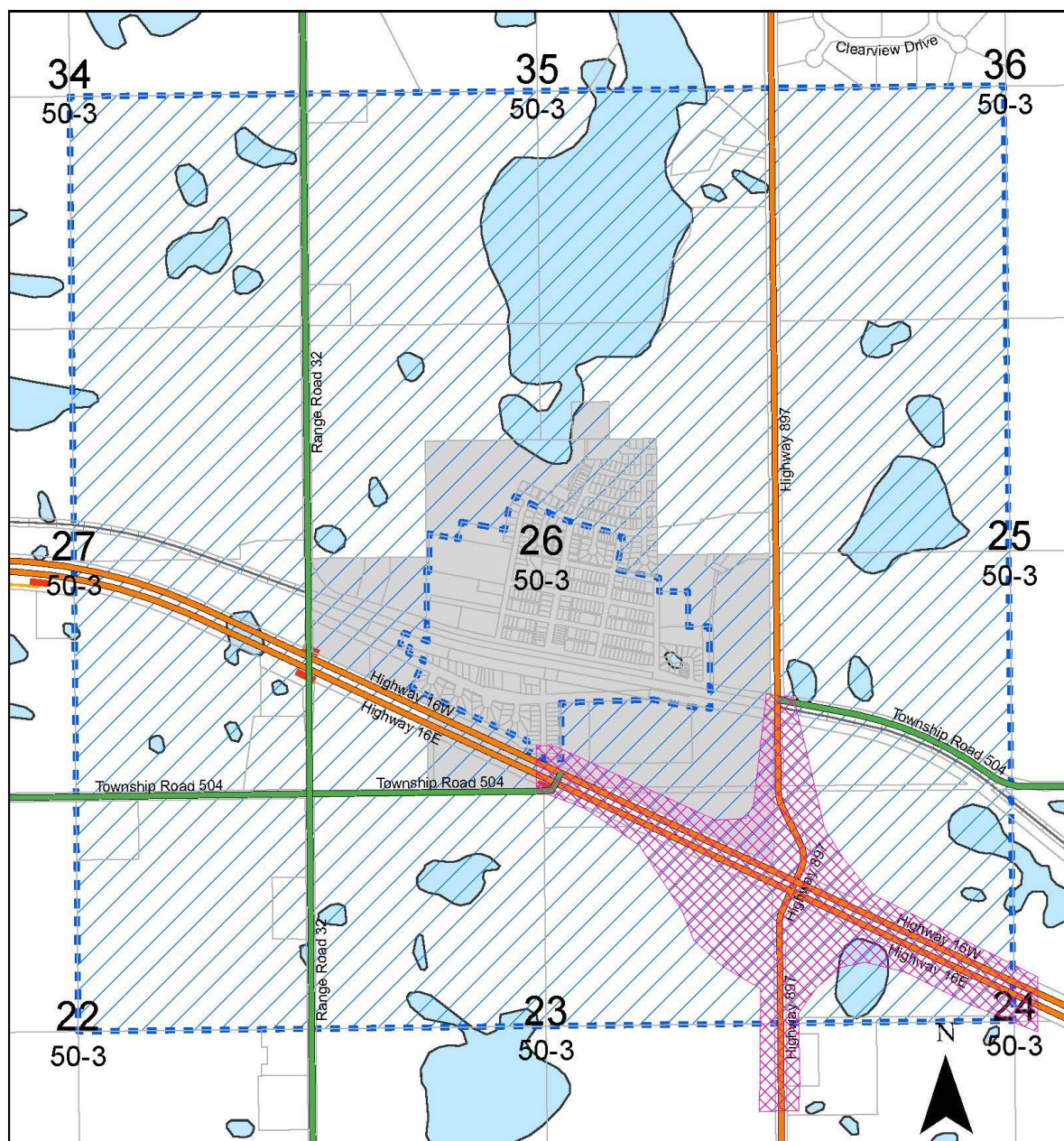
### Servicing (Village of Kitscoty)

Parcels	Water_Kitscoty	Upgraded Local Road (1)
<b>Material, Status</b>	Regional Water ACE 2017	Kitscoty
PE	Water Bodies	Railways
PE100	<b>MainClass</b>	IDP Area
Abandoned PE	Provincial Highway	
Abandoned PE100		



## 2.2 Existing Human Features

**MAP 9. HIGHWAY 16 ACCESS MANAGEMENT PLAN**



### Highway 16 Access Management Plan (Village of Kitscoty)

- |                                  |                         |
|----------------------------------|-------------------------|
| Parcels                          | <b>MainClass</b>        |
| Water Bodies                     | Provincial Highway      |
| <b>Highway 16 Access Control</b> | Upgraded Local Road (1) |
| Severed Road                     | Kitscoty                |
| Potential Upgrade                | Railways                |
| New Construction                 | IDP Area                |
| Highway Interchange              |                         |



## 2.3 Site Assessment

### 2.3 Site Assessment

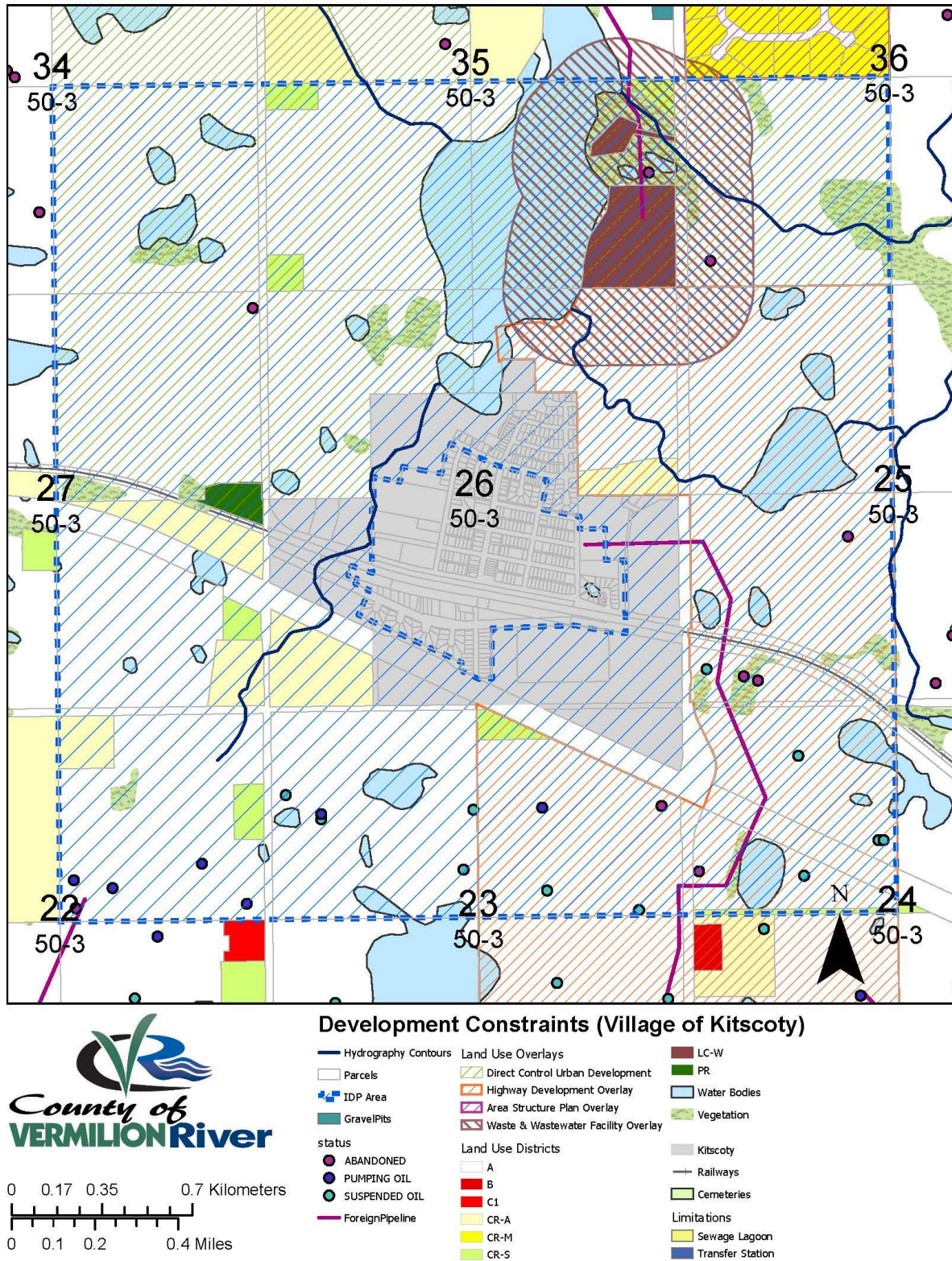
#### 2.3.1 Opportunities and Constraints.

Aside from some specific considerations, the IDP area is one suitable for development. A large number and extension of well sites and pipelines have the most significant impact in future subdivision and development of lands within the IDP area (see **Map 10**). These structures require established right-of-way and setbacks, which have a direct influence in the type of development that may be accommodated as well as potential road network connectivity. Additional constraints occur to the north-northeast with the presence of a major water body, Tyler Lake, and the required 300m setbacks for the lagoon facilities and the transfer station site present limitations for development (Subdivision and Development Regulation, Section 13). To the east in the Plan area, the Highway 897, pipes, wells, and water bodies directly affect the three quarter sections within the IDP area. The waterbodies and rolling topography of the landscape present constraints to development while they offer opportunities for views and recreation (see **Map 3**).

There are servicing opportunities for development that takes place within the IDP area (see **Map 11**). The County's Gas Utility is one of the main natural gas providers for residential locations in the region. There is future opportunity for connecting to water and sewer servicing for development located north of Highway 16 closer to west and northwest of the Village limits, which will follow the natural extension of Village servicing lines. Development, both residential and non-residential, which occurs south of Highway 16 and to the north-northeast, across Highway 897, will have on-site servicing for the time being. The **FLUC (Part 3.0)** provides a framework for addressing land use concerns with regard to joint planning matters within the IDP area.

## 2.3 Site Assessment

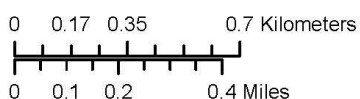
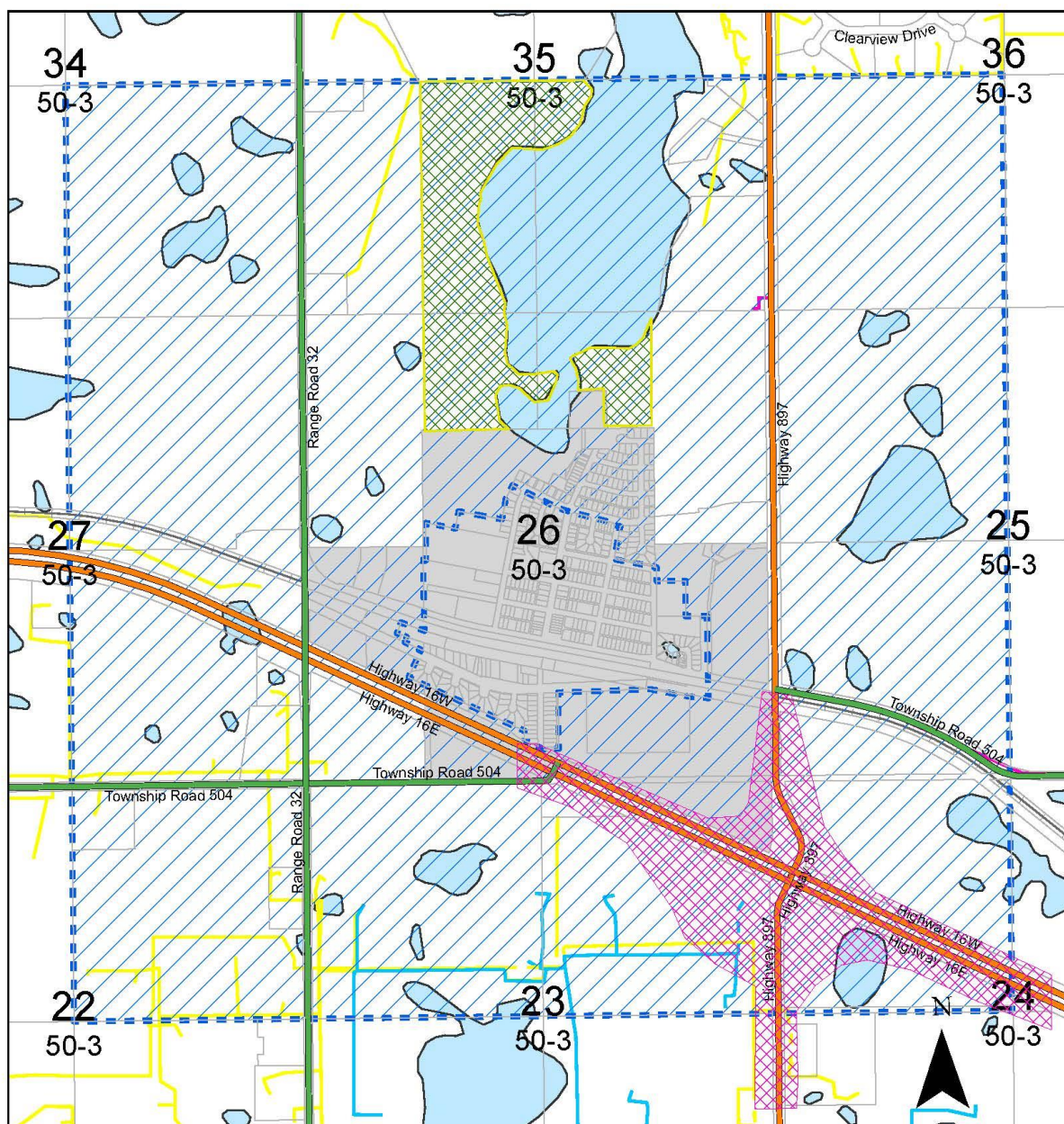
**MAP 10. DEVELOPMENT CONSTRAINTS**





## 2.3 Site Assessment

MAP 11. DEVELOPMENT OPPORTUNITIES



### Development Opportunities (Village of Kitscoty)

MainClass	Material, Status	Regional Water ACE 2017
Provincial Highway	PE	Water Bodies
Upgraded Local Road (1)	PE100	Kitscoty
Parcels	Abandoned PE	Railways
IDP Area	Abandoned PE100	
Recreation		
Highway Interchange		

### *3.1 How to Use this Section*

## **PART 3.0 FLUC**

---

### **3.1 How to Use this Section**

This section of the IDP provides the context and reasoning for the policies established in PART 4.0 LAND USE AND DEVELOPMENT policies. The FLUC (see Map 12) outlines the framework for land use(s), subdivision, and development for lands within the IDP area boundary, which may develop over a 30-year horizon. The general objectives and policies in this section assist the approving bodies in understanding the intended interpretation of the statements in PART 4.0 LAND USE AND DEVELOPMENT policies.

### **3.2 FLUC Objectives**

The FLUC objectives describe the shared vision of both municipalities for future development within the plan area in alignment with the overall goals of the IDP:

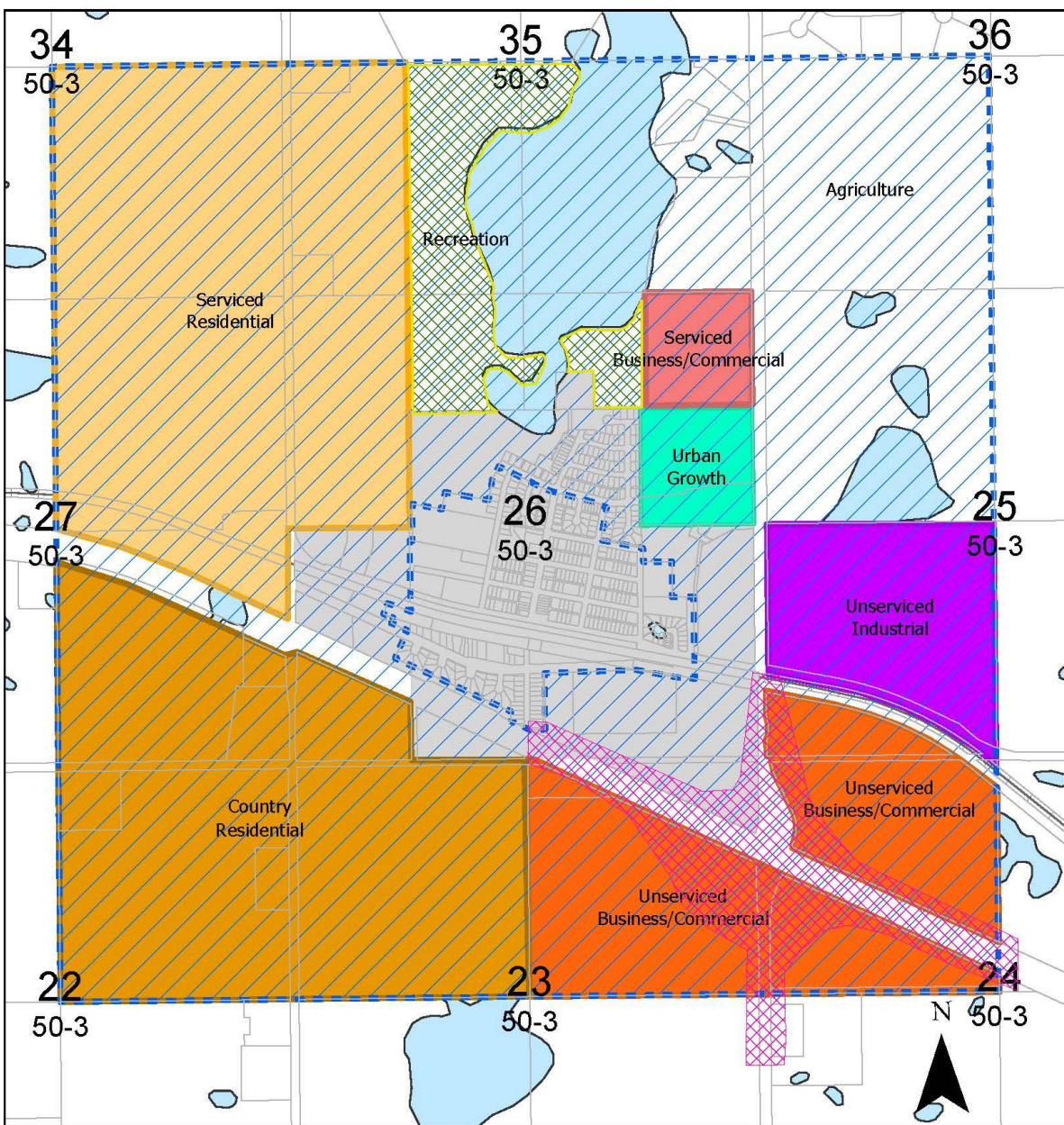
- 3.2.1 Establish a land use concept that outlines the future land uses that may develop over a 30-year horizon within the boundary of the IDP area;**
- 3.2.2 Promote the IDP area as a desirable location for future development and economic activity;**
- 3.2.3 Outline a framework for the more detailed implementation of land development, economic development, municipal infrastructure, and timing of development and servicing;**
- 3.2.4 Maintain and enhance mutually beneficial policies and relationships between the two municipalities; and**
- 3.2.5 Continue to develop and maintain open lines of communication to resolve problems and seize opportunities of mutual benefit.**

Taking into consideration the opportunities and constraints present within the IDP area (see **Map 10** and **Map 11**); the FLUC conveys the IDP's future land use goals. However, it is not intended to address land use at a site-specific level.



### 3.2 FLUC Objectives

MAP 12. FLUC



0 0.17 0.35 0.7 Kilometers  
0 0.1 0.2 0.4 Miles

#### Future Land Use Concept (Village of Kitscoty)

- |                              |                     |
|------------------------------|---------------------|
| Parcels                      | Unserved Industrial |
| IDP Area                     | Urban Growth        |
| Served Residential           | Water Bodies        |
| Served Business/Commercial   | Kitscoty            |
| Country Residential          | Railways            |
| Unserved Business/Commercial | Recreation          |
| Highway Interchange          |                     |

3.3 General Policies:

### 3.3 General Policies:

**3.3.1 Objective: Establish a land use concept that outlines the future land uses that may develop over a 30-year horizon within the boundary of the IDP area.**

**3.3.2 Policies**

- (a) Development is encouraged in areas of significantly reduced capability for crops thus preserving higher yielding lands for agricultural uses.
- (b) Provision is made for a broad mix of land uses throughout the IDP area with opportunities within both the Village and County.
- (c) The FLUC is not proscriptive in nature. For example, by showing an area as being generally intended for residential use, it does not preclude using a portion of the lands so designated for associated parks/schools, neighbourhood commercial (e.g., neighbourhood commercial, day care), etc.
- (d) The FLUC takes into account the Highway 16 access management Alberta Transportation determines for that area. It is important to note that Map 9 shows the upgrades associated with the Highway 16 interchange access recommended by Alberta Transportation.
- (e) Areas around Tyler Lake are identified for recreational uses that are compatible with the required setbacks from the lagoon and transfer station facilities.
- (f) Subdivision and development for lands located in the IDP area and within 800 m of a highway's right-of-way needs to be approved by Alberta Transportation. Note that no direct access to Highway 16 for this type of development is being proposed.
- (g) The Serviced Business/Commercial areas are designated to allow for mixed-use business/commercial development that is compatible with surrounding land uses.
- (h) The area of NE-26-50-3-4; LBP 2-A-0824794, along Highway 897, between the lagoon lands (LC-W District) and the Village, is designated for business/commercial uses allowed within distance from the required setbacks for the lagoon and transfer station facilities.

3.3 General Policies:

**3.3.3 Objective: Promote the IDP area as a desirable location for future development and economic activity.**

**3.3.4 Policies**

- (a) The Village of Kitscoty has the opportunity to provide services to development in proximity and within 20 minutes of travel time of other development within a 40 km radius, which is an attractive to the area (see **Map 2**). Therefore, the FLUC takes the view that land uses in adjacent to the Village boundary, should be part of a piped water and sewer scheme.
- (b) The value and recreational potential of natural areas within the IDP boundary may be negatively affected by inappropriate development. Therefore, both municipalities will cooperate to protect these areas for eventual incorporation into an open space system.
- (c) Both municipalities will cooperate to achieve the following open space objectives, consistent with the Provincial Land Use Policies, which support the protection of the natural environment, water, and historical resources:
  - i. To encourage the preservation of the natural and aesthetic quality of the natural environment and rural landscape.
  - ii. To facilitate the eventual establishment of continuous open space systems around Tyler Lake and other natural areas to attract activities and provide recreational opportunities as a stimulus to the local economy.

**3.3.5 Objective: Outline a framework for a more detailed implementation of land development, economic development, transportation systems, municipal infrastructure, and timing of development and servicing.**

**3.3.6 Policies**

- (a) In terms of development, identify serviced (piped water and sewer) and unserved type land uses (on-site water and on-site sanitary sewage disposal).
- (b) The FLUC does not preclude servicing areas that are more distant. However, it acknowledges that the costs to do so may prove inordinate

### 3.3 General Policies:

for most, and perhaps is best leveraged by intensive servicing users, such as those with commercial and industrial uses.

- (c) The investment by the Village in water supply and sanitary sewage treatment should be used to greatest advantage in the IDP area and kept in a concentrated location around the Village as is feasible.
- (d) Applications for redesignation, subdivision, or development should consider and incorporate/work within the provisions made in servicing and management plans effected within the area (e.g., growth, storm water, transportation, or similar).
- (e) Applications for redesignation, subdivision, or development should consider incorporating design requirements that ensure a high quality form of development.
- (f) Provisions of the Agricultural Operations Practices Act should apply to the mitigation of environmental and nuisance impacts of agricultural operations.
- (g) The lands affected by waste sites and sanitary sewage treatment facilities have been placed within the Landfill, Composting, and Waste (LC-W) District designation. Although mitigation is in place, when planning adjacent areas it is important to be mindful of the development setbacks from these existing facilities and any expansions thereof that may be required consistent with the Act's Subdivision and Development Regulation.

#### **3.3.7 Objective: Maintain and enhance mutually beneficial policies and relationships between the two municipalities.**

#### **3.3.8 Policies**

- (a) The Village and County will work collaboratively to identify appropriate lands, and implement policies, and regulations with respect to environmentally sensitive areas, riparian zones, and development buffers that can have a positive impact on the natural environment as well as provide healthy, outdoor-spaces within the IDP area for the passive and recreational enjoyment of residents and tourists.
- (b) The Village and County shall work together to ensure compatibility of land use interfaces and future growth patterns to monitor effectiveness of the IDP provisions and to update these accordingly.



*3.3 General Policies:*

**3.3.9 Objective: Continue to develop and maintain open lines of communication to resolve problems and seize opportunities of mutual benefit.**

**3.3.10 Policies**

- (a) Part 5.0 Implementation, specifically **Sections 5.4** and **5.7**, outline the guiding principles of communication and resolution of conflicts respectively.
- (b) Part 5.0 Implementation also contains the tenets utilized in implementing the policies contained in this IDP.

#### 4.1 How to Use this Section

## **PART 4.0 LAND USE AND DEVELOPMENT**

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### **4.1 How to Use this Section**

This section of the IDP provides the policies, which should be interpreted narrowly and used as a framework for working cooperatively, communicating, and making decisions in each municipality. Variances might be allowed only where specifically identified. The mapping included in the IDP may require further field measurements to verify any estimation discrepancies. **Map 12** is the primary reference map for this section.

#### **4.1.1 Land Use Policies**

- (a) Future subdivision and development shall be in accordance with the provisions of this IDP and **Map 12**. Major deviations to the IDP design and policies shall require an amendment to this Plan. Minor variances may be considered without an amendment to this Plan where the developer can demonstrate, to the satisfaction of the ILC, Subdivision Authority, or Development Authority as the case may be that the reconfiguration of parcels and road design would maintain the overall intent of the IDP policies (see **Section 5.6**).
- (b) Existing uses, which may be viewed as incompatible with the FLUC designated uses (Map 12), may remain on an “as is” basis pursuant to the non-conforming use provisions of the Act, section 643. Redevelopment of the lands shall be consistent with the policies contained in this IDP and in conformity with the provisions of the Village or County LUB, depending on location, unless at the time of redevelopment, the land is required for urban growth and/or extension of urban services, in accordance with the provisions of **Section 5.6**.
- (c) The Village and County shall amend their respective MDPs, LUBs, and statutory documents, as required, to be consistent with the policies and provisions of the IDP.
- (d) Land use(s), subdivision, and development within the IDP area, south of Highway 16 shall accommodate unserviced development. In the same way, Land use(s), subdivision, and development within the IDP area north of Highway 16, north and west of the Village boundary, shall accommodate serviced development. Land use(s), subdivision, and development within the IDP area along Highway 897 may accommodate serviced development, wherever possible.

#### 4.1 How to Use this Section

- (e) Regulation and approval of confined feeding operations (CFOs) rests with the Natural Resources Conservation Board (NRCB). Prior to making its decision, the NRCB is to review local plans and request comments from the affected municipalities. In responding to the NRCB, the ILC, Village, and County, shall convey that they do not support any new or the expansion of any existing CFOs or manure storage facilities within the IDP area requiring an approval, authorization, or registration under the Agricultural Operation Practices Act, and amendments thereto.
- (f) The Village and County have limited capacity to control the development and life span of oil/gas wells within the IDP area. As a result, the future ability of the Village and County to approve contiguous and orderly development is significantly affected by the presence of existing and future oil/gas leases. Therefore, the Village and County will work with oil and gas interests and landowners to identify well-site development and production schedules compatible with land use designations within the IDP area. In working with oil and gas interests and Landowners, the Village and County will strongly recommend that the following siting/development principles be followed:
  - i. wells should be clustered whenever possible;
  - ii. flow lining to a common location for multiple wells should be utilized whenever possible;
  - iii. to every extent possible, clustered well sites should be located next to public utility lots, storm water lakes, and future municipal reserves, including parks;
  - iv. road accesses to clustered wells should be combined wherever possible and access routes utilized should be made to fit existing and identified future roadways whenever possible;
  - v. operating conditions of well/battery sites should be adjusted as follows:
    - 1. flow lining to battery site outside the urbanized area /urban growth area should be utilized,
    - 2. fluids should be hauled, tanks should be vacuumed/cleaned, and servicing/maintenance should take place during regular daytime hours;

#### 4.2 Agricultural Policies

3. storage tank temperature should be kept at a level such that associated impacts, particularly odour, are minimized to the fullest extent possible;
  4. portable generators should not be used to provide power; and
  5. every effort needs to be made, using whatever measures required, to minimize odours, noise, dust, vibration, and any other negative impacts.
- (g) Subdivision applicants will be required to dedicate the full amount of municipal reserve owing in the forms provided for in the Act. In the case of the lands within the Country Residential designation on Map 12, all municipal reserve owing shall be taken by the Village and the County in the form of a deferred reserve caveat to protect for future urban municipal reserve needs. The Village and County will consider establishing a jointly administered cash-in-lieu of municipal reserve fund into which reserve proceeds would be placed for the purposes of assembling and developing regional recreational land and facilities within the IDP area. This would not only serve the recreational needs of residents in the area, but could also be used to attract sporting, recreational, and cultural events as a stimulus to the local economy.

## 4.2 Agricultural Policies

- (a) The following policies apply to lands currently within the Agricultural District within those portions of the IDP area located within the County.
- i. Premature development of existing agricultural lands within the County of Vermilion River should be avoided and such land should continue to be used for agricultural purposes;
  - ii. Non-intensive agricultural uses may be approved at the discretion of the County in accordance with the provisions of the Agricultural District and any additional applicable regulations in the County of Vermilion River LUB; and
  - iii. Existing intensive agricultural uses may continue at the discretion of the County. Approval of any new intensive agricultural operations should only be considered subject to appropriate intermunicipal referral and communication as provided for under **Section 5.4** of this IDP.

#### *4.3 Urban Reserve / Urban Growth Development Policies*

- (b) The following shall continue to be permitted at the discretion of the County in accordance with the Agricultural District regulations of the County LUB and MDP policies:
  - i. any permitted or discretionary uses;
  - ii. subdivision of the first parcel out of an unsubdivided quarter section; and
  - iii. redesignation of lands to the appropriate land use district subject to referral and communication as provided for under **Section 5.4** of this IDP.
- (c) Both municipalities recognize the importance of agriculture to the local, regional, and provincial economy. In making decisions on development issues in the agricultural area, both municipalities will respect the right of agricultural operators to pursue normal activities associated with extensive agriculture taking into consideration potential impacts between adjacent uses.
- (d) Unless otherwise provided in this plan, the provisions of the County's MDP and LUB regarding the use and development of agricultural land will apply to the areas designated as Agriculture.

### **4.3 Urban Reserve / Urban Growth Development Policies**

#### **4.3.1 The following policies apply to lands designated Urban Reserve/Urban Growth within the IDP area.**

- (a) Non-intensive agricultural uses may continue to be approved at the discretion of the County in accordance with the Urban Growth Overlay District of the County of Vermilion River LUB.
- (b) Any existing intensive agricultural uses within the Urban Reserve designation may continue at the discretion of the Village . Any proposals for additional intensive agricultural operations should only be considered subject to appropriate intermunicipal referral and communication as provided for under **Section 5.4** of this IDP.
- (c) For those areas having an Urban Reserve Designation, The Village may approve an ASP or community plan for urban residential purposes, subject to any applicable amendment requirements under **Section 5.8** of this IDP. ASPs and community plans providing for further urban residential

#### *4.4 Country Residential Development Policies*

development within the IDP area should be evaluated according to the following criteria:

- i. conversion of good agricultural land in the most prudent and efficient manner possible;
- ii. efficient and cost-effective development of roads and servicing systems and facilities;
- iii. impacts of development on existing adjacent land uses within both municipalities;
- iv. impacts caused by incompatible rural and urban uses;
- v. traffic impacts within both municipalities;
- vi. adequate access through developing areas for residents of both municipalities;
- vii. proper protection of natural areas and continuous open space systems;
- viii. effects of development in environmentally sensitive or hazardous areas; and
- ix. appropriate intermunicipal referral and communication as provided for under **Section 5.4** of this IDP.

## **4.4 Country Residential Development Policies**

### **4.4.1 The following policies apply to lands designated Country Residential within the IDP area.**

- (a) Subdivision and development within the Country Residential designation shall consider those proposed non-residential uses that will not have negative effects on future urban densities by virtue of excessive odour, heat, vibration, visual impact, noise, or light. This does not apply to such effects that arise in the course of normal, non-intensive farm operations
- (b) Land designated for future Country Residential will be allowed to develop in accordance with the provisions of the County MDP and LUB, as amended.
- (c) Subdivision applications within designated Country Residential areas must address ultimate servicing requirements (e.g., water, sanitary sewer, roads) for the proposed development, in accordance with the provisions

#### *4.5 Institutional Development Policies*

of the County MDP and LUB, as amended. Servicing shall meet the County's General Municipal Servicing Standards.

(d) In addition to any other requirements, Country Residential subdivision applications should take into consideration:

- i. creating country residential conservation development;
- ii. wherever possible, provision for direct access to municipal roads without the creation of panhandle lots; and
- iii. consideration of impacts on surrounding land uses within the adjacent municipality (i. e., applicants may be required to address impacts on lands within the Village and County);
- iv. consideration of impacts on provincial, regional, and intermunicipal transportation systems (i. e., applicants may be required to provide a Traffic Impact Assessment, request additional approval from relevant agencies and/or organizations, as applicable);
- v. consideration of environmental impacts (e.g., water quality, soil stability, and natural areas);
- vi. long-term servicing requirements (e.g., water, sanitary sewer); and
- vii. appropriate intermunicipal referral and communication is provided for under **Section 5.4** of this IDP.

## **4.5 Institutional Development Policies**

### **4.5.1 The following policies apply to lands designated for Institutional development and uses within the IDP area.**

- (a) Land designated under the Institutional District within a LUB may continue as currently exists at the time of IDP approval. However, new proposals for development, subdivision, or rezoning shall be in accordance with the policies of the IDP and not undermine the ability of the land to accommodate the future intended uses.
- (b) Future uses for land designated Institutional shall be defined in collaboration with the relevant school division board and in consultation with the ILC.

*4.6 Unserved Industrial Development Policies*

## **4.6 Unserved Industrial Development Policies**

### **4.6.1 The following policies apply to lands designated for Unserved Industrial Development within the IDP area.**

- (a) Land designated in the IDP as Unserved Industrial, may continue under the same LUB District as currently exists at the time of IDP approval. However, new proposals for development, subdivision, or redesignation shall be in accordance with the policies of the IDP and applicable provisions under the relevant LUB, and not undermine the ability of the land to accommodate the future intended uses.
- (b) Applications for Unserved Industrial subdivision or development within the IDP area may require redesignation to the appropriate Land Use District as part of subdivision or development approval.
- (c) Proposed Unserved Industrial uses shall be in accordance with those uses (permitted or discretionary) allowed for in the Designated District within the LUB of the municipality where the lands are located.
- (d) Applications for Unserved Industrial subdivision or development within the IDP area should be evaluated according to the following criteria:
  - i. impacts of development on future urban growth;
  - ii. impacts on future servicing and transportation corridors and facilities;
  - iii. any potential traffic impacts within either municipality;
  - iv. impacts on adjacent land uses within both municipalities;
  - v. effects of development in environmentally sensitive or hazardous areas.
  - vi. adequate access to roads, water supply, and septic systems; and
  - vii. appropriate intermunicipal referral and communication as provided for under **Section 5.4** of this IDP.



*4.7 Unserved Business/Commercial Development Policies*

## **4.7 Unserved Business/Commercial Development Policies**

### **4.7.1 The following policies apply to lands designated for Unserved Business/Commercial Development within the IDP area.**

- (a) Land designated in the IDP as Unserved Business/Commercial, may continue under the same LUB District as currently exists at the time of IDP approval. However, new proposals for development, subdivision, or redesignation shall be in accordance with the policies of the IDP and applicable provisions under the relevant LUB, and not undermine the ability of the land to accommodate the future intended uses.
- (b) Applications for Unserved Business/Commercial subdivision or development within the IDP area may require redesignation to the appropriate Land Use District as part of subdivision or development approval.
- (c) Proposed Unserved Business/Commercial uses shall be in accordance with those uses (permitted or discretionary) allowed for in the designated district within the LUB of the municipality where the lands are located.
- (d) Applications for Unserved Business/Commercial subdivision or development within the IDP area should be evaluated according to the following criteria:
  - i. impacts of development on future urban growth;
  - ii. impacts on future servicing and transportation corridors and facilities;
  - iii. any potential traffic impacts within either municipality;
  - iv. impacts on adjacent land uses within both municipalities;
  - v. effects of development in environmentally sensitive or hazardous areas;
  - vi. adequate access to roads, water supply, and septic systems; and
  - vii. appropriate intermunicipal referral and communication as provided for under **Section 5.4** of this IDP.

*4.8 Serviced Development Policies*

## **4.8 Serviced Development Policies**

### **4.8.1 The following policies apply to lands designated for Serviced Development (Residential, Business/Commercial) within the IDP area.**

- (a) Serviced Development areas (Residential, Business/Commercial) are closely connected to the provision of municipal servicing. Servicing of lands located in the Serviced Development areas, especially when adjacent to but outside of the current Village boundary, are subject to the Village's ability to provide municipal servicing to those lands. The County, in accordance with the provisions of the County of Vermilion River LUB, may consider alternative servicing where municipal servicing is not or may not be made available at the time of subdivision or development.
- (b) The Village and the County will collaborate in finding the most efficient means of providing municipal services to developments requiring such services.
- (c) The means by which municipal servicing (water and sewer) can be extended to proposed or existing development in the IDP area, including front ending capital and operating costs, will be assessed on its merits on a case-by-case basis, consistent with the County's and the Village's ICF.
- (d) Serviced Residential
  - i. Serviced residential areas, north and west of the Village boundary are designated for urban residential development and extension of municipal services, subject to **Sub-section 4.8.1 above**.
  - ii. These areas shall be developed in a way that does not prejudice the future expansion of the Village, in accordance with the provisions of the Urban Growth Overlay District in the County's LUB.
- (e) Serviced Business/Commercial
  - i. Serviced Business/Commercial area, north and east of the Village boundary along Highway 897 is designated for serviced non-residential development that can take place within the lagoon's setback buffer (see **Map 10**) and subject to **Sub-section 4.8.1 above**.

#### 4.9 Open Space Policies

- ii. Serviced Business/Commercial development must be planned such that appropriate buffers and/or transitional uses are provided for any adjacent residential development.

### 4.9 Open Space Policies

#### 4.9.1 The following policies apply to lands designated for Recreation within the IDP area.

- (a) The Village and the County will promote public awareness of any significant historic and cultural sites in the IDP area and their connection with the larger region as part of heritage tourism efforts.
- (b) Environment
  - i. Existing agricultural operations and residential property owners will be encouraged to maintain a high water quality standard for wetlands, creeks, lakes and other water bodies through the application of best management practices to privately-owned riparian areas.
  - ii. Development on flood prone lands is not permitted.
- (c) Reserves Dedication
  - i. Environmental reserves will be taken according to Section 664 of the Act; either in the form of a lot (ownership transferred to the municipality) or as an environmental reserve easement (private ownership is retained). The County or the Village, as the case may be, may require any owner/developer to provide hazard land as environmental reserve as part of a subdivision application. Where the Village or County wish to ensure public access to a water body, environmental reserve in the form of a lot will be taken. All environmental reserve is to remain in its natural state except as permitted in accordance with Part 17, Division 9 of the Act. In some instances, conservation easements may be considered in place of environmental reserves, as provided for in the Section 22 of the Environmental Enhancement and Protection Act.
  - ii. Municipal reserve dedication within the IDP area generally shall be dedicated as land to be used for school and/or park purposes within residential developments.
- (d) Recreation

#### *4.10 Municipal Servicing and Road Policies*

- i. Areas around Tyler Lake (see **Map 12**) are designated to provide for enhancements to existing trails, new trail development, and passive recreation uses that are compatible with the environment and adjacent land uses. Both municipalities will work together to create an interconnected trail system within the IDP area.
- ii. The Village and the County will explore opportunities to work together on provincial and federal grant applications for recreation and tourism initiatives in relation to the IDP area.

#### **(e) Enforcement**

- i. Agreed upon standards for trail development dealing with such issues as fencing, berming, screening, landscaping, site coverage, setbacks, height restrictions, etc., applicable to development adjacent to the highways will be implemented through each municipality's LUB.
- ii. Where appropriate, the Village and the County will endeavour to find efficiencies in bylaw enforcement through public education regarding safe and responsible trail use, water body health, off highway vehicle regulations, fishing & hunting regulations, and property ownership and the exploration of shared bylaw services.

### **4.10 Municipal Servicing and Road Policies**

#### **4.10.1 The following policies apply to servicing of lands within the IDP area.**

- (a) The Village and County shall establish strategies and standards for the orderly, efficient, and economical extension of wastewater collection, water distribution systems, storm water management, and roads within the IDP area.
- (b) Servicing with municipal water and sewer within the IDP area shall be considered for the Urban Reserve and Institutional designations in the Village's LUB and the Serviced Residential, Business/Commercial and Urban Growth FLUC designations, consistent with the provisions of Section 4.8 above.
- (c) On-site servicing within the IDP area shall be considered for the following IDP FLUC designations: Country Residential, Recreation, Unserved Business/Commercial, Unserved Industrial, and Agriculture designations.

*4.10 Municipal Servicing and Road Policies*

- (d) Where it is deemed appropriate, necessary, and/or desirable, further to this IDP, the Village and County will endeavour to enter into agreements respecting municipal servicing, including roads, within the IDP area, consistent with the County of Vermilion River — Village of Kitscoty Intermunicipal Collaboration Framework. When the municipalities adopt new agreements, the IDP and ICF shall be amended accordingly.
- (e) Rights of way for any future regional services shall be considered and anticipated in future subdivision and development approvals, Site Development Plans, ASPs, and any intermunicipal servicing agreements affecting lands in the ASP area. The Village and County shall ensure, to the fullest extent possible, that the right-of-way alignment determined for any future regional servicing best serves this IDP and the region as a whole.
- (f) When the opportunity arises as part of a subdivision or development permit application, and when considered warranted and appropriate by the ILC in their review of an application, road rights-of-way required up to and including 30 metres (100 ft.) in total width should be protected without compensation using whatever legal means/form of agreement necessary and appropriate (e.g., survey and transfer, dedication by caveat, etc.) at the time of subdivision or development permit approval, as the case may be.

*5.1 Incorporation by Reference*

## **PART 5.0 IMPLEMENTATION**

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### **5.1 Incorporation by Reference**

- (a) MGA Section 631(9) indicates that “to the extent that a matter is dealt with in a framework under Part 17.2, the matter does not need to be included in an intermunicipal development plan.” Therefore, all the provisions under Section 2.0, “Implementation”, of the County of Vermilion River — Village of Kitscoty Intermunicipal Collaboration Framework, are hereby incorporated By Reference into this IDP.

### **5.2 IDP Implementation Principles**

#### **5.2.1 The County and the Village agree to the following guiding principles, which are utilized in implementing the policies contained in this IDP:**

(a) Context; Not Details

- i. The IDP policies do not delve into the fine details of implementation, but instead set out guidelines to assist the development of Intermunicipal Liaison Committee and Council directives arising from the Intermunicipal Liaison Committee recommendations.
- ii. The FLUC (**Map 12**) will be the primary land use document supplemented by various implementation tools. The Village and County shall amend their respective MDPs and LUBs as deemed advisable to be consistent with the policies and provisions of the IDP.
- iii. The IDP, ICF, and agreements referenced in the ICF are to be used by the Village and the County as guidelines to encourage the location of new business in the IDP area. The parties to the IDP should make every effort to use the IDP as a means to highlight the unique benefits of the area in brochures, trade shows, correspondence, and other promotions for economic development purposes.

(b) Administration of Services



### 5.3 Administration Provisions

- i. Provision and funding of services within the IDP area will be in accordance with the agreements in the County of Vermilion River — Village of Kitscoty Intermunicipal Collaboration Framework.

## 5.3 Administration Provisions

### 5.3.1 These provisions are made pursuant to Section 631(1) of the Alberta Municipal Government Act 2000, as amended.

### 5.3.2 Incorporation By Reference

- (a) The protocols and procedures established within the “County of Vermilion River and the Villages of Kitscoty, Marwayne, Dewberry, and Paradise Valley Intermunicipal Liaison Committee Terms of Reference” for the Technical and Steering Committees, as amended, are hereby adhered to in this agreement.

### 5.3.3 Administrative Agencies

- (a) Responsibility for the implementation of the provisions of this plan is vested with each municipality respecting lands contained within its own boundaries.
- (b) The IDP covers land in both the Village and the County. Responsibility for the day-to-day administration falls within the powers of each municipality in accordance with their own MDP, LUB, policies, and standards.
- (c) The Village and the County will continue to be responsible for subdivision and development permit approvals within their boundaries. Likewise, applications to adopt or amend any statutory plan (e.g., MDP, LUB, ASP, or similar) will be received and processed by the municipality where the subject lands are located.
- (d) Each municipality’s subdivision or development authority will respond to an application within the IDP area on lands contained in its own boundaries in accordance with the goals, principles, and policies contained in this IDP, consistent with the provisions of the Act and the Subdivision and Development Regulation.

*5.4 Intermunicipal Referral and Communication Policies*

## **5.4 Intermunicipal Referral and Communication Policies**

- (a) The Village and the County agree that the mutual referral of subdivision, development, and redesignation applications, and other information is essential to the proper administration of the IDP.
- (b) Both municipalities agree to engage in continual communication as one of the most effective means of averting or minimizing intermunicipal conflict.
- (c) The protocols and procedures that have been established for the “County of Vermilion River and the Villages of Kitscoty, Marwayne, Dewberry, and Paradise Valley Intermunicipal Liaison Committee” (ILC) Technical and Steering Committees in the ILC Terms of Reference, as amended, will be adhered to in the administration and implementation of this IDP. Either the ILC Steering or Technical Committee may request more information in relation to any application or intermunicipal matter brought before it in order to render an informed decision or recommendation.
- (d) Further to **Section (a)**, the County and the Village should consider requiring that all subdivision applications received within the IDP, or within certain areas of the IDP, be referred to the ILC Steering and/or Technical Committee prior to being accepted by the respective subdivision authorities as a completed application.
- (e) The Village and the County will mutually refer comments for the following within the IDP area:
  - i. all proposed site development plans and ASPs, including proposed amendments to such plans;
  - ii. all applications for land use redesignation, subdivision, and dedication or disposition of environmental, municipal and/or school reserves, public utility lots, or road allowances;
  - iii. all applications for development permits, including renewals, for permitted or discretionary uses, and variances; and
  - iv. any additional information with respect to land or services within the IDP area or any intermunicipal matter that might be requested by either municipality.
- (f) In the event that either municipality does not reply to an intermunicipal circulation within ten business days (excluding statutory holidays), or request an extension to respond beyond the ten business day allotment it

### *5.5 Discretion and Variance Policies*

may be assumed that the responding municipality has no comment or objection to the referred matter.

## **5.5 Discretion and Variance Policies**

- (a) No Plan can foresee every eventuality or possible situation. Thus, the careful exercise of discretion and variance represents an important tool in addressing the dynamics and circumstances of situations that arise while maintaining the integrity of the IDP. For further clarification, the exercise of discretion and variance related to any matter or decision rendered with respect to this IDP shall be guided by the following principles:
  - i. The exercise of variance or discretion in deciding an application must be both reasonable and defensible within the letter and purpose of the IDP as well as widely accepted planning principles and development best practices.
  - ii. If a requirement or provision of the IDP is to be deviated from, it is essential that those exercising the discretion or deciding upon variance clearly understand the rationale behind the requirement or provision they are being asked to vary.
  - iii. Discretion and variance shall only be considered, if it can be demonstrated that the discretion or variance being considered will, at a minimum, not jeopardize the IDP's goals, objectives, and policies and, at best, better serve them.
  - iv. Any variance or discretion exercised shall be fully documented, so that the reasons and rationale for the variance or discretion to be exercised are accurately recorded and clearly understood.

## **5.6 Annexation Criteria Policies**

- (a) There will continue to be a boundary between the Village and County for the exercise of municipal responsibilities as provided for in the Act.
- (b) There is a recognition of the periodic need for urban expansion of the Village and the need to engage in a collaborative annexation negotiation process in a positive, orderly, timely, and agreed upon manner, once a clear and present need for additional land is established through a Joint Growth Study.
- (c) The Village and the County shall engage in a Joint Growth Study prior to entering an annexation negotiation process.

*5.6 Annexation Criteria Policies*

- (d) In determining the timing, size, and location of an annexation area, the outcomes identified through a Joint Growth Study will be considered.
- (e) A Joint Growth Study will serve to inform the annexation negotiation process, consistent with the Municipal Government Board Annexation Principles, regarding the following:
  - i. Justifiable and mutually agreeable current and future growth rates. Growth rates are defined at the rate at which land is consumed for residential, commercial, and industrial purposes normally expressed in acres per year over a 30-year horizon.
  - ii. Availability and cost of servicing. The physical and economic feasibility of extending municipal services from the Village to specific areas within the County in a logical, reasonable, and cost effective manner.
  - iii. Adequacy of transportation systems to accommodate new development. The annexation area should be either serviced with road network or be able to be serviced with a logical extension of existing road networks.
  - iv. Annexations should follow legal boundaries or natural features where possible to avoid creating a fragmented pattern of Landownership.
  - v. Annexations should as much as possible have the support of the landowners involved.
  - vi. Annexations should be consistent with the policies of this IDP, the respective MDPs, and any ASPs or other study. Planning for annexations should consider a 30-year horizon for land needs.
  - vii. Annexations should be a logical extension of the Village fabric and may include developed areas.
  - viii. Annexations should not dramatically alter the taxes collected from agricultural lands in the annexation area simply because of annexation. The Village and the County may look at harmonizing their agricultural mill rates.
  - ix. Any other matter that both Councils consider necessary.
- (f) The Village and County may establish agreements separate from, or supplemental to, this IDP; the terms of which being for the purpose of either delaying, avoiding, or fixing a time-frame for annexation.

### *5.7 Dispute Resolution and Mediation Policies*

- (g) Both municipalities favour periodic annexations involving smaller amounts of land occurring on an as-needed basis rather than a large and complex long-range annexation, which may limit interim development of lands in a proposed annexation area.
- (h) No land in the IDP area south of Highway 16 shall be subject to annexation for the life of this IDP (5 years).
- (i) Each municipality shall collaboratively manage lands identified in the IDP suitable for municipal servicing and development to prevent or mitigate the impacts from land use and developments, which might unduly interfere with and create conflict with future urbanization.
- (j) Both municipalities shall follow the annexation process as outlined in the Municipal Government Act current at the time an annexation application is made.
- (k) In the event of annexation where land is not currently serviced by the Village, the Village may enter into a service agreement with the County for the existing municipal servicing on annexation lands.
- (l) When the Village and County enter into an agreement to service land in the County, the agreement shall address annexation. When new agreements are adopted by the municipalities, the IDP and ICF shall be amended accordingly.

## **5.7 Dispute Resolution and Mediation Policies**

- (a) The dispute resolution process is outlined in **Sub-section 5.7(g) below**. The emphasis of the dispute resolution process is a collaborative resolution at the municipal level prior to an appeal to the Municipal Government Board. This mediation process is based on the assumption that the two parties have significant differences of opinion and that third-party assistance is necessary to help resolve the dispute.
- (b) A principle of dispute resolution is in consideration of the rights of landowners who may be the object of an intermunicipal dispute. Thus, throughout the various processes and procedures outlined herein, it is important that both municipalities, as well as all parties engaged to resolve intermunicipal disputes, are mindful of and respect the rights of the landowners involved.
- (c) A dispute is hereby defined as any intermunicipal matter, approval, statutory plan or LUB or amendment thereto that is given first reading by



*5.7 Dispute Resolution and Mediation Policies*

a Council, which the Council of the other municipality deems "to be inconsistent with the provisions of the ICF or agreement contained therein and/or the goals, objectives, and policies of the IDP".

- (d) A dispute is limited to decisions on the matters outlined in **Sub-section (c) above**. It is agreed that decisions on subdivisions and development permits, including all appeals of same, will be made by the respective municipalities or the Municipal Government Board where appropriate, but with review by the Intermunicipal Liaison Committee.
- (e) Disputes can only be initiated by the Council of either the Village or County.
- (f) The Village and County agree to consider the creation of a Regional Subdivision and Development Appeal Board to deal with appeals arising from subdivision or development permit decisions within the IDP area.
- (g) Disputes, as identified in **Sub-section (c) above**, may be addressed and may be resolved through any of the following mechanisms, either singularly or in combination with each other, in accordance with the provisions in **Subsection 3.5.1** — "Dispute Resolution Process" of the Village of Kitscoty—County of Vermilion River Intermunicipal Collaboration Framework:
  - i. Administrative Review
  - ii. Intermunicipal Liaison Committee
  - iii. Municipal Councils
  - iv. Mediation
  - v. Municipal Government Board Appeal Process
  - vi. Arbitration
  - vii. Courts
- (h) In the event of a dispute, the applicant municipality will not give approval to the matter in any way (i. e., public hearing, second, or third reading) until the dispute is past the mediation stage.
- (i) The time limitations and legislative requirements as may be specified from time to time in the Act will be respected in relation to the administration of this dispute resolution procedure.

*5.8 Repeal, Review, and Amendment Provisions*

## **5.8 Repeal, Review, and Amendment Provisions**

- (a) This Section sets forth processes for repeal, review, and amendment of this document when it is in the mutual interests of the County and the Village to do so. The provisions in this Section are pursuant to the Act Section 708.32.
- (b) The IDP is intended to be reviewed by resolution of both Councils at intervals set not to exceed a 5-year period. A shorter IDP review period shall be agreed to by Council resolution of both municipalities under the understanding that the timing of the review shall be no less than one year after municipal elections.
- (c) The IDP may be amended from time to time subject to the agreement of both municipal Councils. The types of amendments that could be anticipated include the following:
  - i. Changes to Policies (Textual Amendments). Any major changes to the text of the IDP will require an amendment.
  - ii. Changes to Formatting (Structural Amendments). Any major changes to the order or formatting that will affect the proper referencing of the provisions of this IDP will require an amendment.
  - iii. Boundary Adjustments. Any changes to boundaries on Schedule 'A' will require an amendment.
  - iv. Other. Subject to the agreement of both municipalities, this IDP may be amended for any other purpose not listed in this Section.
- (d) The IDP will stay in effect until both municipalities agree to repeal the bylaw, when provided for by provincial legislation.

## **PART 6.0 APPENDIX A**

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### **6.1 SUMMARY OF IDP IMPLEMENTATION TASKS**

The following is a list of the tasks that will be required to implement the IDP. These tasks/projects would typically be drafted and/or driven by the municipal Administrations, steered and/or reviewed by the ILC and ratified for execution by the Councils. External expertise may need to be called

## 6.1 SUMMARY OF IDP IMPLEMENTATION TASKS

upon in certain areas or to undertake specific projects subject to the recommendations from the ILC.

**TABLE 2. IDP IMPLEMENTATION TASKS**

<b>IDP Reference Section</b>	<b>Implementation Task</b>	<b>Implementation Comments</b>
<b>(g)</b>	Municipal Reserve fund	Joint administrations.
<b>4.1.1(c)</b>	MDP and LUB amendments deemed advisable in relation to consistency with IDP.	Each municipality following IDP adoption.
<b>5.3.2</b>	"County of Vermilion River and the Villages of Kitscoty, Marwayne, Dewberry, and Paradise Valley Intermunicipal Liaison Committee Terms of Reference"	Amend the ILC "Terms of Reference" Section 1.2 — "Functions" to include "any additional information with respect to land or services within the IDP area or any intermunicipal matter that might be requested by either municipality."
<b>(f)</b>	Creation of Regional SDAB.	Consideration and recommendation to be made to Councils by Intermunicipal Liaison Committee.

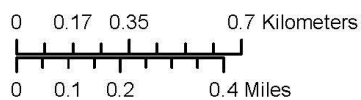
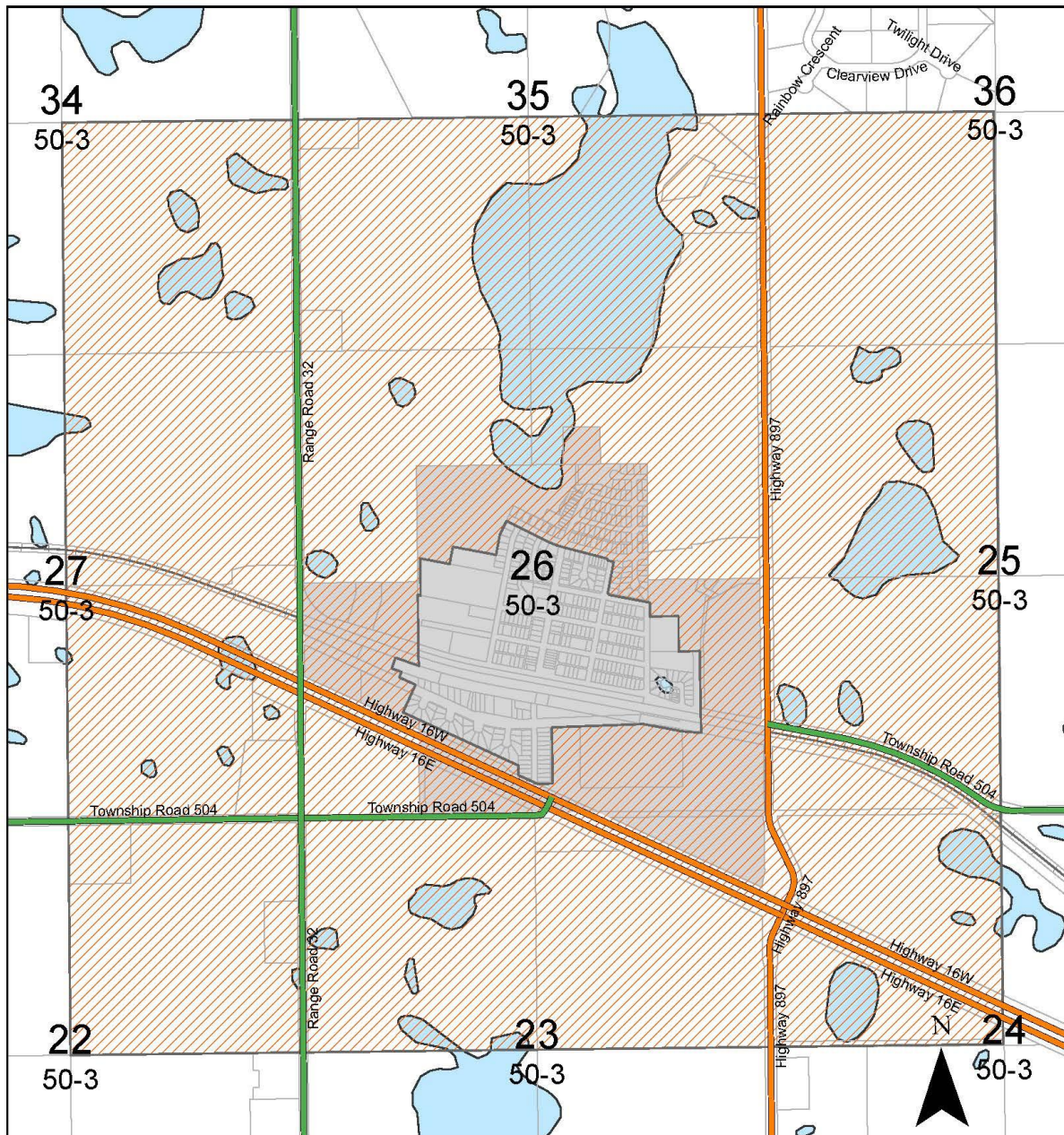


**MAPS**

County of Vermilion River — Village of Kitscoty

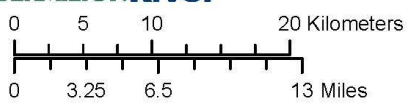
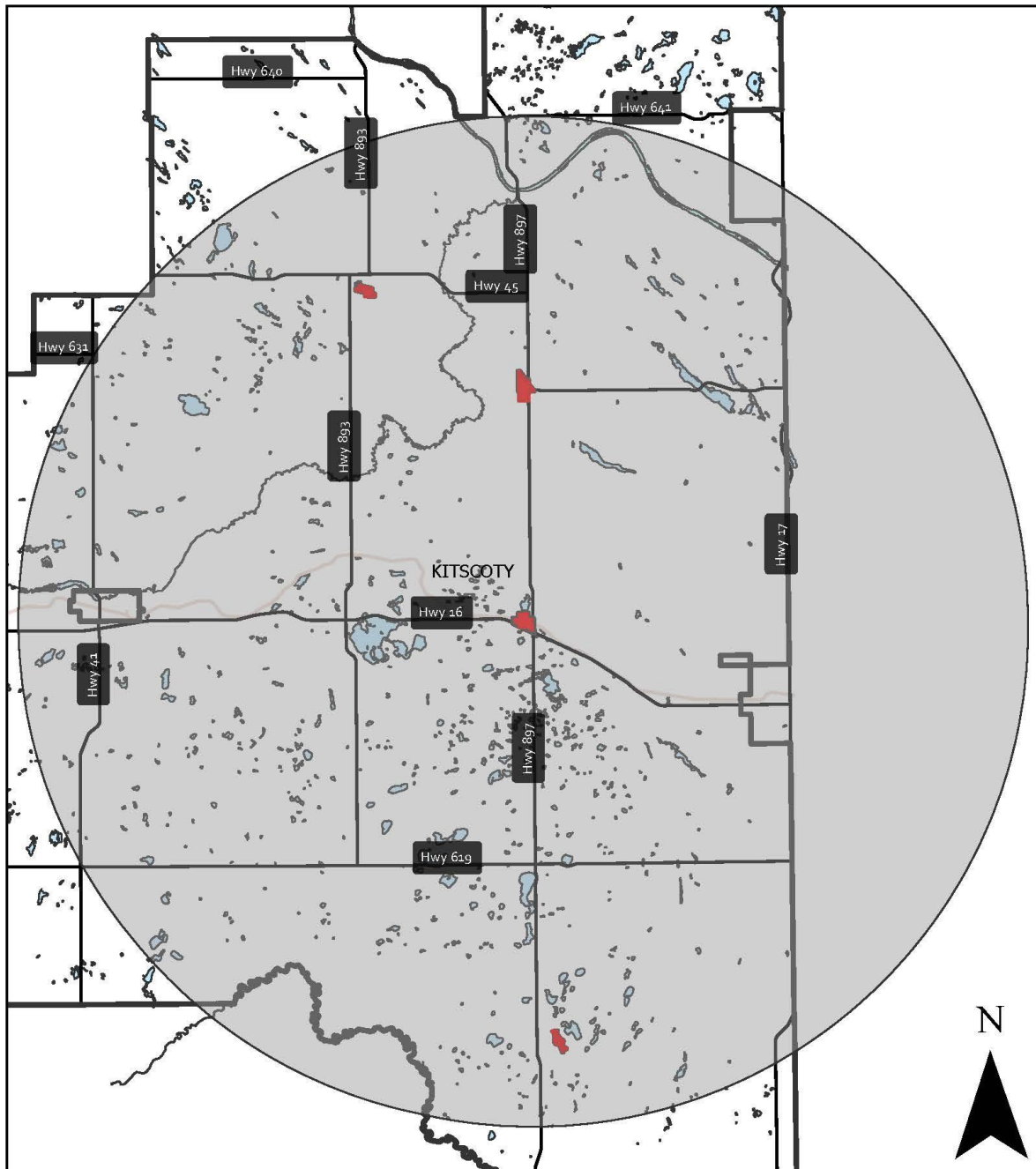
# Intermunicipal Development Plan





#### Village of Kitscoty IDP Area

- |                    |                         |
|--------------------|-------------------------|
| IDP Area           | Upgraded Local Road (1) |
| Parcels            | Kitscoty                |
| Water Bodies       | Railways                |
| <b>MainClass</b>   |                         |
| Provincial Highway |                         |

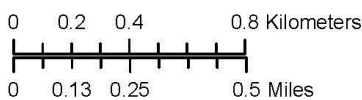
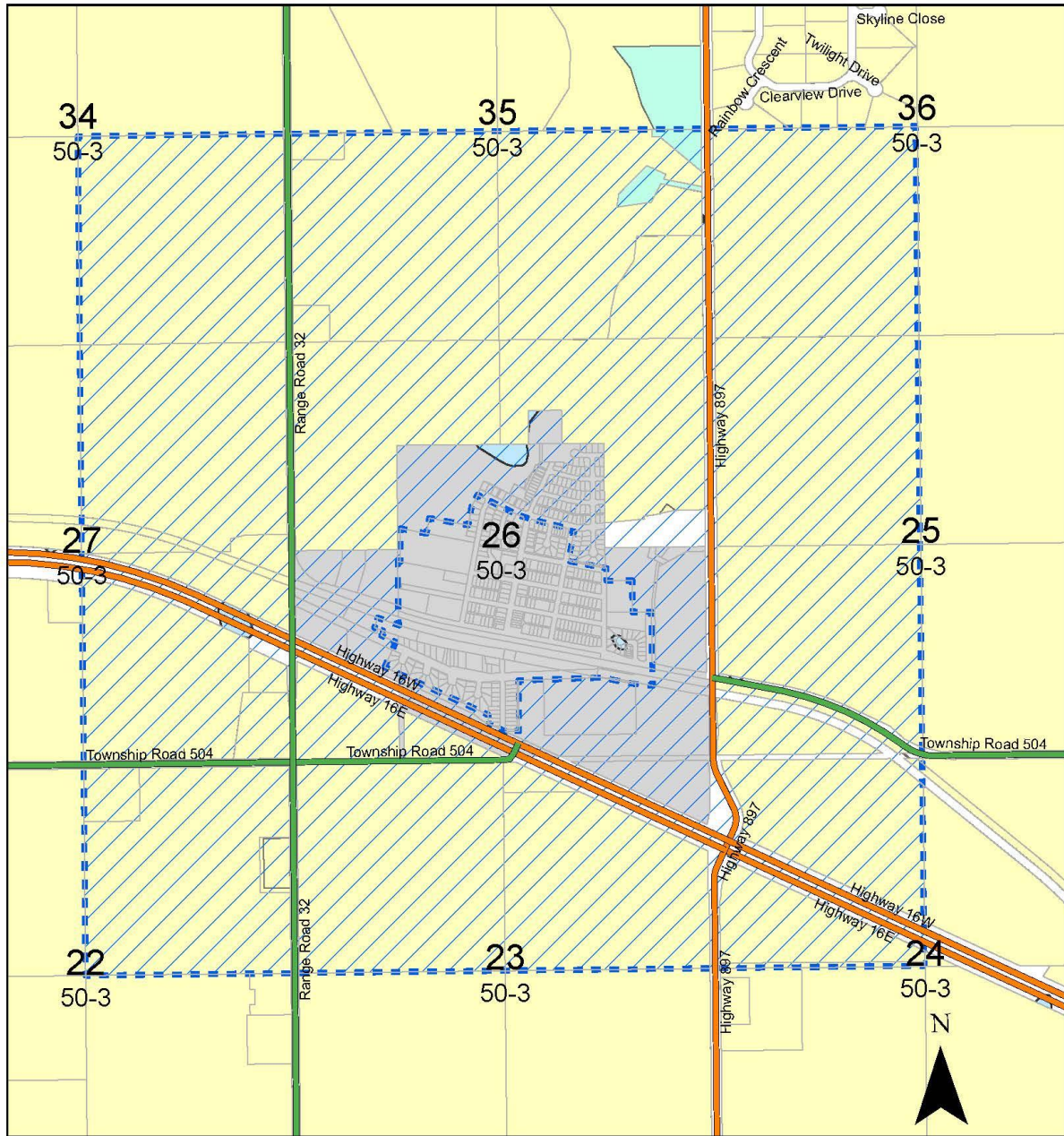


### Village of Kitscoty Commuting Radius

#### Legend

Commuting_Radius_40_km	Transportation Network
Village	Railways
Kitscoty	Rivers
CountyBoundary	Lakes

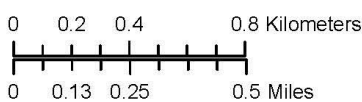
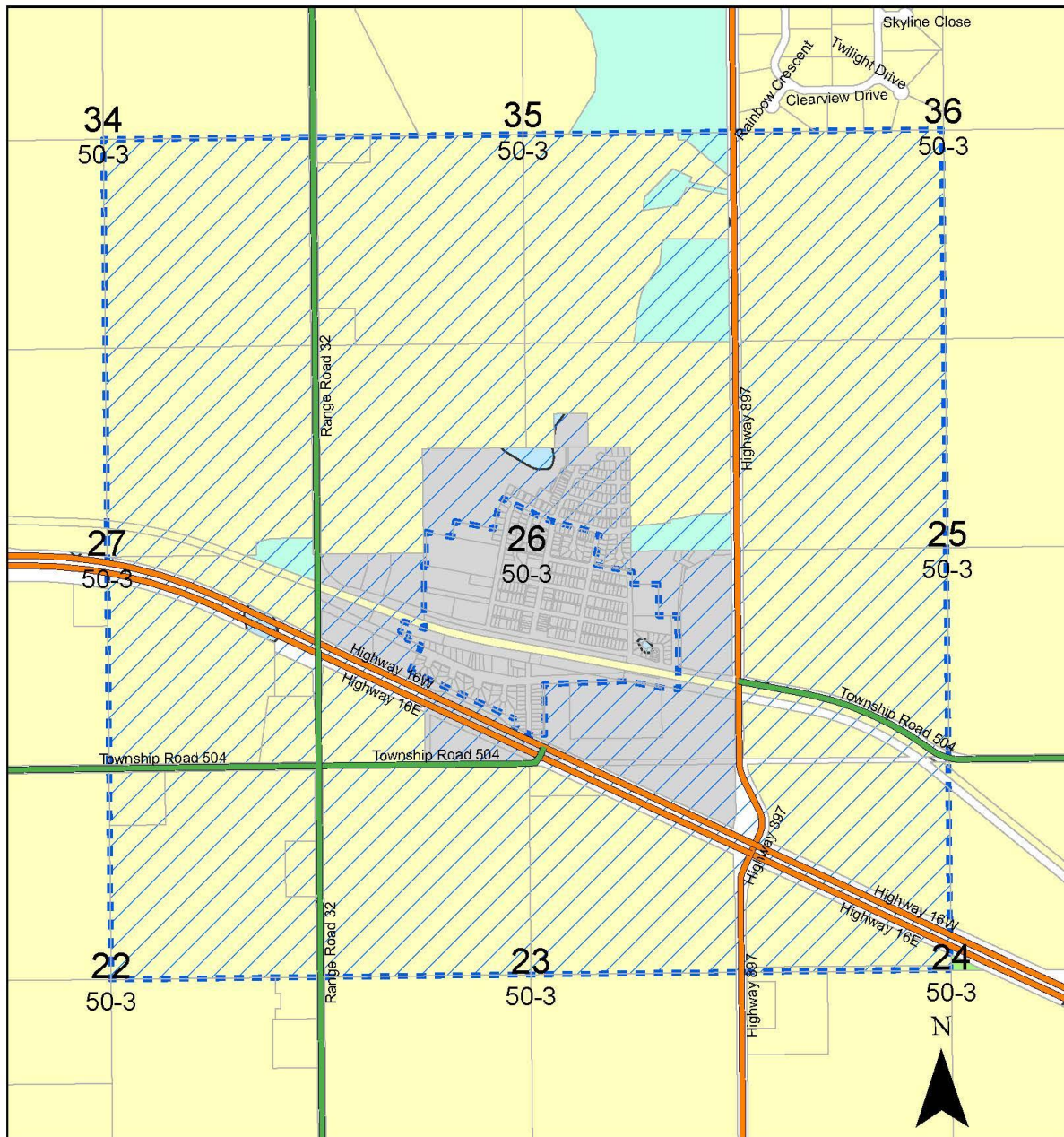




### 2009 Land Ownership (Village of Kitscoty)

Parcels	MainClass
Water Bodies	Provincial Highway
Ownership	Upgraded Local Road (1)
County	Kitscoty
Private	Railways
	IDP Area

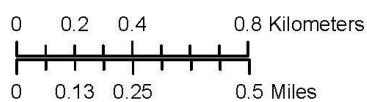
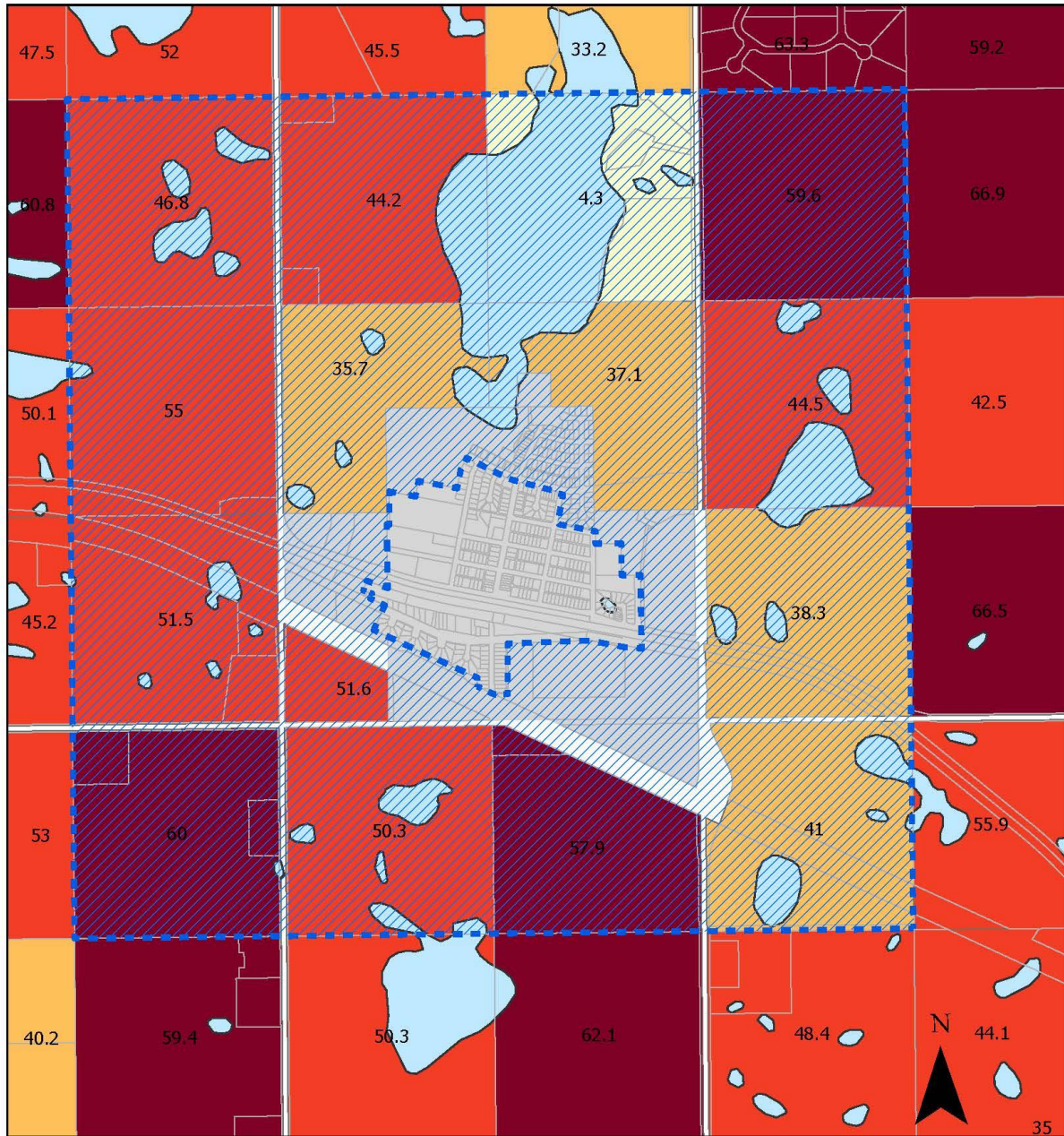




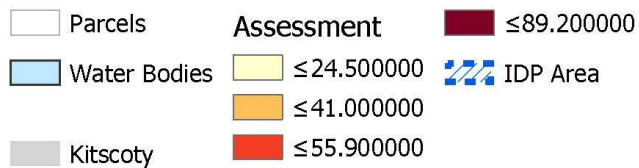
### 2019 Land Ownership (Village of Kitscoty)

Parcels	MainClass
Water Bodies	Provincial Highway
Ownership	Upgraded Local Road (1)
County	Kitscoty
Crown	Railways
Private	IDP Area

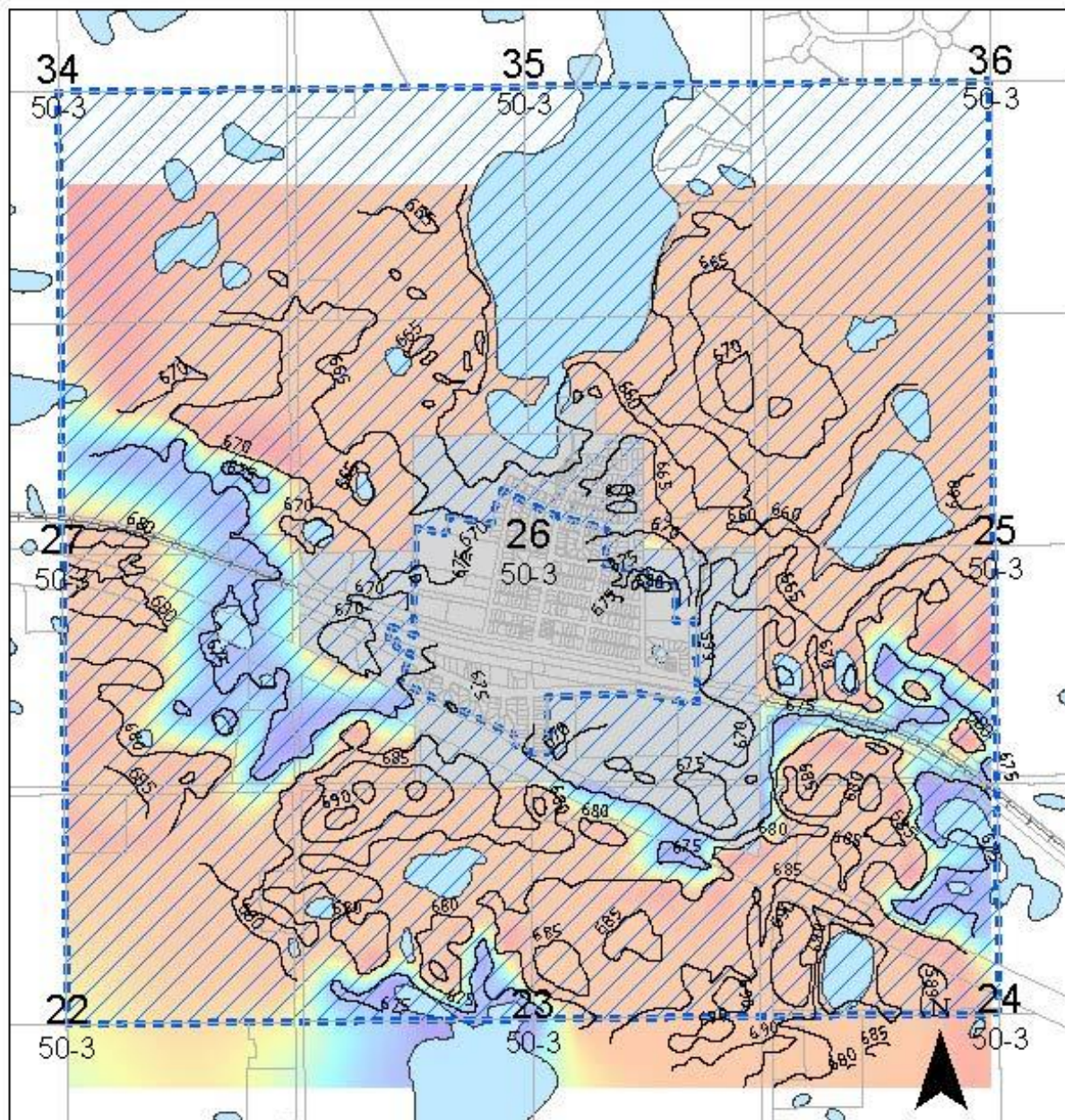




### Village of Kitscoty Agricultural Assessment







0 0.17 0.35 0.7 Kilometers  
0 0.1 0.2 0.4 Miles

### Topography (Village of Kitscoty)

CountyContours\_5m\_ClipFeaturKitscoty

Parcels

IDP Area

Water Bodies

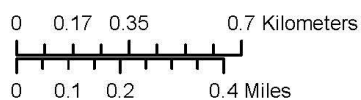
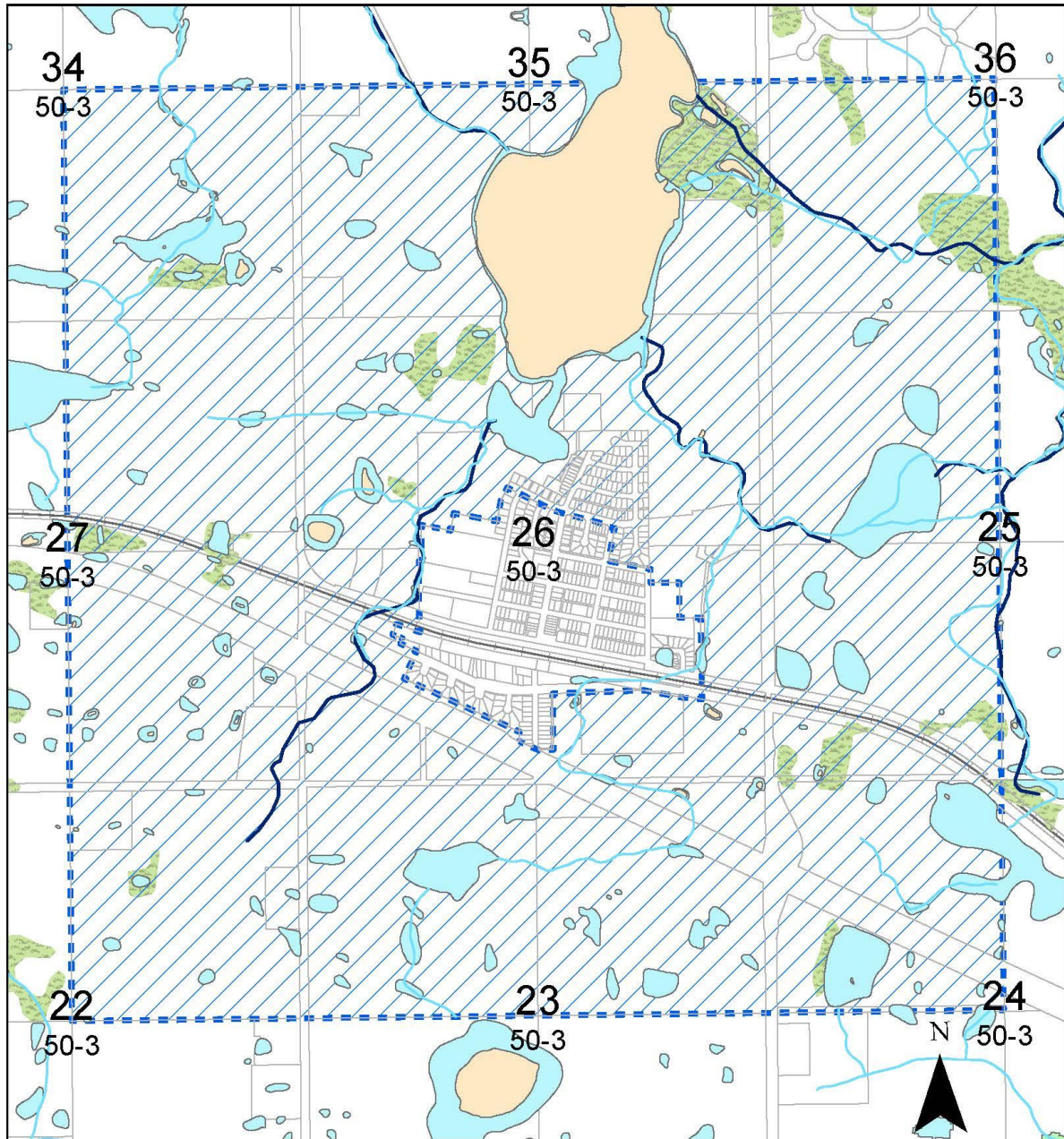
Kitscoty

Railways

KitscotyPercentage  
Value

1.2  
-0.2

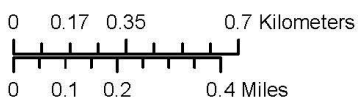
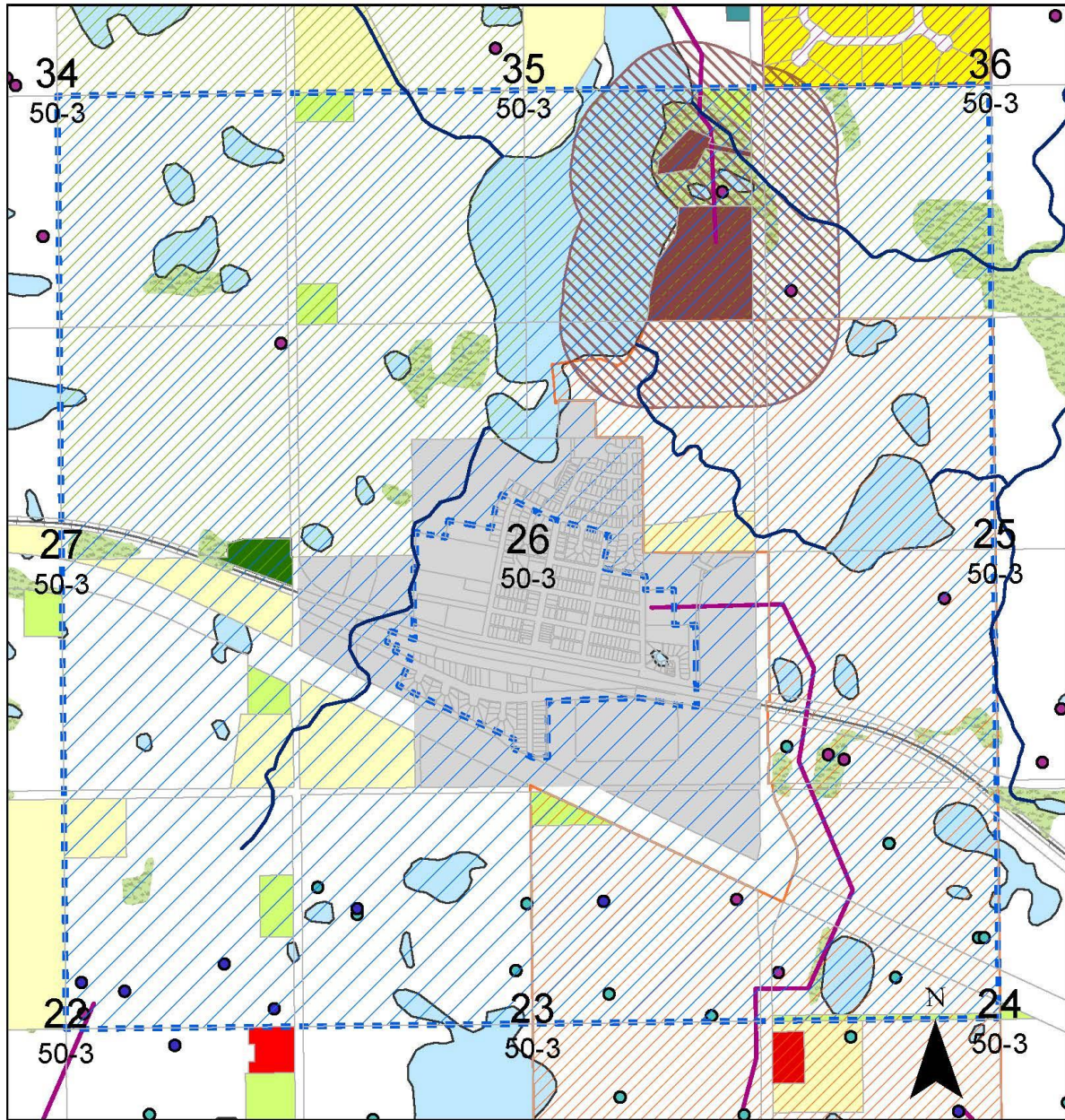




### Hydrography (Village of Kitscoty)

- |                                   |                 |
|-----------------------------------|-----------------|
| — Hydrography Contours            | □ Parcels       |
| AlbertaMergedWetlandInventory_CVR | ▤ IDP /ICF Area |
| CWCS_Class                        | ■ Vegetation    |
| ■ Fen                             | — Railways      |
| ■ Marsh                           | — Streams       |
| ■ Open Water                      |                 |

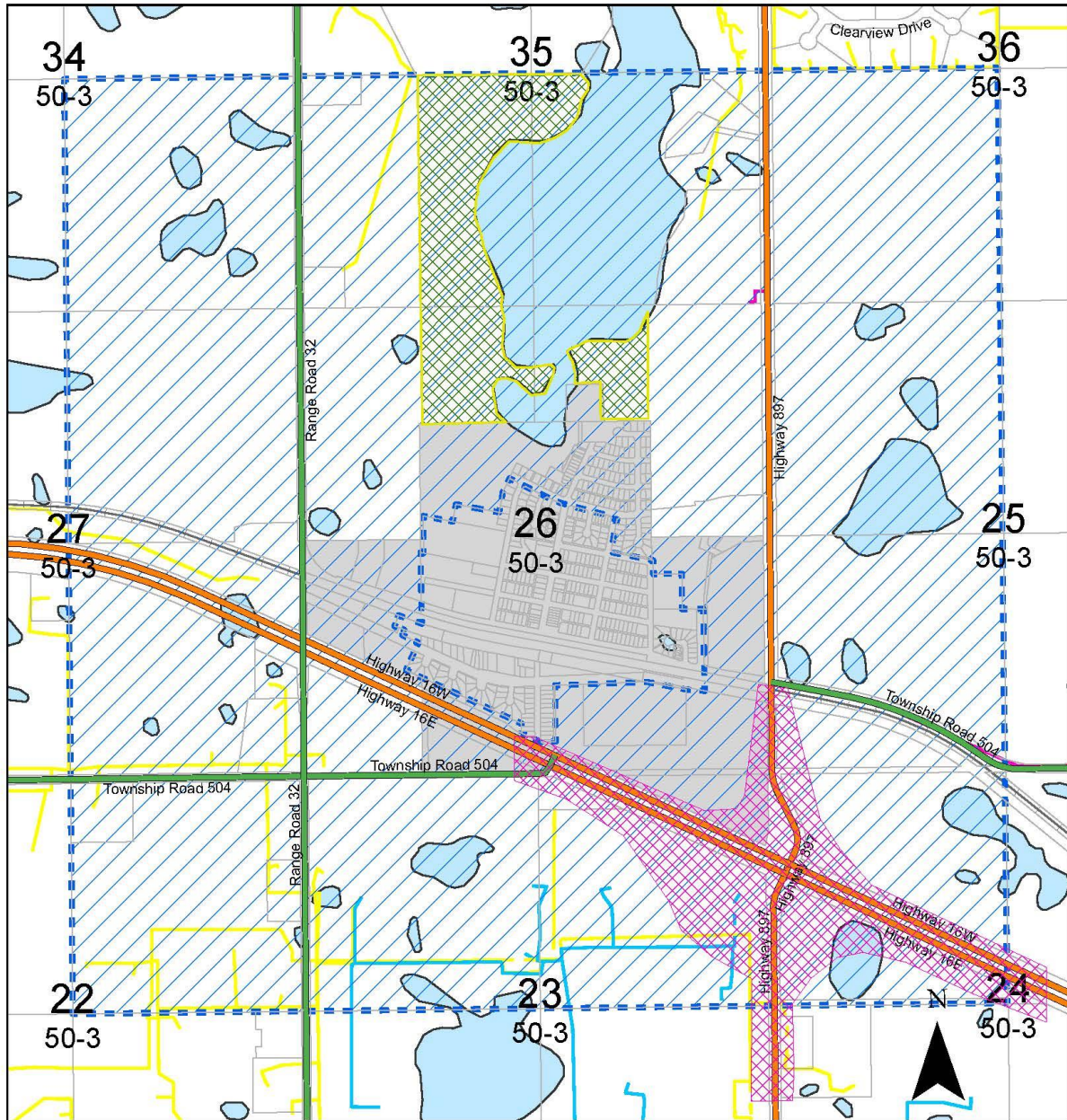




### Development Constraints (Village of Kitscoty)

- |                      |                                     |                  |
|----------------------|-------------------------------------|------------------|
| Hydrography Contours | Land Use Overlays                   | LC-W             |
| Parcels              | Direct Control Urban Development    | PR               |
| IDP Area             | Highway Development Overlay         | Water Bodies     |
| GravelPits           | Area Structure Plan Overlay         | Vegetation       |
|                      | Waste & Wastewater Facility Overlay |                  |
| status               | Land Use Districts                  | Kitscoty         |
| ABANDONED            | A                                   | Railways         |
| PUMPING OIL          | B                                   | Cemeteries       |
| SUSPENDED OIL        | C1                                  | Limitations      |
| ForeignPipeline      | CR-A                                | Sewage Lagoon    |
|                      | CR-M                                | Transfer Station |
|                      | CR-S                                |                  |



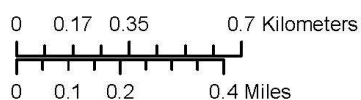
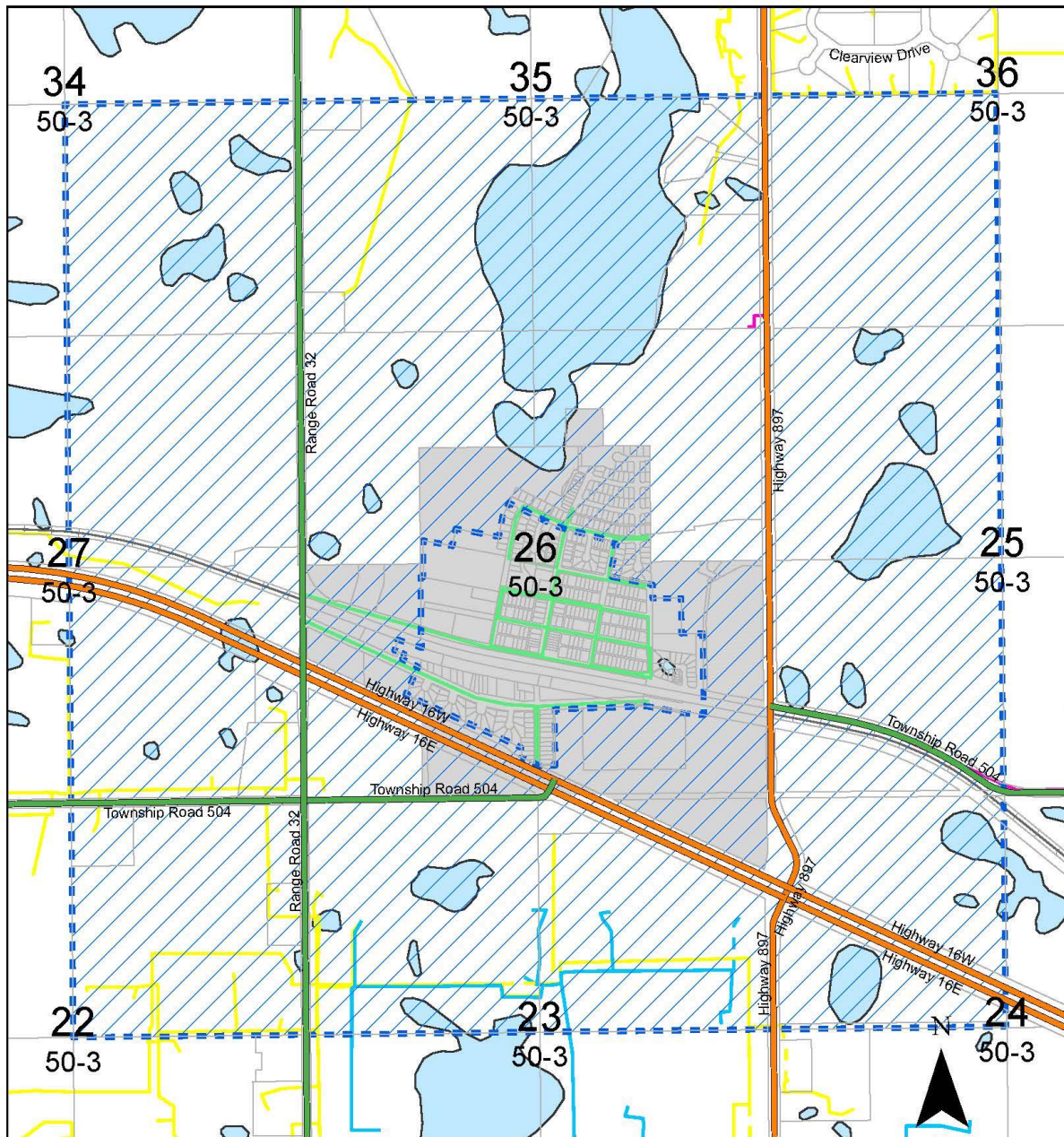


0 0.17 0.35 0.7 Kilometers  
0 0.1 0.2 0.4 Miles

### Development Opportunities (Village of Kitscoty)

MainClass	Material, Status	Regional Water ACE 2017
Provincial Highway	PE	Water Bodies
Upgraded Local Road (1)	PE100	Kitscoty
Parcels	Abandoned PE	Railways
IDP Area	Abandoned PE100	
Recreation		
Highway Interchange		

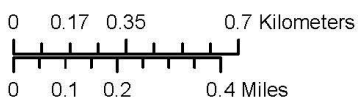
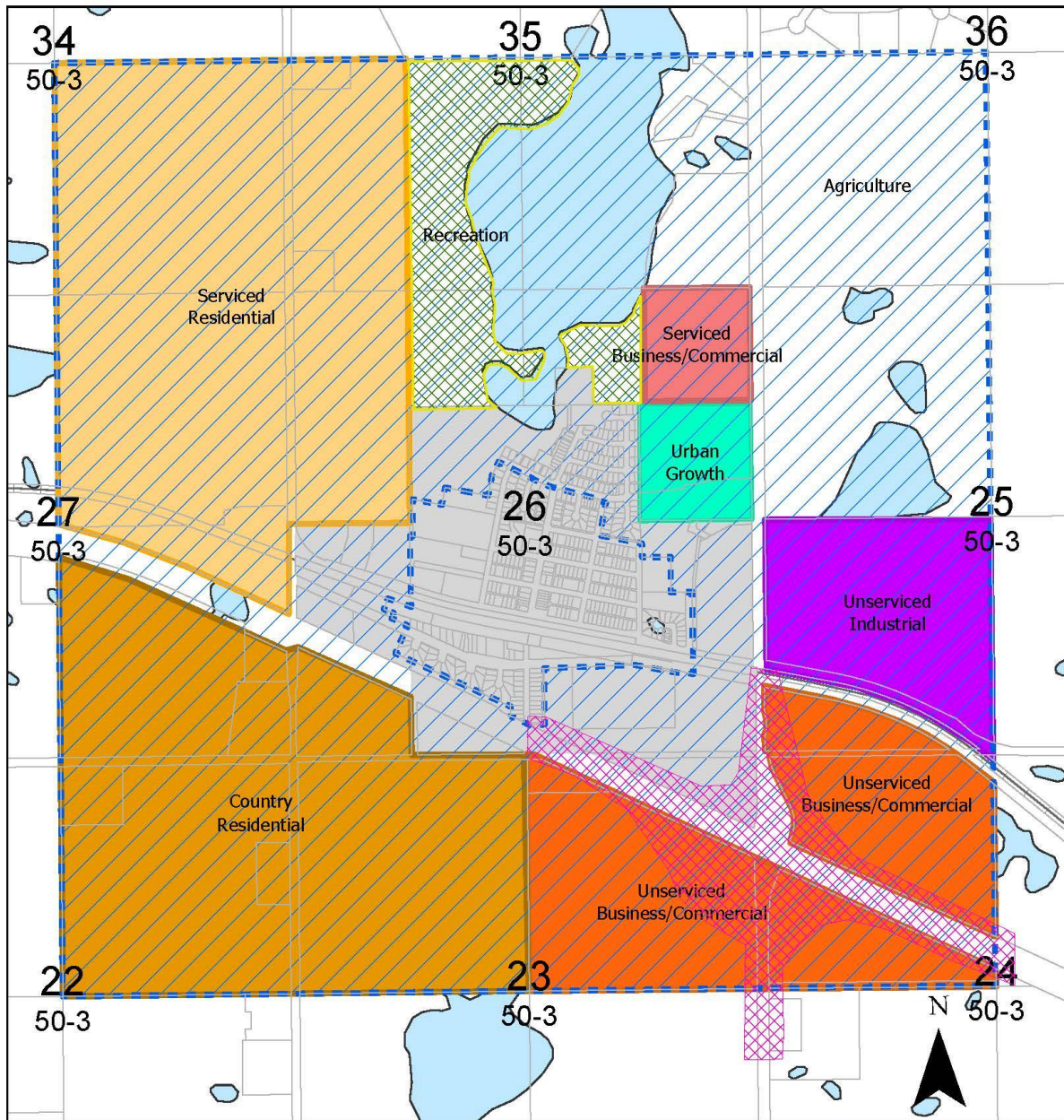




### Servicing (Village of Kitscoty)

Parcels	Water_Kitscoty	Upgraded Local Road (1)
<b>Material, Status</b>	Regional Water ACE 2017	Kitscoty
PE	Water Bodies	Railways
PE100	<b>MainClass</b>	IDP Area
Abandoned PE	Provincial Highway	
Abandoned PE100		





### Future Land Use Concept (Village of Kitscoty)

- |                              |                     |
|------------------------------|---------------------|
| Parcels                      | Unserved Industrial |
| IDP Area                     | Urban Growth        |
| Served Residential           | Water Bodies        |
| Served Business/Commercial   | Kitscoty            |
| Country Residential          | Railways            |
| Unserved Business/Commercial | Recreation          |
| Highway Interchange          |                     |

*County of Vermilion River — Village of Kitscoty*

*—Intermunicipal Development Plan —*

*Village Bylaw 01–2020*

*County Bylaw 20–04*

*Alberta, Canada*

*March 2020*