

**MINUTES OF THE REGULAR MEETING OF COUNCIL  
FOR THE VILLAGE OF KITSCOTY, ALBERTA  
HELD ON MONDAY, APRIL 19, 2021  
AT THE KITSCOTY VILLAGE OFFICE #2  
COMMENCING AT 6:30 P.M.**

**PRESENT**

Mayor Daryl Frank  
Deputy Mayor Dennis Roth  
Councillors: Geoff Barr (at 7:02pm), Heather Perryman (via Teams meeting and telephone), Travis Pollard  
CAO Sharon Williams

**DELEGATES**

Jeff Alliston, Metrix LLP (virtually via Teams Meeting)

**1. CALL TO ORDER**

Mayor Frank called the meeting to order at 6:30 pm.

**2. AGENDA**

**69-04-21**

Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty adopt the April 19, 2021 Council Meeting Agenda as presented.**  
**CARRIED**

**3. DELEGATION**

**Jeff Alliston – Metrix LLP AR-044-2021**

Council welcomed Jeff Alliston, Metrix Group LLP, to the meeting virtually via Teams Meeting at 6:30pm. Councillor Perryman also joined the virtual Teams Meeting at 6:30 pm.

Mr. Alliston presented to Council the 2020 Financial Statements via power point presentation, as well as reviewing the Audit Findings Report with Council.

Councillor Barr attended the meeting at 7:02 pm.

Hearing no questions from Council regarding the information presented Mr. Alliston left the meeting at 7:06 pm. The Teams Meeting ended at 7:06 pm.

Mayor Frank declared a brief recess at 7:06 pm.

Councillor Perryman joined the meeting by telephone.

Mayor Frank reconvened the meeting at 7:10 pm, with all members of Council in attendance.

**4. DISPOSITION OF DELEGATION**

**70-04-21**

Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty approve the 2020 Financial Statements as prepared by Metrix Group LLP and accept the Audit Findings Report as presented, and furthermore, that the Mayor and Deputy Mayor sign the Financial Statements.**  
**CARRIED**



## 5. MINUTES

- 71-04-21 Moved by Councillor Pollard  
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Tuesday, April 6, 2021 as presented.  
**CARRIED**

## 6. BUSINESS ARISING

### 7. NEW BUSINESS

#### 7.1. Notice of Appeal of Animal Control Tag AR-045-2021

- 72-04-21 Moved by Deputy Mayor Roth  
That the Council of the Village of Kitscoty, in accordance with Bylaw No. 2020-09, Section 30.1(3) hold a virtual hearing on May 3, 2021 at 6:30 pm to hear the appeal of the municipal tag issued on April 9, 2021 under Section 10(2) of Bylaw No. 2020-09, being the Animal Control Bylaw.  
**CARRIED**

#### 7.2. VRRWMSC Household Hazardous Waste Disposal Changes AR-046-2021

- 73-04-21 Moved by Councillor Barr  
That the Council of the Village of Kitscoty distribute the information to our residents on the upcoming changes to hazardous household waste disposal charges and furthermore, Administration contact the Town of Vermilion to ask if they would consider submitting a joint letter to AUMA regarding these changes.  
**CARRIED**

#### 7.3. 2021 Public Works Week Declaration AR-047-2021

- 74-04-21 Moved by Councillor Pollard  
That the Council of the Village of Kitscoty, in recognition of the contribution of Public Works professionals and the vital services provided to the citizens hereby proclaim the week of May 16 – 22, 2021 as Public Works Week in the Village of Kitscoty.  
**CARRIED**

## 8. FINANCIAL REPORTS

### 9. INFORMATION

- 9.1. Listing of Accounts Payable Cheques #3634 to #3647 Inclusive, Voucher #202123;
- 9.2. Listing of Accounts Payable Cheques #3648 to #3649 Inclusive and Vouchers #202114 to #202117 Inclusive;
- 9.3. Town of Morinville Letter to Minister Madu re: Morinville Support for RCMP;
- 9.4. Northern Lights Library System Executive Director Weekly Report – April 16, 2021;
- 9.5. AUMA
  - 9.5.1. AUMA Digest April 8, 2021 – E-mailed to Council April 8, 2021;
  - 9.5.2. AUMA Digest April 14, 2021 – E-mailed to Council April 14, 2021;

- 75-04-21 Moved by Deputy Mayor Roth  
That the Council of the Village of Kitscoty accept the items numbered 9.1 through 9.5.2 as information.  
**CARRIED**



## 10. REPORTS

### 10.1. CAO Report AR-043-2021

- 76-04-21 Moved by Councillor Barr  
That the Council of the Village of Kitscoty accept the 2021 Alberta Emergency Management Agency Community Emergency Plan Review, dated April 7, 2021 as presented.  
**CARRIED**
- 77-04-21 Moved by Councillor Perryman  
That the Council of the Village of Kitscoty receive for information Minister McIver's e-mail dated April 15, 2021 regarding removing barriers to economic activity.  
**CARRIED**
- 78-04-21 That the Council of the Village of Kitscoty receive for information the CAO report AR-043-2021 as presented.  
**CARRIED**

### 10.2. Public Works Report AR-048-2021

- 79-04-21 Moved by Mayor Frank  
That the Council of the Village of Kitscoty receive for information the Public Works Report AR-048-2021 as presented.  
**CARRIED**

### 10.3. Council Reports

#### 10.3.1. Councillor Perryman

Councillor Perryman will be attending the Lloydminster and Area Community Futures meeting on April 21, 2021.

#### 10.3.2. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Pioneer Lodge dining room has reopened; there is some capacity for new residents.
- Will be participating in a Lloyd Region Housing Group meeting on April 21<sup>st</sup>;
- Will be participating in an ACE Board meeting on April 22<sup>nd</sup>.

#### 10.3.3. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attended the virtual VRRRA meeting on April 15, 2021. The next meeting will be held on June 19<sup>th</sup>, 2021;
- Will be participating in the Lloyd Region Housing Group meeting on April 21<sup>st</sup>.

## 11. CLOSED SESSION

### 11.1. FOIP Section 24.1(b) and (d) AR-049-2021

- 80-04-21 Moved by Mayor Frank  
That the Council of the Village of Kitscoty convene in closed session pursuant to Section 197 of the Municipal Government Act to meet in private to discuss matters protected from disclosure by Section 24.1(b) and (d) of the Freedom of Information and Protection of Privacy Act at 7:57 pm with all members of Council in attendance.  
**CARRIED**



81-04-21

Moved by Mayor Frank

That the Village of Kitscoty Council revert to the Regular session at 8:43pm, with all members of Council in attendance.

**CARRIED**


Mayor Frank declared a brief recess at 8:43 pm to allow for members of the Public to return to the Council Meeting.

The meeting reconvened at 8:43 pm with all members of Council in attendance.

## 12. ADJOURNMENT

Mayor Frank adjourned the meeting at 8:44 p.m.

The next Regular Meeting of Council will be held on Monday, May 3, 2021 at the Village Office #2, upper-level Council Chambers, at 6:30 p.m.



MAYOR

CHIEF ADMINISTRATIVE OFFICER