

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF  
KITSCOTY, ALBERTA HELD ON MONDAY, JUNE 17, 2019 AT THE KITSCOTY  
VILLAGE OFFICE #2 COMMENCING AT 7:30 P.M.**

**PRESENT** Mayor Daryl Frank  
Deputy Mayor Dennis Roth (attended at 8:11pm)  
Councillors: Geoff Barr, Heather Perryman, Travis Pollard  
CAO Sharon Williams

**ABSENT** Assistant CAO (Vacant)

**1. CALL TO ORDER**

Mayor Frank called the meeting to order at 7:30pm.

**2. AGENDA**

**149-19** Moved by Councillor Barr  
**That the Council of the Village of Kitscoty adopt the Agenda as presented.**  
**CARRIED**

**3. MINUTES**

**150-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty approve the minutes of the  
Regular Meeting of Council held on Monday, June 3, 2019 as presented.**  
**CARRIED**

**4. BUSINESS ARISING**

**4.1. Fire Department Pumper Repair Invoice Approval AR-099-2019**

**151-19** Moved by Councillor Pollard  
**That the Council of the Village of Kitscoty approve the payment of cheque  
#002989 in the amount of \$8,378.79 (\$7,979.80 + \$398.99 GST) payable to  
1220416 Alberta Ltd, O/A Greg Young Trenching and Mechanical invoice  
#M244 received on June 5, 2019, for the emergency fire pump repair for the  
Kitscoty Fire Pumper.**  
**CARRIED**

**152-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty, in accordance with Financial  
Reserves Policy FE001, approve the transfer of \$7,979.80 from the Village  
Fire Capital Reserve to the Village of Kitscoty operating account to allocate  
to the emergency fire pump repair for the Kitscoty Fire Pumper.**  
**CARRIED**

**4.2. Action Item List Update**

Council of the Village of Kitscoty discussed and reviewed the Action Item List.



**5. NEW BUSINESS**

**5.1. Kitscoty Elementary School Playground Ribbon Cutting Ceremony AR-100-2019**

153-19 Moved by Councillor Barr  
**That the Council of the Village of Kitscoty approve the attendance of Mayor Frank and Councillor Perryman at the Kitscoty Elementary School Playground ribbon cutting ceremony on June 25<sup>th</sup>, 2019 at 9:00am.**  
**CARRIED**

**5.2. Animal Control Services Agreement AR-104-2019**

154-19 Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty authorize the Mayor and Chief Administrative Officer to enter into an Animal Control Services Agreement with Trisha Lampitt for the provision of animal control services in the Village of Kitscoty, for a three year term commencing July 1, 2019, and furthermore, that the Mayor and CAO sign the agreement.**  
**CARRIED**

**6. FINANCIAL REPORTS**

**6.1. May Bank Reconciliation and Financial Report AR-102-2019**

155-19 Moved by Councillor Pollard  
**That the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending May 31, 2019 be accepted as presented.**  
**CARRIED**

**6.2. Proposed Quonset Building Rehabilitation AR-105-2019**

Deputy Mayor Roth entered the meeting at 8:11pm.

156-19 Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty direct Administration to obtain quotations for the rehabilitation of the Quonset building to provide secure Public Works cold storage.**  
**CARRIED**

**6.3. 2019 to 2024 – 5 Year Capital Plan AR-086-2019**

Councillor Barr left the meeting at 8:45pm  
Councillor Barr rejoined the meeting at 8:48pm  
Mayor Frank left the meeting at 8:48pm  
Mayor Frank rejoined the meeting at 8:49pm

157-19 Moved by Mayor Frank  
**That the Council of the Village of Kitscoty postpone further discussion on the 2019-2024 – 5 Year Capital Plan to the September 3 Council meeting.**  
**CARRIED**

**7. INFORMATION**

- 7.1. Minister of Municipal Affairs Letter with attachments, dated June 14, 2019 re: Public Liquor Consumption;
- 7.2. Listing of Accounts Payable Cheques #2959 to #2988 Inclusive;
- 7.3. Go East RTO May 2019 Newsletter;
- 7.4. TCYHA 2019-05-29 2019 Resolutions Letter to AB Hon Ric McIver & Cdn Hon Marc Garneau;
- 7.5. TCYHA 2019-05-29 AGM Resolutions Letter to BC MQIT and Fed Minister;
- 7.6. TCYHA Congratulatory Letter to AB Indigenous Relations Hon Rick Wilson;
- 7.7. VRRWMSM Meeting Minutes April 23, 2019;



**7.8. Coalition of Canadian Municipalities for Energy Action:**

- 7.8.1. Municipal Advocacy Solutions e-mail dated June 10, 2019;
- 7.8.2. Regional Municipality of Wood Buffalo e-mail dated June 11, 2019;
- 7.8.3. Regional Municipality of Wood Buffalo e-mail dated June 14, 2019;

**158-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty accept the items numbered 7.1 to 7.8.3 as information.**  
**CARRIED**

**8. REPORTS**

**8.1. CAO Report AR-098-2019**

**159-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty accept the CAO report AR-098-2019 as presented.**  
**CARRIED**

**8.2. Public Works Monthly Report AR-101-2019**

**160-19** Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty accept the Public Works report dated June 17, 2019 as presented.**  
**CARRIED**

**8.3. Regional Water Operator Monthly Report May 2019 AR-103-2019**

**161-19** Moved by Councillor Barr  
**That the Council of the Village of Kitscoty receive for information the Regional Water Operator's report for May 2019.**  
**CARRIED**

**8.4. Council Reports**

**8.4.1. Councillor Barr**

Councillor Barr provided a verbal report on the following:

- Attendance at the Kitscoty Agricultural Society meeting on June 10, 2019, including update on the Celebrate Kitscoty Day which took place on June 1<sup>st</sup>, 2019.

**8.4.2. Councillor Perryman**

Councillor Perryman provided a verbal report on the following:

- Upcoming Community Futures AGM on June 24<sup>th</sup>, 2019;
- Upcoming Alberta HUB AGM on June 27<sup>th</sup>, 2019.

**8.4.3. Councillor Pollard**

Councillor Pollard provided a verbal report on the following:

- Attendance at Vermilion River Regional Waste Management Services Commission meeting on May 28<sup>th</sup>, 2019.

**8.4.4. Deputy Mayor Roth**

Deputy Mayor Roth provided a verbal report on the following:

- Participation via teleconference in the TransCanada Yellowhead Highway Association meeting on June 6, 2019;
- Attendance at the Kitscoty Community Hall Board meeting;
- Attendance at the ACE Board meeting on June 17, 2019.

**8.4.5. Mayor Frank**

Mayor Frank provided a verbal (written report to file) on the following:

- Attendance at Kitscoty Public Library board meeting on June 12, 2019.



**9. CIRCULATION FILE**

- 9.1. CBC News Report article re: Dewberry Workplace Safety Charges;
- 9.2. ATB Financial Bank Statements and Reconciliation May 31, 2019;
- 9.3. Municipal World Magazine June 2019;
- 9.4. Western Canada Water Magazine Summer 2019;
- 9.5. Award Magazine June 2019


**10. ADJOURNMENT**

Mayor Frank adjourned the meeting at 10:05pm.

The next Regular Meeting of Council will be held on Monday, July 15, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.

*Daryl Frank*  
MAYOR

*J. Williams*  
CHIEF ADMINISTRATIVE  
OFFICER

A circular blue ink seal for the Village of Kitscoty, Alberta, Inc. 1911. The seal features the text "VILLAGE OF KITSCOTY" around the top inner edge, "Alberta" in the center, and "Inc. 1911" at the bottom.