

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON TUESDAY, MAY 21, 2019 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

121-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty adopt the Agenda with the following additions:

5. NEW BUSINESS

5.2. 2019 Seniors Week – June 2 to 8, 2019 AR-091-2019;

5.3. Commercial Waste and Recycling Services AR-092-2019.

CARRIED

3. MINUTES

122-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, May 6, 2019 as presented.
CARRIED

4. BUSINESS ARISING

4.1. 49th Street Stormwater Drainage AR-088-2019

123-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the Bar Engineering Proposal MP-19-015 dated May 14, 2019 to further examine the 49th Street Stormwater Drainage for information.
CARRIED

4.2. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.



5. NEW BUSINESS

5.1. Asset Management Policy AM 002 – Draft AR-089-2019

124-19

Moved by Councillor Perryman

WHEREAS municipal governments' infrastructure is critical to our collective economic health;

WHEREAS stable, predictable and formula-based infrastructure funding allows municipal governments to plan and schedule investments in infrastructure;

WHEREAS Alberta municipal governments have asset management policy which set out a municipality's longer-term capital plan which reflects the infrastructure priorities of these asset management plans; and

NOW, THEREFORE BE IT RESOLVED that the Council of the Village of Kitscoty adopts the Asset Management Policy AM 0002, as per Phase 2 of the GTF Program, as presented.

CARRIED

125-19

Moved by Councillor Perryman

That the Council of the Village of Kitscoty approve the composition of the Asset Management Committee as:

- **CAO**
- **Finance (Assistant CAO)**
- **Public Works (Public Works Supervisor)**

CARRIED

5.2. 2019 Seniors Week June 2 to 8, 2019 AR-091-2019

126-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty proclaim June 2-8, 2019 to be "Seniors' Week" in honour of the past, present and future contributions of the Seniors' of this community and throughout Alberta.

CARRIED

5.3. Commercial Waste and Recycling Services AR-092-2019

127-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty agree to extend the Quik Pick Waste Disposal service proposal dated June 1, 2016 for the provision of commercial waste and recycling services for an additional 3 year term to expire June 6, 2022.

CARRIED

6. FINANCIAL REPORTS

6.1. April Bank Reconciliation and Financial Report AR-085-2019

128-19

Moved by Councillor Perryman

That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending April 30th, 2019 as presented.

CARRIED



6.2. Short Term Borrowing Bylaw No. 03-2019 AR-087-2019

- 129-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty give first reading to Bylaw No. 03-2019, being a bylaw to authorize short term borrowing of funds from time to time, as may be necessary to meet the operating or capital expenditures and obligations of the Village of Kitscoty.
CARRIED
- 130-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty give second reading to Bylaw No. 03-2019.
CARRIED
- 131-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty introduce Bylaw No. 03-2019 for third reading.
CARRIED UNANIMOUSLY
- 132-19 Moved by Councillor Barr
That the Council of the Village of Kitscoty give third and final reading to Bylaw No. 03-2019, being a bylaw to authorize short term borrowing of funds from time to time, as may be necessary to meet the operating or capital expenditures and obligations of the Village of Kitscoty.
CARRIED

7. INFORMATION

- 7.1. Listing of Accounts Payable Cheques #2929 to #2954 inclusive;
7.2. Public Sector Partners for Progress re: Asset Management;
7.3. AUMA:
7.3.1. Digest of AUMA May 15, 2019 (emailed to Council May 17, 2019);

- 133-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.3.1. as information.
CARRIED

8. REPORTS

8.1. CAO Report AR-084-2019

- 134-19 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the CAO report AR-084-2019 as presented.
CARRIED

8.2. Public Works Monthly Report AR-090-2019

- 135-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the Public Works Report dated May 21, 2019 as presented.
CARRIED

8.3. Council Reports

8.3.1. Councillor Barr

Councillor Barr had no report to file.

8.3.2. Councillor Perryman

Councillor Perryman had no report to file.



8.3.3. Councillor Pollard

Councillor Pollard had no report to file.

8.3.4. Deputy Mayor Roth

Deputy Mayor Roth had no report to file.

8.3.5. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attended the LRHG Board meeting on May 15, 2019;
- Discussed the Village's seasonal outdoor watering restrictions.

9. CIRCULATION FILE

- 9.1. ATB Financial Bank Statements - April 2019;
- 9.2. Bank Reconciliation - April 2019;
- 9.3. Alberta Rural Health Quarterly Magazine - Volume 2, Issue 4;
- 9.4. Fleet Digest Magazine - April 2019.

10. CLOSED SESSION

10.1. FOIP Section 24.1(g) – Village Land

136-19

Moved by Mayor Frank

That the Council of the Village of Kitscoty meeting move to a Closed Session at 8:19pm to discuss Village Land - FOIP Section 24.1(g).

CARRIED

137-19

Moved by Councillor Pollard

That the Village of Kitscoty Council revert to the Regular session at 8:53pm, with all members of Council in attendance.

CARRIED

Mayor Frank declared a brief recess at 8:53pm to allow for members of the Public to return to the Council Meeting.

Mayor Frank reconvened the meeting at 8:54pm with all members of Council in attendance.


11. BUSINESS ARISING FROM CLOSED SESSION

There was no business arising from the closed session.


12. ADJOURNMENT

Mayor Frank adjourned the meeting at 8:54pm.

The next Regular Meeting of Council will be held on Monday, June 3, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.



MAYOR



CHIEF ADMINISTRATIVE
OFFICER