

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY MAY 6, 2019 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Heather Perryman – with regrets

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

106-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda as presented.
CARRIED

3. MINUTES

107-19 Moved by Councillor Pollard
**That the Council of the Village of Kitscoty approve the minutes of the
Regular Meeting of Council held on Monday, April 15, 2019 as presented.**
CARRIED

4. BUSINESS ARISING

4.1. Bylaw No. 02-2019 – Establishment of a Municipal Library Board AR-079-2019

108-19 Moved by Mayor Frank
**That the Council of the Village of Kitscoty give first reading to Bylaw No.
02-2019, being a bylaw to establish a Municipal Library Board.**
CARRIED

109-19 Moved by Councillor Pollard
**That the Council of the Village of Kitscoty give second reading to Bylaw No.
02-2019.**
CARRIED

110-19 Moved by Deputy Mayor Roth
**That the Council of the Village of Kitscoty introduce Bylaw No. 02-2019 for
third reading.**
CARRIED UNANIMOUSLY

111-19 Moved by Mayor Frank
**That the Council of the Village of Kitscoty give third and final reading to
Bylaw No. 02-2019, being a bylaw to establish a Municipal Library Board.**
CARRIED



4.2. Well #2 Potential Rehabilitation Update AR-083-2019

112-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the Well #2 Rehabilitation Project to address facility safety and security, and the provision of an irrigation water supply, to a maximum cost of \$7,000.00 plus GST to be funded from the Infrastructure Stabilization Reserve.
CARRIED

4.3. Groundwater Well Decommissioning Project – Draft Request for Proposal (RFP) AR-080-2019

113-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty approve the proposed Groundwater Well Decommissioning Project Request for Proposal with the following revision:
1. Removal of the Well #3 Conversion component from the proposal.
CARRIED

4.4. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

5. NEW BUSINESS

5.1. Brownlee LLP Joint Retainer – ACE Water Corporation Intermunicipal Agreements AR-078-2019

114-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty agree to sign the Brownlee LLP Joint Retainer Letter (Village and ACE Water Corp.) dated April 18, 2019, allowing the firm to act on behalf of both parties for preparation of intermunicipal agreements in regard to the municipal connection and radio mast at the Kitscoty Reservoir as well as the utility right-of-way across municipal owned lands.
CARRIED

5.2. Intermunicipal Collaboration Framework (ICF) – Tools A & B AR-077-2019

The Council of the Village of Kitscoty reviewed and discussed the Intermunicipal Collaboration Framework (ICF) - Tools A & B.

Deputy Mayor Roth left the meeting at 8:35pm.

Deputy Mayor Roth returned to the meeting at 8:41pm.



6. FINANCIAL REPORTS

6.1. Transfer from Reserves AR-075-2019

115-19

Moved by Councillor Barr

That the Council of the Village of Kitscoty, in accordance with the Financial Reserves Policy FE 0001, approve the following transfers totaling \$43,128.49:

- a. \$3,000.00 from the Celebration Reserve into the current account for the 2019 seed money for Celebrate Kitscoty, Canada Day and Gospel Jamboree events;
- b. \$2,046.00 from the General Administrative Reserve into the current account for the 2019 Flag Pole and Flag expenses covered by the unexpended 2017 Alarie Funds;
- c. \$500.00 from the General Administrative Reserve into the current account for the 2019 Energy Coalition Membership Expense as per Council Motion 085-19;
- d. \$600.28 from the General Administrative Reserve into the current account for the 53rd Ave and 46th St Commercial Development Project, as per Council Motion 057-18;
- e. \$2,361.32 from the Infrastructure Reserve into the current account for the 49th St / 50th St Drainage Improvement Project as per Council Motion 068-18;
- f. \$945.36 from the Infrastructure Reserve into the current account for the 50th St Water / Sanitary Project as per Council Motion 069-18; and
- g. \$33,675.53 in Alberta Community Partnership Grant – Regional IDP Project from the General Administrative Reserve into the current account for the 2019 year to date expenses.

CARRIED

6.2. ACE 2019 Water Rate Increase AR-076-2019

116-19

Moved by Mayor Frank

That the Council of the Village of Kitscoty, due to the increased ACE 2019 water rate, approve any deficit in 2019 water operations be covered by any 2019 sewage or solid waste operational surplus.

CARRIED

7. INFORMATION

- 7.1. Listing of Accounts Payable Cheques #2910 to #2928 inclusive, Vouchers #201914 to #201917 inclusive;
- 7.2. Canada Summer Jobs Grant Approval;
- 7.3. Cheryl Gallant, Member of Parliament re: Fisheries Act;
- 7.4. Coalition of Canadian Municipalities:
 - 7.4.1. Update and Lobby Day Review;
 - 7.4.2. Ottawa Lobby Days;
- 7.5. Invitation to VIBE Mental Health Art Gala 2019 and Poster;
- 7.6. VRRWMSC Meeting Minutes March 28, 2019;
- 7.7. AUMA:
 - 7.7.1. AUMA Provincial Election and Resource Communities of Canada Update, April 17, 2019;
 - 7.7.2. AUMA Invitation to Resource Communities of Canada Coalition E-Meeting May 1, 2019;
 - 7.7.3. AUMA Digest – Editions: April 17 & May 1, 2019 – provided by e-mail May 3, 2019.

117-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.7.3 as information.

CARRIED



8. REPORTS

8.1. CAO Report AR-074-2019

118-19

Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the CAO report AR-074-2019 as presented.

CARRIED

8.2. Public Works Monthly Report AR-082-2019

119-19

Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the Public Works report dated May 6, 2019 as presented.

CARRIED

8.3. Regional Water Operator Monthly Report April 2019 AR-081-2019

120-19

Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the Regional Water Operator's report for April 2019.

CARRIED

8.4. Council Reports

8.4.1. Councillor Barr

Councillor Barr provided a verbal report on the following:

- Attendance to the Kitscoty Rug Rat Playschool's Spring Fling Dance Fundraiser on May 3, 2019.

8.4.2. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to VRRWMSB Board meeting on April 23, 2019.

8.4.3. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the TransCanada Yellow Highway Association Annual General meeting on April 5, 2019;
- Attendance to the ACE Annual Shareholder's meeting on April 17, 2019;
- Attendance to the Kitscoty Hall Board meeting on April 25, 2019;
- Attendance to the Pioneer Lodge Board meeting on April 26, 2019;
- Attendance to the Go East Regional Tourism Organization Annual General meeting on April 30, 2019.

8.4.4. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the VRRRA meeting on April 24, 2019.



9. CIRCULATION FILE

- 9.1. The Roadrunner Magazine - Spring 2019;
- 9.2. Environmental Science & Engineering Magazine - April 2019;
- 9.3. AE Today 2019 Issue #1;
- 9.4. OHS Canada Magazine - March / April 2019;
- 9.5. Snow Manager Magazine Issue 1 - 2019;
- 9.6. Infrastructure Magazine Volume 24;
- 9.7. Award Magazine - April 2019;
- 9.8. Municipal World Magazine - May 2019;

10. ADJOURNMENT

Mayor Frank adjourned the meeting at 9:57pm.

Due to the Victoria Day Holiday, the next Regular Meeting of Council will be held on Tuesday May 21, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.



MAYOR



CHIEF ADMINISTRATIVE
OFFICER