

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, APRIL 15, 2019 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Councillors: Heather Perryman, Travis Pollard, Geoff Barr (arrived at 7:41pm)
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Deputy Mayor Roth – with regrets

DELEGATES Sgt. Corey Buckingham, Kitscoty RCMP Detachment Commander

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

091-19

Moved by Councillor Pollard
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
8. Financial Reports
8.3. 2018 Financial Statement & Audit Findings Letter AR-073-2019
CARRIED

3. DELEGATION

Sgt. Corey Buckingham – Kitscoty RCMP AR-072-2019

Council welcomed Sgt. Corey Buckingham, Kitscoty RCMP Detachment Commander, to the meeting at 6:31pm. Sgt. Buckingham presented the Quarter 4 (January 2019 to March 2019) Statistical Report to Council. Sgt. Buckingham reviewed the 4 objectives of the Kitscoty Detachment's Annual Performance Plan for the fiscal year April 2019 to March 2020: 1. Police/Community Relations – Police Visibility; 2. Crime Reduction Strategy; 3. Traffic - Safety (motor vehicles, roads) and 4. Employee Wellness. Sgt. Buckingham provided a staffing update for the Detachment. The delegate responded to Council's questions and left the meeting at 6:51pm.

4. DISPOSITION OF DELEGATION

There was no business arising from the delegation.

5. MINUTES

092-19

Moved by Councillor Perryman
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday April 1, 2019 as presented.
CARRIED

6. BUSINESS ARISING

6.1. Villages – County Planning & Development Services Sharing Agreement AR-070-2019

093-19

Moved by Mayor Frank
That the Council of the Village of Kitscoty authorize the Mayor and Chief Administrative Officer to sign the Village – County Planning & Development Services Sharing Agreement as presented.
CARRIED



6.2. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

7. NEW BUSINESS

7.1. National Public Works Week Proclamation AR-065-2019

094-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty, in recognition of the contribution of Public Works professionals and the vital services provided to the citizens, hereby proclaim the week of May 19 – 25, 2019 as Public Works Week in the Village of Kitscoty.
CARRIED

7.2. Extension of Term of Water Tower License Agreement – CVR Radio Equipment AR-068-2019

095-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty approve extending the License Agreement – Point to Point Radio Site with the County of Vermilion River, in accordance with Clause 2.2, for an additional term of two years from November 1, 2019 to October 31, 2021 and furthermore, that the compensation be amended to be One Thousand Dollars (\$1,000) per year.
CARRIED

7.3. Go East Regional Tourism Organization – Annual General Meeting AR-071-2019

096-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the attendance of Deputy Mayor Roth to the Go East Regional Tourism Organization Annual General Meeting on April 30, 2019 at the Mannville Riverview Golf and RV Resort.
CARRIED

8. FINANCIAL REPORTS

8.1. 2019 Mill Rate and Taxation Bylaw AR-064-2019

097-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty give first reading to Bylaw No. 01-2019, being a bylaw authorizing the rates of taxation for the 2019 taxation year.
CARRIED

098-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty give second reading to Bylaw No. 01-2019.
CARRIED

099-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty introduce Bylaw No. 01-2019 for third reading.
CARRIED

100-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty give third and final reading to Bylaw No. 01-2019, being a bylaw authorizing the rates of taxation for the 2019 taxation year.
CARRIED



8.2. March Bank Reconciliation and Financial Reports AR-066-2016

- 101-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending March 31, 2019 as presented.
CARRIED

8.3. 2018 Financial Statement and Audit Findings Letter AR-073-2019

- 102-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty receive for information the 2018 Financial Statement and Audit Findings Letter.
CARRIED

9. INFORMATION

- 9.1. Listing of Accounts Payable Cheques #2893 to #2909 Inclusive and Voucher #201913;
9.2. National Day of Mourning April 28, 2019;
9.3. VRRWMSM Meeting Minutes February 26, 2019;
9.4. AUMA:
9.4.1. AUMA Digests – April 3 & 10, 2019, provided to Council by e-mail on April 11, 2019.

- 103-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the items numbered 9.1 through 9.4.1. as information.
CARRIED

10. REPORTS

10.1. CAO Report AR-067-2019

- 104-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the CAO report AR-067-2019 as presented.
CARRIED

Councillor Geoff Barr attended the meeting at 7:41pm.

10.2. Public Works Monthly Report AR-069-2019

- 105-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the Public Works report dated April 15, 2019 as presented.
CARRIED

10.3. Council Reports

10.3.1. Councillor Barr

Councillor Barr had no report to file.

10.3.2. Councillor Perryman

Councillor Perryman had no report to file.

10.3.3. Councillor Pollard

Councillor Pollard had no report to file.



10.3.4. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the Kitscoty Hilltop Library Board meeting on April 11, 2019;
- Attendance to the Walking Through Grief Annual General meeting on April 8, 2019, where a certificate of appreciation was presented to the Village of Kitscoty.

11. CIRCULATION FILE

- 11.1. March 2019 Bank Statements;
- 11.2. March 2019 Bank Reconciliation;
- 11.3. Work Saver Magazine - Spring 2019;
- 11.4. Private Motor Carrier Magazine - Spring 2019;
- 11.5. Municipal World Magazine - April 2019;
- 11.6. Homestead Magazine - Spring 2019.

12. ADJOURNMENT

Mayor Frank adjourned the meeting at 7:48pm.

The next Regular Meeting of Council will be held on Monday May 6, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.



MAYOR



CHIEF ADMINISTRATIVE
OFFICER