

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, MARCH 18, 2019 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Heather Perryman – with regrets

DELEGATION Ellen Frank, Kitscoty Hilltop Public Library Board Chair
Sue Aldrich, Kitscoty Hilltop Public Library Board Member

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

067-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
6.0. BUSINESS ARISING
6.3. Wainwright Assessment Group Ltd. – Municipal Assessment Services Agreement AR-053-2019
CARRIED

3. DELEGATION

3.1. Ellen Frank, Chair Kitscoty Public Library AR-051-2019

Council welcomed Ellen Frank, Kitscoty Hilltop Public Library Board Chair and Sue Aldrich, Kitscoty Hilltop Public Library Board Member, to the meeting at 6:31pm. E. Frank presented the Kitscoty Hilltop Public Library's 2018 Annual Library Year-End Report, 2018 Patron Usage Report, 2018 Year End Report to Council and the 2019 Operating Budget. The delegates responded to Council's questions regarding the library's operations and the 2019 budget estimates.

Ellen Frank and Sue Aldrich left the meeting at 6:53pm.

4. DISPOSITION OF DELEGATION

068-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the 2018 Library Report to Council and the 2019 Public Library Budget as presented by Chair Frank, Kitscoty Public Library.
CARRIED

069-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept for information the 2018 Annual and Patron User reports as presented.
CARRIED



5. MINUTES

070-19 Moved by Councillor Barr
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday March 4, 2019 as presented.
CARRIED

6. BUSINESS ARISING

6.1. ATCO Electric Proposal – Streetlighting on 4800 Block of 49th Street AR-047-2019;

071-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the proposal from ATCO Electric (File 1009574) in the amount of \$11,828.82 for the installation of two poles with LED streetlights and one transformer on the south side of 49th Avenue between 48th Street and 49th Street, supplied with power from an overhead power line from the streetlight on the corner of 48th Street and 49th Avenue and furthermore that the Village of Kitscoty's contribution in the amount of \$6,684.82 plus GST be funded from the Federal Gas Tax Grant Program.
CARRIED

6.2. Action Item List Update

The Council of the Village of Kitscoty discussed and reviewed the Action Item List.

6.3. Wainwright Assessment Group Ltd. – Municipal Assessment Services Agreement AR-053-2019

072-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty authorize the Village of Kitscoty to enter into an agreement with Wainwright Assessment Group Ltd. for the provision of municipal assessment services for the term April 1, 2019 to March 31, 2022, as presented and furthermore, that the Council of the Village of Kitscoty authorize the Chief Administrative Officer to execute the agreement on behalf of the Village of Kitscoty.
CARRIED

7. NEW BUSINESS

7.1. ACE Annual Shareholders Meeting AR-045-2019

073-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty receive the Alberta Central East Annual Shareholders Meeting AR-045-2019 for information.
CARRIED

7.2. Ortho Imaging for GIS Mapping System AR-043-2019

074-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve increasing the 2019 budget to accommodate the contribution of \$1,390.00 to the County of Vermilion for the 2019 ortho aerial imaging at 10cm.
CARRIED

7.3. VRRR Request for Municipal Per Capita Contribution AR-048-2019

Mayor Frank left the meeting at 8:11pm
Mayor Frank returned to the meeting at 8:13pm



075-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty support the motion from the Vermilion River Regional Alliance February 28, 2019 meeting to collect in 2019 a \$1 per capita contribution from member municipalities with the City of Lloydminster capped at a \$10,000 contribution. Furthermore, the Council of the Village of Kitscoty commit to a 2019 contribution of \$976 to the Vermilion River Regional Alliance pending approval of the motion by a majority of the Councils of the municipal members of the Alliance.

CARRIED

7.4. Animal Control Services AR-049-2019

The Council of the Village of Kitscoty reviewed and discussed the Animal Control Services AR-049-2019.

7.5. MGA Section 204 AR-050-2019

076-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty, in accordance with S. 204 of the Municipal Government Act, affirm that the business of the Village of Kitscoty will be conducted from the Village Administration Office located at 5011 – 50 Street together with the Council Chambers located at 5015 – 50 Street, Kitscoty, Alberta.

CARRIED

8. FINANCIAL REPORTS

8.1. February Bank Reconciliation and Financial Reports AR-046-2019

077-19

Moved by Mayor Frank

That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending February 28, 2019 as presented.

CARRIED

9. INFORMATION

9.1. Listing of Accounts Payable Cheques #2853 to #2864 Inclusive, Vouchers #201907 to #201909 Inclusive;

9.2. Northern Lights Library System 2019 Budget;

9.3. Minister of Municipal Affairs – Gas Tax Fund Project Approval;

9.4. TransCanada Yellowhead Highway Association;

9.4.1. Acknowledgement Letter to Ministers – Manitoba;

9.4.2. Letter to Members

9.5. AUMA:

9.5.1. AUMA Digest February 20, 2019;

9.5.2. AUMA Digest February 27, 2019;

9.5.3. AUMA Electoral Zone Assignments for AUMA Members – Opportunity for Input;

9.5.4. AUMA Continues to Seek Equitable Long-Term Infrastructure Funding.

078-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty accept the items numbered 9.1 through 9.5.4. as information.

CARRIED



10. Reports

10.1. CAO Report AR-044-2019

Deputy Mayor Roth left the meeting at 8:39pm

Deputy Mayor Roth returned to the meeting at 8:43pm

079-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty accept the CAO report AR-044-2019 as presented.

CARRIED

10.2. Public Works Monthly Report AR-052-2019

080-19

Moved by Councillor Barr

That the Council of the Village of Kitscoty accept the Public Works report dated March 18, 2019 as presented.

CARRIED

10.3. Council Reports

10.3.1. Councillor Barr

Councillor Barr provided a verbal on the following:

- Upcoming Ag Society Board meeting on March 21, 2019.

10.3.2. Councillor Pollard

Councillor Pollard had no report to file.

10.3.3. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Hall Board meeting on March 5, 2019.

10.3.4. Mayor Frank

Mayor Frank had no report to file.

11. CIRCULATION FILE

11.1. February 2019 Bank Statements;

11.2. February 2019 Bank Reconciliation;

11.3. Environmental Science & Engineering Magazine February 2019;

11.4. Municipal World Magazine March 2019;

11.5. OHS Canada Magazine January/February 2019;

11.6. Turf & Rec Magazine January/February 2019;

11.7. Fleet Digest Magazine February 2019;


11.8. Infrastructure Magazine Volume 24 March 2019;


11.9. Western Canada Water Magazine – Spring 2019.

12. ADJOURNMENT

Mayor Frank adjourned the meeting at 9:09pm.

The next Regular Meeting of Council will be held on Monday, April 1, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

