

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, MARCH 4, 2019 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

048-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
5.0. NEW BUSINESS
5.5. County of Vermilion River MDP and LUB Open House AR-042-2019
CARRIED

3. MINUTES

049-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Tuesday, February 19, 2019 as presented.
CARRIED

4. BUSINESS ARISING

4.1. Buffalo Trail Public School Education Plan Engagement Session AR-030-2019;

050-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty approve the attendance of Mayor Frank, if available, at the Buffalo Trail Public Schools Education Plan engagement session on March 12, 2019 at Dewberry School to contribute feedback for the Education Plan and furthermore, if attendance is not possible, Mayor Frank is to provide feedback to Buffalo Trail Public School Division via the online poll.
CARRIED

4.2. Authorization to Sign Lease Agreement with Royal Canadian Legion Kitscoty Branch 158 AR-032-2019

051-19 Moved by Councillor Barr
That the Council of the Village of Kitscoty authorize the Mayor and CAO to sign the lease agreement between the Village of Kitscoty and Royal Canadian Legion Kitscoty Branch #158 for the use of Lot 22, Block 3, Plan 2028P for the operation of the Tracy Memorial Hall for a term of 5 years effective March 4, 2019.
CARRIED



4.3. Municipal Sustainability Initiative – Amending Memorandum of Agreement AR-035-2019

052-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty authorize the Chief Elected Official and the Chief Administrative Officer to execute the Municipal Sustainability Initiative (MSI) program Memorandum of Agreement, dated February 14, 2019, relating to the extension of the funding agreement for two years.

CARRIED

4.4. 50th Street North Turn-Around Project (32-01-2017) – Request for Quotation Award AR-036-2019

053-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty award the bid for the 50th Street North Turn-Around (asphalt concrete paving & grading and concrete curb, gutter & sidewalk) project submitted by ASL Paving Ltd. in the amount of \$44,016.50 plus GST, being the lowest bidder.

CARRIED

4.5. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

Councillor Barr left the meeting at 7:11pm.

Councillor Barr returned to the meeting at 7:15pm.

5. NEW BUSINESS

5.1. Kitscoty RCMP – Request for 2019-2020 Policing Priorities AR-031-2019

054-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty present the following priorities to the Kitscoty RCMP Detachment to inform the Commanding Officer's preparation of the 2019-2020 Performance Plan:

- **DARE Program;**
- **Increased police presence/visibility within Village;**
- **Traffic control – specifically speed control along 48, 49 and 53 Avenues and enforcement of the 51 Street No Parking Zones;**
- **Enforcement of drivers crossing the double solid line on 50 Street when parking in the commercial district.**

CARRIED

5.2. Kitscoty Minor Ball – Application to Farm Credit Canada 2019 FCC AgriSpirit Fund AR-034-2019

055-19

Moved by Councillor Barr

That the Council of the Village of Kitscoty support Kitscoty Minor Ball's application to the FCC AgriSpirit Fund for a grant of up to \$25,000 for the Ball Diamond #4 Upgrade project and furthermore, that the Village of Kitscoty provide financial services on behalf of Kitscoty Minor Ball if the application is successful.

CARRIED



5.3. AUMA – Resource Communities of Canada Coalition AR-040-2019

056-19

Moved by Councillor Perryman

WHEREAS responsible resource development is essential for the future of Canadian municipalities.

WHEREAS there is a need to coordinate the Canadian municipal voice to:

1. Advocate for a responsible resource industry.
2. Ensure municipal perspectives are being heard on issues impacting resource development.
3. Share factual information regarding resource development interests.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada have created a Resource Communities of Canada Coalition to facilitate a coordinated approach to represent municipal resource development interest across the country.

WHEREAS the Alberta Urban Municipalities Association (AUMA) and other municipal associations across Western Canada are asking municipalities to support the Resource Communities of Canada Coalition.

NOW therefore be it resolved that the Council of the Village of Kitscoty approve support of the Resource Communities of Canada Coalition.

CARRIED

5.4. Municipal Assessment Services AR-037-2019

057-19

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty accept the Assessment Services Proposal from Wainwright Assessment Group Ltd. for provision of assessment services for the 2019-2021 term.

CARRIED

058-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty appoint Larry James, Wainwright Assessment Group Ltd. as municipal assessor for 2019, 2020 and 2021.

CARRIED

5.5. County of Vermilion River MDP and LUB Open House AR-042-2019

059-19

Moved by Councillor Barr

That the Council of the Village of Kitscoty receive the County of Vermilion River MDP and Land Use Bylaw Open House AR-042-2019 for information.

CARRIED

6. FINANCIAL REPORTS

6.1. 2018 Year End Reserve Transfers AR-039-2019

060-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty approve the 2018 year-end operating surplus fund transfers to reserves as presented.

CARRIED



6.2. 2018 Assessment for 2019 Tax Year – For Information AR-041-2019

061-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the 2018 Assessment for 2019 Tax Year AR-041-2019.
CARRIED

7. INFORMATION

- 7.1. Listing of Accounts Payable Cheques #2853 to #2864 Inclusive, Vouchers #201907 to #201909 Inclusive;
- 7.2. Northern Lights Library System 2019 Budget;
- 7.3. Minister of Municipal Affairs – Gas Tax Fund Project Approval;
- 7.4. TransCanada Yellowhead Highway Association;
 - 7.4.1. Acknowledgement Letter to Ministers – Manitoba;
 - 7.4.2. Letter to Members
- 7.5. AUMA:
 - 7.5.1. AUMA Digest February 20, 2019;
 - 7.5.2. AUMA Digest February 27, 2019;
 - 7.5.3. AUMA Electoral Zone Assignments for AUMA Members – Opportunity for Input;
 - 7.5.4. AUMA Continues to Seek Equitable Long-Term Infrastructure Funding.

062-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.5.4. as information.
CARRIED

8. Reports

8.1. CAO Report AR-033-2019

063-19 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the CAO report AR-033-2019 as presented.
CARRIED

8.2. Public Works Monthly Report AR-038-2019

064-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty accept the Public Works report dated February 28, 2019 as presented.
CARRIED

8.3. Council Reports

8.3.1. Councillor Barr

Councillor Barr had no report to file.

8.3.2. Councillor Perryman

Councillor Perryman provided a verbal on the following:

- Attendance to the Alberta HUB Board meeting on February 25, 2019.

8.3.3. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the VRRWMSB Board meeting on February 26, 2019;
- Attendance to the Vermilion River Regional Alliance Annual General meeting on February 28, 2019.



8.3.4. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Pioneer Lodge Board meeting on February 22, 2019;
- Update on the Trans Canada Yellowhead Highway Association activity;
- Upcoming TransCanada Yellowhead Highway Association Annual General meeting in Edmonton, Alberta on April 5, 2019.

065-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty approve the addition of the TransCanada Yellowhead Highway Association 2019 Annual General Meeting to the March 4, 2019 Regular Meeting of Council Agenda.

CARRIED

066-19

Moved by Councillor Pollard

That the Council of the Village of Kitscoty approve the attendance of Deputy Mayor Roth at the TransCanada Yellowhead Highway Association Annual General Meeting on April 5, 2019 in Edmonton, Alberta, with mileage and subsistence to be reimbursed funded from the Council travel fund.

CARRIED

8.3.5. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the LRHG Annual General meeting on February 20, 2019;
- Attendance to the Northern Lights Library System Board meeting on March 2, 2019.


9. CIRCULATION FILE


- 9.1. Alberta Innovators Magazine Spring 2019;
- 9.2. Award Magazine February 2019.

10. ADJOURNMENT

Mayor Frank adjourned the meeting at 8:51pm.

The next Regular Meeting of Council will be held on Monday, March 18, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

