

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE  
VILLAGE OF KITSCOTY, ALBERTA HELD ON TUESDAY, FEBRUARY 19, 2019  
AT THE KITSCOTY VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

**PRESENT** Mayor Daryl Frank  
Councillors: Heather Perryman, Travis Pollard, Geoff Barr (arrived at 7:30pm)  
CAO Sharon Williams  
Assistant CAO Colleen Parker

**ABSENT** Deputy Mayor Dennis Roth – with regrets

**1. CALL TO ORDER**

Mayor Frank called the meeting to order at 6:34pm.

**2. AGENDA**

**038-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty adopt the Agenda with the following addition:**  
**5.0. NEW BUSINESS**  
**5.3. Buffalo Trail Public Schools Education Plan Engagement Session AR-029-2019**  
**CARRIED**

**3. MINUTES**

**039-19** Moved by Councillor Pollard  
**That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, February 4, 2019 as presented.**  
**CARRIED**

**4. BUSINESS ARISING**

**4.1. 49<sup>th</sup> Avenue Streetlighting – ATCO Electric AR-027-2019**

**040-19** Moved by Mayor Frank  
**That the Council of the Village of Kitscoty receive AR-027-2019 for information.**  
**CARRIED**

**4.2. Action Item List Update**

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

**5. NEW BUSINESS**

**5.1. AUMA 2019 Spring Municipal Leaders' Caucus AR-026-2019**

**041-19** Moved by Councillor Pollard  
**That the Council of the Village of Kitscoty receive the AUMA 2019 Spring Municipal Leaders' Caucus package for information.**  
**CARRIED**



**5.2. Lease Agreement – Royal Canadian Legion Kitscoty Branch #158 AR-020-2019**

- 042-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty approve entering into a lease agreement between the Village of Kitscoty and the Royal Canadian Legion Kitscoty Branch #158 for the use of Lot 22, Block 3, Plan 2028P for the operation of the Tracy Memorial Hall for a term of 5 years effective date of execution.**  
**CARRIED**

**5.3. Buffalo Trail Public Schools Education Plan Engagement Session AR-029-2019**

- 043-19** Moved by Mayor Frank  
**That the Council of the Village of Kitscoty postpone discussion on the Buffalo Trail Public Schools Education Plan Engagement Session to the March 4, 2019 Regular Meeting of Council.**  
**CARRIED**

**6. FINANCIAL REPORTS**

**6.1. January Financial Reports AR-025-2019**

- 044-19** Moved by Councillor Pollard  
**That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending January 31, 2019 as presented.**  
**CARRIED**

**7. INFORMATION**

- 7.1. Listing of Accounts Payable Cheques #2838 to #2852 inclusive and Vouchers #201903 to #201906 inclusive;**
- 7.2. ACP Grant Approval - ICF;**
- 7.3. Eastern Alberta Trade Corridor – Local to Global Forum 2019;**
- 7.4. VRRWMSC 2018 Budget Reconciliation;**
- 7.5. VRRWMSC December 18, 2018 Meeting Minutes;**
- 7.6. AUMA:**
  - 7.6.1. AUMA Digest February 6, 2019;**
  - 7.6.2. AUMA Digest February 13, 2019;**
  - 7.6.3. AUMA Small Communities Newsletter – Winter 2019.**

- 045-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.6.3. as information.**  
**CARRIED**

**8. REPORTS**

**8.1. CAO Report AR-024-2019**

- 046-19** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty accept the CAO report AR-024-2019 as presented.**  
**CARRIED**



## 8.2. Public Works Report AR-028-2019

047-19

Moved by Councillor Pollard  
That the Council of the Village of Kitscoty accept the Public Works report dated February 14, 2019 as presented.  
CARRIED

## 8.3. Council Reports

### 8.3.1. Councillor Perryman

Councillor Perryman provided a verbal report on the following:

- Upcoming meetings:
  - Community Futures Lloydminster and Region Board meeting on February 20, 2019;
  - Alberta HUB Board meeting on February 25, 2019.

### 8.3.2. Councillor Pollard

Councillor Pollard had no report to file.

### 8.3.3. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the Hall Board meeting on Thursday, February 7
- Attendance to the County of Vermilion River Firefighter Appreciation Ball on February 8, 2019;
- Received a Resident concern regarding private snow removal.

Councillor Geoff Barr attended the meeting at 7:30pm.

### 8.3.4. Councillor Barr

Councillor Barr had no report to file.

## 9. CIRCULATION FILE

- 9.1. ATB Financial January 31, 2019 Bank Statements;
- 9.2. January 2019 Bank Reconciliation;
- 9.3. Tree Service Canada - Early Spring 2019;
- 9.4. InfraStructure Magazine – February 2019;
- 9.5. The Road Runner Magazine – Winter 2018-2019.

## 10. ADJOURNMENT

Mayor Frank adjourned the meeting at 7:37pm.

The next Regular Meeting of Council will be held on Monday, March 4, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.

  
MAYOR

  
CHIEF ADMINISTRATIVE  
OFFICER

