

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, JANUARY 7, 2019 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Geoff Barr – with regrets

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

001-19 Moved by Councillor Pollard
**That the Council of the Village of Kitscoty adopt the January 7, 2019
Agenda as presented.**
CARRIED

3. MINUTES

002-19 Moved by Deputy Mayor Roth
**That the Council of the Village of Kitscoty approve the minutes of the
Regular Meeting of Council held on Monday, December 10, 2018 as
presented.**
CARRIED

4. BUSINESS ARISING

4.1. Draft Personnel Policy Revised AR-002-2019

003-19 Moved by Councillor Perryman
**That the Council of the Village of Kitscoty approve the revisions to the
Personnel Policy PE 0001 as presented.**
CARRIED

4.2. Raw Water Decommission Plan AR-003-2019

004-19 Moved by Deputy Mayor Roth
**That the Council of the Village of Kitscoty receive AR-003-2019 for
information.**
CARRIED

4.3. V.R.R.W.M.S.C 2019 Operating Budget AR-005-2019

005-19 Moved by Councillor Perryman
**That the Council of the Village of Kitscoty receive the Vermilion River
Regional Waste Management Services Commission approved 2019
Operating Budget for information.**
CARRIED

4.4. Action Item List Update

The Council of the Village of Kitscoty discussed and reviewed the Action Item List.



5. NEW BUSINESS

5.1. Thorpe Recovery Centre Request for Support AR-006-2019

006-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty provide support to the Thorpe Recovery Centre's position of concern around the allocation of additional operational funds by submitting a letter to the appropriate Government of Alberta Officials and Ministers.
CARRIED

5.2. ATCO Electric 2017 Franchise Report AR-007-2019

007-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive the 2017 ATCO Electric Franchise Report for information.
CARRIED

008-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty direct Administration to bring to the January 21, 2019 Regular Meeting of Council an amendment to Traffic Bylaw No. 07-2017 for the addition of a No Parking Zone along the south side of 49 Avenue from 50 Street east to Highway 897.
CARRIED

5.3. SDAB Clerk Appointment AR-008-2019

009-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty, in accordance with Bylaw No. 491, appoint Colleen Parker as the Clerk of the Subdivision and Development Appeal Board.
CARRIED

6. INFORMATION

- 6.1.** Listing of Accounts Payable December 11, 2018 Cheque #2785;
- 6.2.** Listing of Accounts Payable December 19, 2018 Cheques #2786 to #2798 inclusive and Vouchers #201869 to #201873 inclusive;
- 6.3.** Listing of Accounts Payable January 3, 2019 Cheques #2799 to #2807 inclusive and Voucher #201874;
- 6.4.** FCM Membership Renewal Information;
- 6.5.** Emerging Trends in Municipal Law 2019 – Brownlee LLP Registration Information;
- 6.6.** VRRWMSC November 27, 2018 Meeting Minutes;
- 6.7.** AUMA:
 - 6.7.1.** Digest of AUMA/AMSC December 12, 2018
 - 6.7.2.** Digest of AUMA/AMSC December 19, 2018.

010-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the items numbered 6.1 through 6.7.2. as information.
CARRIED

7. REPORTS

7.1. CAO Report AR-001-2019

The CAO provide a verbal update on an emergent request received from the Kitscoty & District Agricultural Society for support of their application to CFEP for funding for Community Hall upgrades.



011-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty provide a letter in support of the Kitscoty & District Agricultural Society's application to the Alberta Community Facility Enhancement Program (CFEP) Grant for the Kitscoty Community Hall proposed Kitchen upgrades and Meeting Room flooring projects.
CARRIED

012-19 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the CAO report AR-001-2019 as presented.
CARRIED

7.2. Council Reports

7.2.1. Councillor Perryman

Councillor Perryman provided a verbal report on the following:

- Upcoming Community Futures Lloydminster and Region Board meeting on January 16, 2019.

7.2.2. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the VRRWMSB Board meeting on December 18, 2019;
- Obtained estimated pricing for the potential repairs to the Village of Kitscoty Quonset. Repair estimate is approximately \$48,000.00 plus tax and includes:
 - Electrical repairs/upgrades;
 - Overhead door installation;
 - Roof repair and shingle replacement with 35 year shingles;
 - East and west end wall repair with new tin;
 - Pillar repair and/or replacement;
 - Commercial steel man door.

7.2.3. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Pioneer Lodge Board meeting on December 11, 2018;
- Attendance to the Ace Board Meeting on December 17, 2018;
- Upcoming Meetings:
 - Pioneer Lodge Board meeting on January 11, 2019;
 - ACE Board meeting on January 24, 2019.

7.2.4. Mayor Frank

Mayor Frank had no report to file.

8. CIRCULATION FILE

- 8.1.** Infrastructure Magazine – November 2018;
- 8.2.** Municipal World Magazine – January 2019;
- 8.3.** WCB – Alberta Worksight Magazine – Winter 2018;
- 8.4.** OHS Canada Magazine – November/December 2018;
- 8.5.** Private Motor Carrier Magazine – Winter 2018;
- 8.6.** AE Today – Issue #4;
- 8.7.** Turf & Rec Magazine – November/December 2018;
- 8.8.** Environmental Science & Engineering Magazine – December 2018;
- 8.9.** Homestead Magazine – Winter 2018;
- 8.10.** Christmas Cards/Greetings.



9. CLOSED SESSION

9.1. Legal Advice - FOIP Section 24(1)(c) AR-004-2019;

013-19 Moved by Mayor Frank
That the Council of the Village of Kitscoty meeting move to a Closed Session at 7:42pm to discuss Legal Advice – FOIP Section 24(1)(c).
CARRIED

014-19 Moved by Councillor Pollard
That the Village of Kitscoty Council revert to the Regular session at 8:09pm, with all members of Council, except Councillor Barr, in attendance.
CARRIED

Mayor Frank declared a brief recess at 8:10pm to allow for members of the Public to return to the Council Meeting.

Mayor Frank reconvened the meeting at 8:11pm with all members of Council, except Councillor Barr, in attendance.

10. BUSINESS ARISING FROM CLOSED SESSION



015-19 Moved by Councillor Perryman
That the Council of the Village of Kitscoty direct Administration to forward the encroachment agreements, for review and execution, to the owners of Lot 9, Block 23, Plan 072 8292 and Lot 10, Block 22, Plan 072 8292 to address the permitted encroachment onto the 48th Street road allowance.
CARRIED

016-19 Moved by Councillor Pollard
That the Council of the Village of Kitscoty waive the requirement in Clause 17 for the land owners to pay for the cost of the caveat registration for these initial encroachment agreements to be registered on the titles of Lot 9, Block 23, Plan 072 8292 and Lot 10, Block 22, Plan 072 8292 to address the permitted encroachment onto the 48th Street road allowance.
CARRIED

11. ADJOURNMENT

Mayor Frank adjourned the meeting at 8:12pm.

The next Regular Meeting of Council will be held on Monday, January 21, 2019 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR

CHIEF ADMINISTRATIVE
OFFICER
