

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF  
KITSCOTY, ALBERTA HELD ON MONDAY, JUNE 4, 2018 AT THE KITSCOTY  
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

**PRESENT** Mayor Daryl Frank  
Deputy Mayor Dennis Roth  
Councillors: Geoff Barr, Heather Perryman, Travis Pollard  
CAO Sharon Williams  
Administrative Assistant Laurie Koenig

**CALL TO ORDER** Mayor Frank called the meeting to order at 6:30pm.

**1. AGENDA**

**125-18** Moved by Councillor Perryman  
**That the Council of the Village of Kitscoty adopt the Agenda for the June 4, 2018 Council meeting as presented.**  
**CARRIED**

**2. MINUTES**

**126-18** Moved by Councillor Pollard  
**That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Tuesday, May 22, 2018 as presented.**  
**CARRIED**

**3. BUSINESS ARISING**

**3.1. Well #2 Report AR-090-2018**

**127-18** Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty direct Administration to investigate options to remediate Well #2 to make it useful for watering the community gardens.**  
**CARRIED**

**3.2. Action Item List Update**

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

**4. NEW BUSINESS**

**4.1. Alberta HUB – Methane Emission Regulations AR-087-2018**

**128-18** Moved by Mayor Frank  
**That the Council of the Village of Kitscoty support the Alberta HUB letter to the Alberta Energy Regulator regarding the proposed changes to methane emissions regulations.**  
**CARRIED**

**4.2. Utility Account Fee Review AR-089-2018**

**129-18** Moved by Deputy Mayor Roth  
**That the Council of the Village of Kitscoty defer further discussion on AR-089-2018 to the June 18, 2018 Council Meeting.**  
**CARRIED**



**4.3. Public Participation Policy AR-091-2018**

Council reviewed AR-091-2018 and provided feedback for development of a policy and bylaw.

130-18

Moved by Councillor Perryman

**That the Council of the Village of Kitscoty direct Administration to prepare a public notification bylaw establishing alternate methods for advertising statutory notices.**

**CARRIED**

**4.4. Lloydminster SPCA Fee for Service Proposal AR-092-2018**

131-18

Moved by Deputy Mayor Roth

*Rescinded  
November 5, 2018  
by Motion # 254-18  
SW*

~~That the Council of the Village of Kitscoty enter into a Fee for Service Agreement with the Lloydminster & District SPCA based on the annual fee option of \$1,250.00 for the impound of up to 10 animals, to be effective January 1, 2019.~~

~~**CARRIED**~~

Mayor Frank declared a recess at 8:24pm

Mayor Frank reconvened the meeting at 8:28pm

**5. INFORMATION**

- 5.1. Listing of Accounts Payable Cheques #2546 to #2552 Inclusive, Vouchers #201830 to #201833 Inclusive;
- 5.2. Kitscoty Ag Society Directors Meeting November 29, 2017;
- 5.3. Alberta HUB – Internet 2.0 Update;
- 5.4. ARPA Annual Conference & Workshop;
- 5.5. ARPA Award Banquet;
- 5.6. FCM Special Advocacy Fund;
- 5.7. VRRWMSM Minutes of Meeting April 24, 2018;
- 5.8. AUMA:
  - 5.8.1. AUMA Digest May 17, 2018;
  - 5.8.2. AUMA Digest May 23, 2018;
  - 5.8.3. AUMA Digest May 30, 2018;
  - 5.8.4. AUMA News Release May 24, 2018;
  - 5.8.5. AUMA Open Letter to Municipalities May 25, 2018;

132-18

Moved by Councillor Barr

**That the Council of the Village of Kitscoty accept the items numbered 5.1 through 5.8.5. as information.**

**CARRIED**

**6. REPORTS**

**6.1. CAO Report AR-088-2018**

133-18

Moved by Deputy Mayor Roth

**That the Council of the Village of Kitscoty accept the CAO report AR-088-2018 as presented.**

**CARRIED**

**6.2. Council Reports**

**6.2.1. Councillor Pollard**

Councillor Pollard had no report to file.

**6.2.2. Councillor Perryman**

Councillor Perryman had no report to file.

**6.2.3. Councillor Barr**

Councillor Barr had no report to file.



**6.2.4. Deputy Mayor Roth**

Deputy Mayor Roth had no report to file.

**6.2.5. Mayor Frank**

Mayor Frank had no report to file.

**7. CIRCULATION FILE**

- 7.1. Municipal World Magazine;
- 7.2. Turf & Rec Magazine;
- 7.3. Infrastructure Magazine;
- 7.4. Trenchless Journal;
- 7.5. Private Motor Carrier Magazine;
- 7.6. Tree Service;

Administrative Assistant L. Koenig left the meeting at 8:37pm.

**8. IN CAMERA**

**8.1. FOIP Section 24.1(b) AR-093-2018**

134-18

Moved by Mayor Frank

**That the Council of the Village of Kitscoty meeting move to an In Camera Session at 8:38pm.**

**CARRIED**

135-18

Moved by Deputy Mayor Roth

**That the Village of Kitscoty Council revert to the Regular session at 9:27pm with all members of Council in attendance.**

**CARRIED**

**9. BUSINESS AIRISING FROM IN CAMERA SESSION**

136-18

Moved by Deputy Mayor Roth


**That the Council of the Village of Kitscoty affirm that the Public Works staffing complement and job descriptions remain status quo.**

**CARRIED**

**ADJOURNMENT**

Mayor Frank adjourned the meeting at 9:39pm.

The next Regular Meeting of Council will be held on Monday, June 18, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.

  
*Daryl Frank*  
MAYOR  
*J. Williams*  
CHIEF ADMINISTRATIVE OFFICER