

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON TUESDAY, SEPTEMBER 4, 2018 AT THE
KITSCOTY VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

CALL TO ORDER Mayor Frank called the meeting to order at 6:30pm.

1. AGENDA

193-18 Moved by Councillor Barr
**That the Council of the Village of Kitscoty adopt the September 4, 2018
Agenda with the following additions:**
3.0. BUSINESS ARISING
3.5. VRRRA Broadband Update AR-139-2018
4.0. NEW BUSINESS
**4.4. Northern Lights Library System Concerns Expressed by Lac La Biche
County AR-138-2018**
CARRIED

2. MINUTES

194-18 Moved by Mayor Frank
**That the Council of the Village of Kitscoty approve the minutes of the
Regular Meeting of Council held on Monday August 13, 2018 as presented.**
CARRIED

3. BUSINESS ARISING

3.1. Intermunicipal Development Plan Project – Outsource Project RFP Award AR-135-2018

195-18 Moved by Deputy Mayor Roth
**That the Council of the Village of Kitscoty accept the proposal for the
Intermunicipal Infrastructure Systems and Community Services
Assessments prepared by BAR Engineering in the amount of \$50,000 plus
GST and that the contract be signed following the notification of successful
submission.**
CARRIED

3.2 CVR Regional Enforcement Officer Services AR-136-2018

196-18 Moved by Mayor Frank
**That the Council of the Village of Kitscoty advise the County of Vermilion
River of the Village of Kitscoty's withdrawal from future participation in
the Regional Enforcement Service Program at the proposed rate of \$120.00
per contact hour.**
CARRIED



3.3 50th Street North Turn Around – Request for Quotation Award AR-137-2018

- 197-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty decline the single quotation received for the 50th Street North Turn Around Project at this time and furthermore send out another Invitational Request for Quotations for this project in January 2019.
CARRIED

3.4 Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

3.5 VRRRA Broadband Update AR-139-2018

- 198-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty receive the VRRRA Broadband Update AR-139-2018 for information.
CARRIED

4. NEW BUSINESS

4.1. Northern Lights Library System - Request for Donation in Support of 2018 Conference AR-131-2018

- 199-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the request from the Northern Lights Library System for a donation towards the 2018 Northern Lights Library System Conference for library staff, board trustees and municipal councillors.
CARRIED

4.2 World Suicide Prevention Day Declaration – Walk of Remembrance AR-132-2018

- 200-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty declare Monday, September 10, 2018 as World Suicide Prevention Day to inspire the community to “Work Together to Prevent Suicide”.
CARRIED

4.3 ACP Grant Application for ICF Project AR-134-2018

- 201-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty authorize the Village of Kitscoty to participate in an application for the “County of Vermilion River, Village of Kitscoty, Village of Marwayne, Village of Dewberry and Village of Paradise Valley Multi-Jurisdictional Intermunicipal Collaboration Frameworks (ICFs) Project”, submitted by managing partner the Village of Paradise Valley under the Alberta Community Partnership program, and further that the Village of Kitscoty, a participant, agrees to abide by the terms of the Conditional Grant Agreement, governing the purpose and use of the grant funds.
CARRIED

4.4 Northern Lights Library System Concerns Expressed by Lac La Biche County AR-138-2018

- 202-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the letter from Lac La Biche County dated August 23, 2018 regarding proposed recommendations to the Northern Lights Library System.
CARRIED



5. FINANCIAL REPORTS

5.1 July Financial Reports AR-133-2018

- 203-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending July 31st, 2018 as presented.
CARRIED

6. INFORMATION

- 6.1. Listing of Accounts Payable Cheques #2650 to #2668 inclusive, Vouchers #201846 to #201851 inclusive;
6.2. Alberta Municipal Affairs letter dated August 21, 2018 – 2017 MSI Capital SFE accepted;
6.3. Vermilion River Regional Waste Management Services Commission Meeting Minutes – June 25, 2018;
6.4. AUMA
6.4.1. AUMA Digest August 15, 2018;
6.4.2. AUMA Digest August 22, 2018;
6.4.3. AUMA Digest August 29, 2018

- 204-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty receive for information the items numbered 6.1 through 6.4.3.
CARRIED

7. REPORTS

7.1 CAO Report AR-130-2018

- 205-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty receive for information the invitation from Alberta HUB and the Town of Vermilion for the Elected Officials in Economic Development course.
CARRIED

- 206-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the CAO report AR-130-2018 as presented.
CARRIED

7.2 Public Works Monthly Report

- 207-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty accept the Public Works Monthly Report as presented.
CARRIED

7.3 Council Reports

7.3.1 Councillor Barr

Councillor Barr had no report to file.

7.3.2 Councillor Perryman

Councillor Perryman had no report to file.

7.3.3 Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the Vermilion River Regional Waste Management Services Commission Board meeting on Tuesday August 21st, 2018.



7.3.4 Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Ace Board meeting on Thursday, August 30, 2018;
- Inquired if the Village Public Works Staff are going to demo a small wheel loader.

7.3.5 Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the VRRRA Broadband meeting on August 16, 2018.


8. CIRCULATION FILE


- 8.1 ATB July 2018 Bank Statements;
- 8.2 July 2018 Bank Reconciliation
- 8.3 Award Magazine – August 2018;
- 8.4 The Lending Cupboard Letter – August 13, 2018;
- 8.5 InfraStructure Magazine – August 2018;
- 8.6 Environmental Science & Engineering Magazine – August 2018;
- 8.7 OHS Canada Magazine – July/August 2018;
- 8.8 Private Motor Carrier Magazine – Fall 2018;
- 8.9 Equipment Review Magazine – Summer/Fall 2018

9. ADJOURNMENT

Mayor Frank adjourned the meeting at 8:21 pm.

The next Regular Meeting of Council will be held on Monday, September 17, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

