

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, MAY 7, 2018 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Heather Perryman – with regrets

DELEGATE Eileen Redmond and Joanne Bonham, Village of Kitscoty Residents

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

100-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
6.0 NEW BUSINESS
6.8. AUMA Letter to Prime Minister Re: Trans Mountain Pipeline Expansion AR-081-2018.
CARRIED

3. DELEGATION

3.1. Eileen Redmond AR-068-2018

Council welcomed Eileen Redmond and Joanne Bonham, Village of Kitscoty residents, to the meeting at 6:28pm. Ms. Redmond and Ms. Bonham verbally presented their concerns regarding the storm water drainage system around the vicinity of their properties located at 4842 – 50 Avenue and 4846 - 49 Avenue. E. Redmond and J. Bonham responded to Council's questions.

E. Redmond and J. Bonham left the meeting at 7:02pm

3.2. Disposition of Delegation

Council will inspect the storm water drainage system on the properties of E. Redmond and J. Bonham on Tuesday, May 8, 2018.

4. MINUTES

101-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, April 16, 2018 as presented.
CARRIED

5. BUSINESS ARISING

5.1. VRRR Broadband Project Update AR-078-2018

The Council of the Village of Kitscoty reviewed and discussed the VRRR Broadband Project Update AR-078-2018.



5.2. 48th Street - Road Use License Agreement Update AR-079-2018

- 102-18** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty enter into encroachment agreements with the properties located at 4724 – 54 Avenue and 4802 – 54 Avenue and furthermore obtain a legal survey of the encroachment areas located at 4724 -54 Avenue and 4802 -54 Avenue to a maximum of \$1,000.00 per survey.
CARRIED

5.3. Action Item List

The Council of the Village of Kitscoty reviewed and discussed the Action Item List.

6. NEW BUSINESS

6.1. AUMA Summer 2018 Municipal Leaders Caucus AR-069-2018

- 103-18** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the attendance of Mayor Daryl Frank at the AUMA Summer 2018 Municipal Leaders' Caucus in Camrose, Alberta on June 12, 2018 with mileage, accommodation and subsistence reimbursed.
CARRIED

6.2. Alberta Municipal Affairs – Municipal Accountability Program AR-071-2018

- 104-18** Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept for information the Minister of Municipal Affairs letter, with attachment, dated March 27, 2018 regarding the implementation of the Municipal Accountability Program (MAP).
CARRIED

6.3. Seniors Week Declaration AR-073-2018

- 105-18** Moved by Councillor Barr
That the Council of the Village of Kitscoty proclaim June 3-9, 2018 to be "Senior's Week" in honour of the past, present and future contributions of the Seniors' of this community and throughout Alberta.
CARRIED

6.4. Bylaw Enforcement Report AR-074-2018 – For Information

- 106-18** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty receive for information the County of Vermilion River Bylaw Enforcement Report December 2017 to February 2018.
CARRIED

6.5. Animal Control AR-075-2018 – For Discussion

- 107-18** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the purchase of one cat trap and furthermore the cat trap distribution and collection process be administered by the Village of Kitscoty.
CARRIED



6.6. Celebration Event Funds/ Reserve AR-076-2018

- 108-18** Moved by Mayor Frank
That the Council of the Village of Kitscoty defer discussion on the Celebration Event Funds/Reserve to the May 22, 2018 Council Meeting.
CARRIED

6.7. Borderlands Emergency Preparedness Partnership AR-077-2018

The Council of the Village of Kitscoty reviewed and discussed the Borderlands Emergency Preparedness Partnership AR-077-2018.

6.8. AUMA Letter to Prime Minister Re: Trans Mountain Pipeline Expansion AR-081-2018

- 109-18** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty, in support of the City of Spruce Grove's extraordinary resolution in support of the Trans Mountain Expansion Project presented at the 2017 AUMA Convention; and in agreement with the advocacy efforts of the AUMA in showing support to the Trans Mountain Pipeline Expansion Project; agrees to participate as a signatory to the letter from the President of the AUMA to the Prime Minister supporting the Kinder Morgan Trans Mountain Pipeline Expansion Project and the government's effort to bring the project to fruition.
CARRIED

7. FINANCIAL REPORTS

7.1. Audit Findings Letter from WLS AR-070-2018

- 110-18** Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the 2017 Audit Findings Letter dated March 30, 2018, received on April 20, 2018.
CARRIED

8. INFORMATION

- 8.1.** Listing of Accounts Payable Cheques #2502 to #2511 Inclusive, Vouchers #201824 to #201826 Inclusive;
- 8.2.** Listing of Accounts Payable Cheques #2512 to #2522 Inclusive;
- 8.3.** FCM Communique;
- 8.4.** Seniors Service Awards;
- 8.5.** AB Transportation – Highway 16 Overlay 2019-2020;
- 8.6.** Alberta Community Crime Prevention Association 2018 Conference;
- 8.7.** VRRWMSA Meeting Minutes – March 27, 2018;
- 8.8.** AUMA AMSC MasterCard Rebate Letter;
- 8.9.** AUMA:
 - 8.9.1.** AUMA Digest April 18, 2018;
 - 8.9.2.** AUMA Digest April 14, 2018;
 - 8.9.3.** AUMA Digest May 2, 2018;
 - 8.9.4.** AUMA Small Communities Newsletter Spring 2018.

Mayor Frank declared a brief recess at 9:04pm
Mayor Frank reconvened the meeting at 9:09pm

- 111-18** Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the items numbered 8.1 through 8.9.4. as information.
CARRIED



9. REPORTS

9.1. CAO Report AR-072-2018

112-18

Moved by Mayor Frank

That the Council of the Village of Kitscoty accept the CAO report as presented.

CARRIED

9.2. Council Reports

9.2.1. Councillor Barr

Councillor Barr provided a verbal report on the following:

- Elected Officials Asset Management Education Session on April 17, 2018;
- Concerns regarding the use of off highway vehicles (motor bikes, quads) between Centennial Park and the Community Hall.

9.2.2. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Elected Officials Asset Management Education Session on April 17, 2018;
- VRRWMSB Board meeting on April 24, 2018;
- ACE Annual Shareholders meeting on April 26, 2018.

9.2.3. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Elected Officials Asset Management Education Session on April 17, 2018;
- Pioneer Lodge Meeting on April 26, 2018;
- ACE Annual Shareholders meeting on April 26, 2018;
- Upcoming Meeting: Pioneer Lodge Union negotiations on May 9, 2018.

9.2.4. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Elected Officials Asset Management Education Session on April 17, 2018;
- LRHG Board meeting on April 18, 2018;
- Municipal Affairs ICF/IDP education session on April 26, 2018;
- ACE Annual Shareholders meeting on April 26, 2018;
- Northern Lights Library Board meeting on May 5, 2018.

10. CIRCULATION FILE

- 10.1. Award Magazine – April 2018;
- 10.2. Courage Magazine – Volume 13;
- 10.3. Infrastructure Magazine – Volume 29 – April 2018;
- 10.4. Homestead Magazine – Spring 2018;
- 10.5. OHS Magazine – March/April 2018;
- 10.6. 2018 Minister's Seniors Service Awards Magazine;
- 10.7. AE Today – Issue #1 – 2018;
- 10.8. Alberta Rural Health Quarterly – 2018 - Volume 2, Issue 1;
- 10.9. Environmental Science & Engineering Magazine – April 2018;
- 10.10. WorkSaver Magazine – Spring 2018;
- 10.11. The Roadrunner Magazine – Summer 2018;
- 10.12. Municipal World Magazine – May 2018.



11. IN CAMERA SESSION

11.1. FOIP Section 23 (1)(a) and 24 (g) AR-080-2018

113-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty meeting move to an In Camera Session at 9:48 pm.
CARRIED

114-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty revert to the Regular Session at 10:09pm, with all members of Council, except Councillor Perryman, in attendance.
CARRIED

ADJOURNMENT

Mayor Frank adjourned the meeting at 10:09 pm.

Due to the Victoria Day Holiday, the next Regular Meeting of Council will be held on Tuesday May 22, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.

Daryl Frank
MAYOR

J. Williams
CHIEF ADMINISTRATIVE
OFFICER

