

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, JULY 16, 2018 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
Assistant CAO Colleen Parker
Administrative Assistant Laurie Koenig

ABSENT CAO Sharon Williams
Delegate Dale Ivey – Kitscoty Resident

DELEGATE Sgt. Juan Huss - Kitscoty RCMP Detachment Commander

CALL TO ORDER Mayor Frank called the meeting to order at 6:30pm.

1. AGENDA

152-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty adopt the Agenda with the following additions:
5. BUSINESS ARISING
5.7. ILC Tech Committee Update AR-115-2018
11. IN CAMERA SESSION
11.1. FOIP Section 24(1) AR-116-2018
CARRIED

Mayor Frank declared a recess at 6:31pm in order to begin the Public Hearing.

2. PUBLIC HEARING

2.1. Public Notification Bylaw No. 03-2018

Mayor Frank called the Public Hearing in regards to the Public Notification Bylaw 03-2018 to order at 6:31pm, with all members of Council in attendance.

The Mayor asked for confirmation of advertising. The Assistant Chief Administrative Officer confirmed that the Public Hearing was advertised in the Meridian Source on July 5, 2018 and July 12, 2018, as well as the July 2018 Village Newsletter, in accordance with Section 230, 606 and 692 of the Municipal Government Act.

The Mayor asked for the purpose of the Public Hearing. The Assistant Chief Administrative Officer stated that the purpose of the hearing was Bylaw 03-2018 is a bylaw to establish alternative advertising methods for statutory notifications required by the MGA. Recent revisions to the MGA permits Councils to adopt alternate methods for public notification. Council has considered the following requirements as set out in legislation:

- Council must be satisfied that the method provided for in the bylaw is likely to bring the matter to the attention of substantially all residents in the relevant area; s. 606.1(2)
- A public hearing must be held on the bylaw; s.606.1(3)
- The notice of the bylaw must be advertised by newspaper, residential mail or website; and s.606.1(4)
- Bylaws passed under this section must be made available for public inspection. S.606.1(6)

This hearing is being held in accordance with MGA, s.606.1 (3)



The Mayor requests confirmation of any written submissions received. The Assistant Chief Administrative Officer read the written submission from the Meridian Source dated July 5, 2018. There were no members of the public in attendance at the meeting.

Mayor Frank advised that the second and third reading of the Public Notification Bylaw No. 03-2018 will take place at the Monday, July 16, 2018 Regular Meeting of Council.

Mayor Frank declared the Public Hearing closed at 6:35pm.

Mayor Frank reconvened the Regular Meeting of Council at 6:36pm with all members of Council present.

3. DELEGATION

3.1. **Sgt. Juan Huss, Kitscoty RCMP Detachment AR-106-2018**

3.2. **Dale Ivey, Resident of Kitscoty – Internet Service to Residents AR-107-2018**

As the Delegates were not present, Council proceeded to items:

4.0 Minutes

5.0 Business Arising

5.1. Utility Bylaw No. 04-2018 AR-103-2018

5.2. Public Notification Bylaw No. 03-2018 AR-105-2018

4. MINUTES

153-18

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday June 18, 2018 as presented.

CARRIED

5. BUSINESS ARISING

5.1. **Utility Bylaw No. 04-2018 AR-103-2018**

154-18

Moved by Councillor Pollard

That the Council of the Village of Kitscoty give first reading to Bylaw No. 04-2018, being a bylaw to set terms and conditions for the supply and maintenance of the water, sewer and garbage services in the Village of Kitscoty.

CARRIED

5.2. **Public Notification Bylaw No. 03-2018 AR-105-2018**

The Public Hearing for Bylaw 03-2018 Public Notification Bylaw was held on July 16, 2018 with no members of the public in attendance and one written submission received from the Meridian Source.

155-18

Moved by Councillor Pollard

That the Council of the Village of Kitscoty give second reading to Bylaw No. 03-2018, being a bylaw to establish methods for advertising statutory notices.

CARRIED

156-18

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty give third and final reading to Bylaw No. 03-2018, being a bylaw to establish methods for advertising statutory notices.

CARRIED



As the Delegate, Sgt. Juan Huss arrived, Council returned to item 3.0 Delegation – 3.1. Sgt. Juan Huss, Kitscoty RCMP Detachment AR-106-2018.

3.0 DELEGATION

3.1. Sgt. Juan Huss, Kitscoty RCMP Detachment AR-106-2018

The Council of the Village of Kitscoty welcomed Sergeant Juan Huss, Commander – Kitscoty RCMP Detachment, to the meeting at 6:40 pm. Sgt. Huss provided a written report on the Kitscoty Detachment’s Quarter 1 (April – June 2018) Statistical Reports. Sgt. Huss provided a RCMP membership/staffing update. The delegate responded to Council’s questions regarding the presentation. Sergeant Huss left the meeting at 7:01 pm.

3.2. Dale Ivey, Resident of Kitscoty – Internet Service to Residents AR-107-2018

Mr. Dale Ivey, Kitscoty Resident, did not attend the Council meeting.

Council proceeded with the remainder of the meeting agenda items.

5. BUSINESS ARISING

5.3. IDP & ICP Agreement to Work Together AR-109-2018

157-18

Moved by Councillor Perryman

That the Council of the Village of Kitscoty approve the “Agreement to Work Together” between the County of Vermilion River, Village of Kitscoty, Village of Marwayne, Village of Dewberry and Village of Paradise Valley, as presented.

CARRIED

5.4. IDP & ICP ILC Terms of Reference AR-110-2018

158-18

Moved by Mayor Frank

That the Council of the Village of Kitscoty approve the “Intermunicipal Liaison Committee Terms of Reference”, as presented.

CARRIED

5.5. Appointment of Members to ILC AR-111-2018

159-18

Moved by Councillor Barr

That the Council of the Village of Kitscoty appoint Daryl Frank and Dennis Roth, with Travis Pollard appointed as an alternate, as members of the Intermunicipal Liaison Committee for the Village of Kitscoty.

CARRIED

5.6. Bylaw No. 05-2018 – Establish Area “A”, Plan 1820362 as a PUL in 47th Street Close Subdivision AR-114-2018

160-18

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty give first reading to Bylaw No. 05-2018, being a bylaw to designate Area “A”, Block 1, Plan 1820362 as a Public Utility Lot with the legal description of the land to be designated as Lot 30PUL, Block 1, Plan 1820362.

CARRIED

161-18

Moved by Mayor Frank

That the Council of the Village of Kitscoty give second reading to Bylaw No. 05-2018.

CARRIED



162-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty present Bylaw No. 05-2018 for third reading.
UNANIMOUSLY CARRIED

163-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty give third and final reading to Bylaw No. 05-2018, being a bylaw to designate Area "A", Block 1, Plan 1820362 as a Public Utility Lot with the legal description of the land to be designated as Lot 30PUL, Block 1, Plan 1820362.
CARRIED

5.7. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

5.8. ILC Tech Committee Update AR-115-2018

164-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty receive the ILC Tech Committee Update AR-115-2018 for information.
CARRIED

6. NEW BUSINESS

6.3. Minor Ball Proposed Diamond #4 Upgrade AR-112-2018

165-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty approve the Kitscoty Minor Ball Proposal to upgrade Diamond #4 at the Regional Park from a grass infield to a shale infield with work to be completed by May 2019.
CARRIED

7. FINANCIAL REPORTS

7.3. June Bank Reconciliation AR-108-2018

166-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending June 30th, 2018 as presented.
CARRIED

8. INFORMATION

- 8.1. Listing of Accounts Payable Cheques #2590 to #2598 Inclusive, Vouchers #201837 to #201839 Inclusive;
- 8.2. Listing of Accounts Payable Cheques #2599 to #2620 Inclusive, Vouchers #201840 to #201842 Inclusive;
- 8.3. AMSC Rebate 2017 letter dated June 18, 2018;
- 8.4. Municipal Affairs – Key Dates July to September 2018;
- 8.5. VRRWMSM May 22, 2018 Meeting Minutes;
- 8.6. Alberta Recreation & Parks Association letter dated June 22, 2018;
- 8.7. Go East RTO Newsletter June 2018;
- 8.8. AUMA:
 - 8.8.1. AUMA Digest June 20 2018;
 - 8.8.2. AUMA Digest June 27, 2018;
 - 8.8.3. AUMA Digest July 4, 2018;
 - 8.8.4. AUMA Digest July 11, 2018;
 - 8.8.5. AUMA News Release June 26, 2018;
 - 8.8.6. AUMA Awards Deadline Extended.



167-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the items numbered 8.1 through 8.8.6. as information.
CARRIED

9. REPORTS

9.1. CAO Report AR-104-2018

168-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the CAO report AR-104-2018 as presented.
CARRIED

9.2. Public Works Monthly Report

169-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the Public Works Monthly - June 2018 report as presented.
CARRIED

9.3. Council Reports

9.3.1. Councillor Barr

Councillor Barr had no report to file.

9.3.2. Councillor Perryman

Councillor Perryman provided a verbal report on the following:

- Was unable to attend the HUB AGM and the Lloydminster & Region Community Futures meeting on June 20, 2018 due to a scheduling conflict.

9.3.3. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the VRRWMSB Board meeting on June 25, 2018.

9.3.4. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Lloyd Region Housing Group meeting on June 20, 2018;
- Attendance to the TransCanada Yellowhead Highway Association Board meeting via telephone conference on June 22, 2018;
- Attendance to the Pioneer Lodge Board meeting on July 12, 2018.

9.3.5. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the EC 911 Spring General meeting on June 20, 2018.

10. CIRCULATION FILE

- 10.1. June 2018 Bank Statements;
- 10.2. June 2018 Bank Reconciliation;
- 10.3. Playnews Northern Alberta;
- 10.4. Infrastructure Magazine – Volume 23, June/July 2018;
- 10.5. OHS Canada Magazine – May/June 2018;
- 10.6. Turf & Rec Magazine – June 2018;
- 10.7. CADC Magazine – Summer 2018;
- 10.8. Environmental & Science Engineering Magazine – June 2018;
- 10.9. Municipal World Magazine – July 2018;
- 10.10. Clondonald Country Fair Invitation;
- 10.11. Worksight Magazine – Summer 2018



Administrative Assistant L. Koenig left the meeting at 8:00 pm.

11. IN CAMERA

11.1. FOIP Section 24(1) AR-116-2018

170-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty meeting move to an In Camera Session at 8:01pm.
CARRIED

CAO Sharon Williams joined the In Camera Session at 8:44pm via telephone conference.
CAO Sharon Williams left the In Camera Session at 8:59pm.

171-18 Moved by Mayor Frank
That the Village of Kitscoty Council revert to the Regular session at 9:00pm, with all members of Council, in attendance.
CARRIED

12. BUSINESS AIRISING FROM IN CAMERA SESSION

172-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty attend a joint meeting of the Village of Kitscoty, the Village of Marwayne and the Village of Dewberry Councils on July 17, 2017 at 7:00pm, in Marwayne, Alberta.
CARRIED

Mayor Frank declared a recess at 9:00pm with the Regular Meeting of Council to be reconvened on July 17, 2018 at the Village Office #2, upper level Council Chambers, directly following the joint meeting between the Village of Kitscoty's, the Village of Marwayne's and the Village of Dewberry's Councils in Marwayne, Alberta.




Mayor Frank reconvened the Regular Meeting of Council on July 17, 2018 at 7:52pm with all members of Council, except Councillor Barr, in attendance.

173-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty remain a partner in the Regional Water Consortium and advise the Village of Marwayne and the Village of Dewberry of Kitscoty's intention to remain a partner in the Regional Water Operator Consortium.
CARRIED

ADJOURNMENT

Mayor Frank adjourned the meeting at 7:54pm.

The next Regular Meeting of Council will be held on Monday, August 13, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR

CHIEF ADMINISTRATIVE OFFICER




MERIDIAN SOURCE

YOUR *LOCALLY OWNED* COMMUNITY NEWSPAPER

July 5, 2018

Sharon Williams
Chief Administrative Officer
Village of Kitscoty
5010 – 50 Street
Box 128
Kitscoty, AB

Re: Notice of Public Meeting for Proposed Bylaw no. 03-2018

Dear Ms. Williams,

Please accept this letter and the attached documents as a submission to the proposed bylaw.

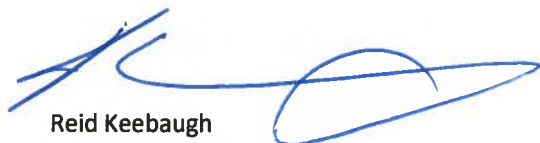
Community newspapers such as the Meridian Source and its predecessors, The Meridian Booster and the Lloydminster Source have always played an integral part in providing the residents of Kitscoty and surrounding areas with up to date and timely announcements of changes to bylaws, zoning, and other community interests. Should the Village of Kitscoty choose to discontinue the use of newspaper advertising a vital link to the residents would be lost.

As the attached document: Government Advertising points out 83% of Canadians are local community newspaper readers. This percentage is even higher in rural Alberta with numbers reaching over 90%. No other media can boast these numbers.

The Meridian Source has a web site and also posts items to other social media such as: Facebook, Instagram and Twitter. But, the print edition, the newspaper, still receives the most views.

The Meridian Source is not opposed to amending the bylaw, but we submit that for the most reliable method of providing information to the residents of Kitscoty and area, newspaper advertising must continue.

Yours truly,



Reid Keebaugh
Publisher Meridian Source

Government Advertising

In Alberta Community Newspapers

The Government of Alberta has a duty to inform all Albertans about its programs, services, policies and decisions. Communication is central to the Government of Alberta's work and contributes directly to the public's trust in their government.

Open and transparent communications from the government to Albertans is vital. Proper dissemination of public notices assures that the public is informed about changes that will have an impact on their lives.¹

The Government of Alberta must tailor its messaging to specific audiences to reach Albertans regardless of where they reside and ensure that new communication approaches are balanced fairly with traditional methods.¹

Engagement with community newspapers is high even with younger voters:
79% of voters aged 18-34 read newspapers in print or online.²

Every week in Alberta, over 100 community newspapers circulate almost one million copies in key metropolitan areas, rural and remote regions, and all areas in between.⁶

83% of Canadians are local community newspaper readers.³

72% of Canadians want to see advertising for government programs and services in newspapers.⁴

Canadians trust advertising content in newspapers more than any other medium.⁵

Newspapers and their sites outscore other media on reliability, accuracy and in-depth reporting about local civic and political issues.¹

24% of Canadians do not use social media.⁴

Less than one in five looks at any advertising on social media.⁴

Local Government Ads are best suited to Local Newspapers.¹

For municipal/regional government advertising, Canadians resoundingly endorse print newspapers as the most appropriate source of information on programs and services.¹

If there is a genuine will to reach Albertans then there must be an investment in meaningful communication with citizens through community newspapers.

Sources:

1. NEWSPAPERS WORK FOR GOVERNMENT ADVERTISING
2. NEWSPAPERS WORK FOR PUBLIC NOTICES
3. VIVIDATA 2016 Q2 READERSHIP DATABASE
4. TOTUM RESEARCH 2016
5. COMMUNITY NEWSPAPERS DRIVE RESULTS 2017
6. NEWS MEDIA CANADA SNAPSHOT REPORT 2017



Had you read about the zoning review?

The Government of Alberta recently passed Bill 20 – the Municipal Government Amendment Act - in the Legislature. Bill 20 gives Alberta municipalities the ability to pass an advertising bylaw allowing them to simply post important legal notices on the municipality's website and completely bypass their local community newspaper. These Public Notices deal with proposed bylaws or resolutions, public hearings or scheduled meetings – decisions that affect your living, your neighbourhood, and you.

Would you know what is happening in your municipal district if these notices were published only online? Would you miss the issues that deserve your input if they were not delivered into your hands, published in this newspaper?

Encourage your town council to maintain your right to know about the progress and management of your community. Ask them to keep public notices in your community newspaper – your audited, verified, accountable news source.

Take the time now to reach out to your mayor, your reeve, your councillor or your CAO. Tell them you value your community newspaper, that you want to stay informed.



COMMUNITY BUSINESS BELONGS IN YOUR COMMUNITY NEWSPAPER

Had you read you were getting a new neighbour?



The Government of Alberta recently passed Bill 20 – the Municipal Government Amendment Act - in the Legislature. Bill 20 gives Alberta municipalities the ability to pass an advertising bylaw allowing them to simply post important legal notices on the municipality's website and completely bypass their local community newspaper. These Public Notices deal with proposed bylaws or resolutions, public hearings or scheduled meetings – decisions that affect your living, your neighbourhood, and you.

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COMMUNITY BUSINESS BELONGS IN YOUR COMMUNITY NEWSPAPER



Had you read about the rezoning meeting before it happened?

The Government of Alberta recently passed Bill 20 – the Municipal Government Amendment Act - in the Legislature. Bill 20 gives Alberta municipalities the ability to pass an advertising bylaw allowing them to simply post important legal notices on the municipality's website and completely bypass their local community newspaper. These Public Notices deal with proposed bylaws or resolutions, public hearings or scheduled meetings – decisions that affect your living, your neighbourhood, and you.

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COMMUNITY BUSINESS BELONGS IN YOUR COMMUNITY NEWSPAPER

Didn't you get the rezoning notice?

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COMMUNITY BUSINESS BELONGS IN YOUR COMMUNITY NEWSPAPER

