

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, JUNE 18, 2018 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

CALL TO ORDER Mayor Frank called the meeting to order at 6:30pm.

1. AGENDA

137-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda as presented.
CARRIED

2. DELEGATION

2.1. CVR Community Peace Officers AR-094-2018

The Council of the Village of Kitscoty welcomed Olivier Mercier, CPO from the County of Vermilion River to the meeting at 6:30pm. O. Mercier introduced himself to the Village Council and provided an overview of his duties and responsibilities as a Community Peace Officer. Peace Officer Mercier provided a written Quarterly Report dated March 1 to May 30, 2018 of the Kitscoty Patrol Log and responded to Council's questions. O. Mercier left the meeting at 6:53pm.

3. MINUTES

138-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday June 4, 2018 as presented.
CARRIED

4. BUSINESS ARISING

4.1. Draft Policy AD003 – Public Participation AR-096-2018

139-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the Policy AD003 – Public Participation as presented.
CARRIED

4.2. Draft Bylaw No. 03-2018 – Public Notification AR-097-2018

140-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty give first reading to Bylaw No. 03-2018, being a bylaw to establish methods for advertising statutory notices.
CARRIED

141-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty schedule the Public Hearing in respect to Bylaw No. 03-2018 for Monday, July 16, 2018 at 6:30pm in the Village of Kitscoty Council Chambers.
CARRIED



4.3. Draft Bylaw No. 04-2018 – Utility Bylaw AR-100-2018

142-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the Utility Rates as proposed in the draft Bylaw No. 04-2018.
CARRIED

143-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty direct administration to revise the draft Bylaw No. 04-2018 to increase the utility deposit to \$200.00 on all new accounts.
CARRIED

4.4. 50 Ave – 49 St to 50 St Drainage Improvement Project – 49 St Drainage Scope Addition AR-101-2018

144-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept for information the BAR Engineering Scope Addition letter dated June 11, 2018.
CARRIED

4.5. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

5. NEW BUSINESS

5.1. Alberta Community Partnership Conditional Grant Agreement AR-098-2018

145-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty enter into a Conditional Grant Agreement with Her Majesty the Queen in Right of the Province of Alberta, as represented by the Minister of Municipal Affairs, for the 2017/18 Alberta Community Partnership, Intermunicipal Collaboration Component, in the amount of \$200,000 to assist the Villages of Kitscoty, Marwayne, Dewberry and Paradise Valley develop Intermunicipal Development Plans with the County of Vermilion River; and furthermore, that the Council of the Village of Kitscoty authorize the Mayor and CAO to sign the agreement on behalf of the Village.
CARRIED

5.2. Alberta Treasury Branch Temporary Agency Proposal AR-102-2018

146-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the letter of proposal from Alberta Treasury Branch (ATB) dated June 13, 2018, to establish a temporary agency at the Village Administration Office until another Agent can be recruited and furthermore that Council accept the proposed remuneration of \$300 per month.
CARRIED

6. FINANCIAL REPORTS

6.1. May Bank Reconciliation AR-099-2018

147-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending May 31st, 2018 as presented.
CARRIED



7. INFORMATION

- 7.1. Listing of Accounts Payable Cheques #2553 to #2589 Inclusive, Vouchers #201834 to #201836 Inclusive;
- 7.2. Invitation to Pioneer Lodge and House Dedication Ceremony – King’s Courtyard;
- 7.3. Alberta Municipal Affairs Re: 2018 MSI Allocations;
- 7.4. AUMA:
 - 7.4.1. AUMA Digest June 6, 2018;
 - 7.4.2. AUMA Digest June 13, 2018.

148-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.4.2. as information.
CARRIED

8. REPORTS

8.1. CAO Report AR-095-2018

149-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty oppose the Vermilion River Regional Alliance (VRRRA) to use \$25,000 to be leveraged for a \$50,000 Community and Regional Economic Support (CARES) Grant for a master plan for broadband.
CARRIED

150-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the invitation to the AEMA Emergency Act Engagement session in St. Paul on July 19, 2018.
CARRIED

151-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the CAO report AR-095-2018 as presented.
CARRIED

8.2. Council Reports

8.2.1. Councillor Barr

Councillor Barr provided a verbal report on the following:

- Attendance to the IDP Education Session on June 7, 2018.

8.2.2. Councillor Perryman

Councillor Perryman had no report to file.

8.2.3. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the IDP Education Session on June 7, 2018.

8.2.4. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Pioneer Lodge Board meeting on June 7, 2018;
- Attendance to the Hall Board meeting on June 7, 2018;
- Upcoming Meeting: Trans Canada Yellowhead Highway Association meeting.

8.2.5. Mayor Frank

Mayor Frank had no report to file.



9. CIRCULATION FILE

- 9.1. May 2018 Bank Statements;
- 9.2. May 2018 Bank Reconciliation;
- 9.3. Equipment Review Magazine – Spring/Summer 2018;
- 9.4. WorkSaver 2018-2019 Attachment Catalog – Summer 2018;
- 9.5. Western Canada Water Magazine – Summer 2018;
- 9.6. Homestead Magazine – Summer 2018;
- 9.7. Award Magazine – June 2018

ADJOURNMENT

Mayor Frank adjourned the meeting at 8:58pm.

The next Regular Meeting of Council will be held on Monday, July 16, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.

Daryl Frank
MAYOR

C. Parker
for CHIEF ADMINISTRATIVE OFFICER

A circular blue ink seal for the Village of Kitscoty, Alberta. The outer ring contains the text "VILLAGE OF KITSCOTY" at the top and "Alberta" at the bottom. The inner circle contains the text "Inc. 1911".