

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON TUESDAY, MAY 22, 2018 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Geoff Barr – with regrets

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

115-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
5.0 NEW BUSINESS
5.1. Well Number 2 – Community Gardens
CARRIED

3. MINUTES

116-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, May 7, 2018 as presented.
CARRIED

4. BUSINESS ARISING

4.1. Kitscoty Elementary School - Request for Support: K-3 Playground AR-083-2018

117-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty commit a financial contribution in the amount of \$10,000.00 to Buffalo Trail Public Schools for the Kitscoty Elementary School's Grade 1 to 3 Playground Fundraising Project to be funded from the General Administrative Reserve funds that are earmarked for recreation, being the proceeds of the sale of the unused skate park equipment that was disposed of in 2017.
CARRIED

4.2. Celebrate Kitscoty Events Funding – Deferred from May 7, 2018 AR-076-2018

118-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty provide the following seed money, funded from the Celebrate Kitscoty Reserve funds, for the 2018 events: \$1,000.00 for Celebrate Kitscoty, \$1,000 for Canada Day, \$1,000 for the Yellowhead Gospel Jamboree and \$600 for Santa Day.
CARRIED

Administration will arrange a meeting with the event organizers of Celebrate Kitscoty, Canada Day, the Yellowhead Gospel Jamboree and Santa Day to discuss the seed funding allocations.



4.3. Recreation Funding – For Discussion AR-086-2018

- 119-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty invite members of the Kitscoty & District Agricultural Society to a Council meeting in the fall of 2018 to discuss the Recreation Grant Funding from the Village of Kitscoty.
CARRIED

CAO Sharon Williams left the meeting at 8:15pm.
CAO Sharon Williams returned to the meeting at 8:22pm.

4.4. 49th Street Storm Water Drainage – For Discussion AR-084-2018

The Council of the Village of Kitscoty reviewed and discussed the 49th Street Storm Water Drainage AR-084-2018. Administration will obtain a cost for elevations on 49th Street from BAR Engineering.

5. NEW BUSINESS

5.1. Well Number 2 – Community Gardens

Administration will contact Jim Byrt to request his assistance in determining the pump issues at the Community Garden Well Number 2.

6. FINANCIAL REPORTS

6.1. April Bank Reconciliation and Financial Report AR-082-2018

- 120-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending April 30th, 2018.
CARRIED

7. INFORMATION

- 7.1. Listing of Accounts Payable Cheques #2523 to #2545 Inclusive, Vouchers #201827 to #201829 Inclusive;
7.2. Go East 2018 Annual General Meeting Summary;
7.3. Alberta Municipal Affairs Letter re: Centralized Industrial Property Assessment Transition;
7.4. AUMA:
7.4.1. AUMA Digest May 9, 2018.

- 121-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.4.1. as information.
CARRIED

8. REPORTS

8.1. CAO Report AR-085-2018

- 122-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the CAO report as presented.
CARRIED



8.2. Council Reports

8.2.1. Councillor Perryman

Councillor Perryman provided a verbal report on the following:

- Attendance to the Community Futures Meeting on April 18, 2018 and on May 16, 2018;
- Upcoming Meeting: Community Futures AGM on June 20, 2018.

8.2.2. Councillor Pollard

Councillor Pollard had no report to file.

8.2.3. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the LRHG Board meeting on May 16, 2018;
- Finalization of the Pioneer Lodge Union negotiations.

8.2.4. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the LRHG Board meeting on May 16, 2018;
- Attendance to the Kitscoty Hilltop Library Board meeting;
- Annual CAO performance evaluation completed on May 22, 2018.

9. CIRCULATION FILE

- 9.1. April 2018 Bank Statements;
- 9.2. April 2018 Bank Reconciliation;
- 9.3. VRRRA Broadband Research Project Business Case;
- 9.4. VRRRA Smart Cities 2018 Challenge Application;
- 9.5. Snow Manager Magazine – Issue 1 -2018;
- 9.6. Fleet Digest Magazine – April/May 2018.

10. IN CAMERA SESSION

10.1. FOIP Section 23 (1)(a) and 24 (g) AR-0-2018

123-18

Moved by Mayor Frank

That the Council of the Village of Kitscoty meeting move to an In Camera Session at 9:06 pm.

CARRIED

124-18

Moved by Deputy Mayor Roth



That the Council of the Village of Kitscoty revert to the Regular Session at 9:29pm, with all members of Council, except Councillor Barr, in attendance.

CARRIED

ADJOURNMENT

Mayor Frank adjourned the meeting at 9:29 pm.

The next Regular Meeting of Council will be held on Monday June 4, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR

CHIEF ADMINISTRATIVE
OFFICER

