

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, APRIL 16, 2018 AT THE KITSCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT

Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

DELEGATE

Amanda Mazzei, Chartered Accountant – Wilkinson Livingston Stevens LLP

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

084-18

Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda as presented.
CARRIED

3. DELEGATION

3.1. WLS CA, Ms. A. Mazzei 2017 Financial Statements AR-061-2018

Council welcomed Amanda Mazzei, Chartered Accountant representing Wilkinson Livingston Stevens LLP, to the meeting at 6:31pm. Ms. Mazzei presented the Village of Kitscoty's 2017 draft Financial Statements to Council. A. Mazzei responded to Council's questions regarding the draft Financial Statements.

3.2. Disposition of Delegation

085-18

Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the 2017 Financial Statements as presented by WLS Chartered Accountants and furthermore that the Mayor and Chief Administrative Officer sign the Financial Statements in addition to the WLS required forms and letters.
CARRIED

A.Mazzei left the meeting at 6:57pm.

4. MINUTES

086-18

Moved by Councillor Barr
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Tuesday, April 3, 2018 as presented.
CARRIED

5. BUSINESS ARISING

5.1. Alberta Transportation Highway 16-897 Interchange AR-065-2018

087-18

Moved by Councillor Pollard
That the Council of the Village of Kitscoty receive for information the Alberta Transportation Highway 16 & 897 Interchange Planning Review Update.
CARRIED



5.2. VRRRA Broadband – Support for Smart Cities Competition Application AR-067-2018

088-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty rescind motion 070-18 regarding support for the VRRRA Broadband Project which was passed March 19, 2018.
CARRIED

089-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accepts the Vermilion River Regional Alliance’s participation in the Federal Government’s Infrastructure Canada Smart Cities Competition on our behalf as a member of the Vermilion River Regional Alliance, thereby authorizing the Mayor to sign the Smart Cities letter of support.
CARRIED

5.3. Action Item List

The Council of the Village of Kitscoty reviewed and discussed the Action Item List.

6. NEW BUSINESS

6.1. Kitscoty Elementary School Request for Support AR-062-2018

090-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the Kitscoty Elementary School’s request for sponsorship funding for the new Grade 1 to 3 playground as information.
CARRIED

6.2. Go East AGM AR-063-2018

091-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the Go East Regional Tourism Organization Annual General Meeting package.
CARRIED

6.3. National Public Works Week Proclamation AR-059-2018

092-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty, in recognition of the contribution of Public Works professionals and the vital services provided to the citizens hereby proclaim the week of May 20 to 26, 2018 as Public Works Week in the Village of Kitscoty.
CARRIED

7. FINANCIAL REPORTS

7.1. 2018 Mill Rate Bylaw AR-060-2018

093-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty give first reading to Bylaw No. 02-2018, being a bylaw authorizing the rates of taxation for the 2018 taxation year.
CARRIED

094-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty give second reading to Bylaw No. 02-2018.
CARRIED



095-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty introduce Bylaw No. 02-2018 for third reading.
UNANIMOUSLY CARRIED

096-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty give third and final reading to Bylaw No. 02-2018, being a bylaw authorizing the rates of taxation for the 2018 taxation year.
CARRIED

Councillor Perryman left the meeting at 8:01pm
Councillor Perryman returned to the meeting at 8:03pm

7.2. March Financial Reports AR-064-2018

097-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending March 31st, 2018.
CARRIED

8. INFORMATION

- 8.1.** Listing of Accounts Payable Cheques #2488 to #2501 Inclusive, Vouchers #201821 to #201823 Inclusive;
- 8.2.** Alberta Municipal Affairs Capital Funding Letter;
- 8.3.** VRRWMSM Meeting Minutes February 27, 2018;
- 8.4.** ACFA 2018 AGM;
- 8.5.** NLLS 2018 Meeting Schedule;
- 8.6.** AUMA:
 - 8.6.1.** AUMA Digest April 4, 2018;
 - 8.6.2.** AUMA Digest April 11, 2018;

098-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the items numbered 8.1 through 8.6.2. as information.
CARRIED

9. REPORTS

9.1. CAO Report AR-066-2018

099-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the CAO report as presented.
CARRIED

9.2. Council Reports

9.2.1. Councillor Barr

Councillor Barr had no report to file.

9.2.2. Councillor Perryman

Councillor Perryman had no report to file.



9.2.3. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the Vermilion River Regional Waste Management Services Commission Board meeting on March 27, 2018;
- Attendance to the Alberta Emergency Management training for elected officials on April 12, 2018.

9.2.4. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the TransCanada Yellowhead Highway Association Annual General Meeting on April 6, 2018;
- Attendance to the ASCHA convention in Red Deer, on April 11, 12, 13, 2018.

9.2.5. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the Alberta Emergency Management training for elected officials on April 12, 2018;
- Meeting with the Alberta Council on April 16, 2018.


10. CIRCULATION FILE


- 10.1. Limitless Magazine – 2017- 2018;
- 10.2. Municipal World Magazine – April 2018;
- 10.3. March 2018 Bank Statements;
- 10.4. March 2018 Bank Reconciliation;
- 10.5. Private Motor Carrier Magazine – Spring 2018.

ADJOURNMENT

Mayor Frank adjourned the meeting at 8:46 pm.

The next Regular Meeting of Council will be held on Monday May 7, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

