

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSYCOTY, ALBERTA HELD ON MONDAY, MARCH 5, 2018 AT THE KITSYCOTY
VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

1. CALL TO ORDER

Mayor Frank called the meeting to order at 6:30pm.

2. AGENDA

051-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
6.0 FINANCIAL REPORTS
6.3 Transfer from Reserve AR-045-2018
CARRIED

3. MINUTES

052-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Tuesday, February 20, 2018 as presented.
CARRIED

4. BUSINESS ARISING

4.1. Parks Rehabilitation – Walking Trails (Year 3) – 2018 ARMA Grant Approval AR-034-2018

053-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty authorize the CAO to sign the Alberta Recycling Management Authority approval agreement for up to \$30,000 of funding under the 2018 Municipal Demonstration Grant program for the Parks Rehabilitation – Walking Trails Year 3 project.
CARRIED

4.2. 50th Avenue (50th Street to 49th Street) Rehabilitation AR-036-2018

054-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the sanitary sewer main repair on 50th Avenue west of manhole #26 and furthermore that the Council of the Village of Kitscoty approve the professional/engineering costs to obtain invert elevations, pipe grades between manholes and a road/pavement analysis along 50th Avenue between 50th Street to 49th Street.
CARRIED

4.3. 50th Street/ 50th Avenue Intersection Traffic Control AR-037-2018

055-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty defer discussion on the 50th Street/ 50th Avenue Intersection Traffic Control the March 20, 2018 Council Meeting.
CARRIED



4.4. 53rd Avenue/ 46th Street Commercial Area AR-038-2018

056-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve Bar Engineering Proposal No: MP-17-074-Rev 1 in the amount of \$23,250.00 plus GST for the 53 Avenue / 46 Street Commercial Area Development project.
CARRIED

057-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the allocation of \$23,250 from the General Administrative Reserve for the 53 Avenue / 46 Street Commercial Area Development readiness project as per Bar Engineering Proposal No: MP-17-074-Rev 1.
CARRIED

4.5. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

5. NEW BUSINESS

5.1. Website Upgrade AR-040-2018

058-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty approve the addition of the Council Agenda and Minute webpage to the Village of Kitscoty website and furthermore that this addition be funded from the budgeted 2018 Website Services (2-12-00-235-00) function.
CARRIED

5.2. Intermunicipal Development Plan – CVR AR-041-2018

059-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty direct administration to work with the County of Vermilion River, Village of Dewberry, Village of Marwayne and Village of Paradise Valley for the purpose of completing Intermunicipal Development Plans and Intermunicipal Collaboration Frameworks for their respective intermunicipal boundaries with the County of Vermilion River.
CARRIED

5.3. TransCanada Yellowhead Highway Association AGM AR-043-2018

060-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty approve the attendance of Deputy Mayor Roth at the TransCanada Yellowhead Highway Association 2018 Annual General Meeting in Edmonton on April 6, 2018, with mileage and subsistence to be funded from the Council travel fund.
CARRIED

5.4. VRRR Broadband Research Project – March 9 & 16, 2018 Meetings AR-044-2018

Council reviewed and discussed the VRRR Broadband Research Project – March 9 & 16, 2018 AR-044-2018.

6. FINANCIAL REPORTS

6.1. Assessment for the 2018 Tax Year AR-035-2018

The Council of the Village of Kitscoty reviewed and discussed the Assessment for the 2018 Tax Year AR-035-2018.



Deputy Mayor Roth left the meeting at 8:01pm

Deputy Mayor Roth returned to the meeting at 8:03pm

6.2. Lift Station #2 Clean Out AR-042-2018

061-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the Cam-Trac Quote #1, dated February 28, 2018, in the amount of \$3,714.00 plus GST for the clean out of Lift Station #2 and furthermore, the expenditure to be funded from the sewage utility revenue.
CARRIED

6.3. Transfer from Reserve AR-045-2018

062-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty, in accordance with the Financial Reserves Policy, approve the transfer of \$1,100.00 from the Celebrate Kitscoty Reserve to the current account to reimburse the Village of Kitscoty cheque #2430 issued on February 14, 2018 for AMSC Insurance invoice number 30179 for the 2017 Celebrate Kitscoty Bounce House Insurance.
CARRIED

7. INFORMATION

- 7.1. Listing of Accounts Payable Cheques #2450 to #2457 Inclusive, Vouchers #201812 to #201814 Inclusive;
- 7.2. TCYHA Advocacy Update;
- 7.3. AUMA:
 - 7.3.1. AUMA Digest February 22, 2018;
 - 7.3.2. AUMA Digest#2 February 22, 2018;
 - 7.3.3. AUMA Digest February 23, 2018;
 - 7.3.4. AUMA Digest February 28, 2018.

063-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the items numbered 7.1 through 7.3.4 as information.
CARRIED

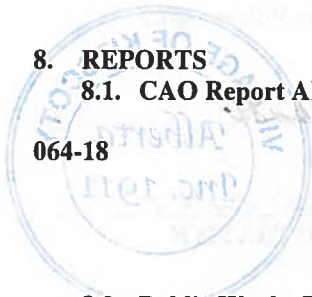
8. REPORTS

8.1. CAO Report AR-039-2018

064-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the CAO report as presented.
CARRIED

8.2. Public Works Report - February 2018

065-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the Public Works Report - February 2018 as presented.
CARRIED



8.3. Council Reports

8.3.1. Councillor Barr

Councillor Barr provided a verbal report on the following:

- Concerns regarding the removal of snow from the streets of Kitscoty as a result of the March 3, 2018 snowfall.

8.3.2. Councillor Perryman

Councillor Perryman had no report to file.

8.3.3. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the Vermilion River Regional Waste Management Services Commission meeting on February 27, 2018.

8.3.4. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Hall Board meeting on March 1, 2018;
- Attendance to the Pioneer Lodge Board meeting on March 5, 2018.

8.3.5. Mayor Frank

Mayor Frank provided a verbal on the following:

- Attendance to the Lloyd Region Housing Group meeting on February 28, 2018;
- Upcoming meeting: Northern Lights Library Systems Board meeting on March 9, 2018, rescheduled from March 3, 2018 due to inclement weather.


9. CIRCULATION FILE


- 9.1. Tree Service Canada- Early Spring 2018;
- 9.2. Award Magazine – February 2018;
- 9.3. OHS Canada Magazine – January/February 2018;
- 9.4. Municipal World Magazine – March 2018.

ADJOURNMENT

Mayor Frank adjourned the meeting at 9:07pm.

The next Regular Meeting of Council will be held on Monday March 19, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

