

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON TUESDAY, FEBRUARY, 20, 2018 AT THE
KITSCOTY VILLAGE OFFICE #2 COMMENCING AT 6:30 P.M.**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillors: Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Geoff Barr – with regrets
Councillor Heather Perryman – with regrets

DELEGATES Mr. John Scott – Friends of Kitscoty Heritage Parks and Trails

CALL TO ORDER Mayor Frank called the meeting to order at 6:35pm.

1. AGENDA

041-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda as presented.
CARRIED

2. DELEGATION

Mr. John Scott – Friends of Kitscoty Heritage Parks and Trails AR-027-2018

Council welcomed John Scott from the Friends of Kitscoty Heritage Parks and Trails to the meeting at 6:35pm. J. Scott presented to Council an update of the Parks and Trails projects he spearheaded during his tenure on the Village Council and requested direction from Council on his future involvement in this project. The delegate responded to Council's questions regarding the Parks and Trails.

Mayor Frank declared a brief recess at 7:31pm

Mayor Frank left the meeting at 7:32pm

Mayor Frank returned to the meeting at 7:34pm

The meeting reconvened at 7:35pm with all members of Council, except Councillor Barr and Councillor Perryman, in attendance.

Mr. John Scott left the meeting at 7:38pm.

3. MINUTES

042-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, February 5, 2018 as presented.
CARRIED



4. BUSINESS ARISING

4.1. Local to Global Forum / VRRRA Cannabis Presentation AR-032-2018

043-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty approve the attendance of Deputy Mayor Roth at the Eastern Alberta Trade Corridor *Local to Global Forum* on March 7 to 9, 2018 with the registration fee of \$95 to be funded from the Council training fund.
CARRIED

044-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the attendance of any members of Council at the Vermilion River Regional Alliance *Cannabis: Policy Challenges & Opportunities* session on March 8, 2018 at 7:00pm at the Vermilion Regional Centre.
CARRIED

4.2. Action Item List Update

Council of the Village of Kitscoty discussed and reviewed the Action Item List.

5. NEW BUSINESS

5.1. Cemetery Module AR-029-2018

045-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the purchase of the MuniSoft Cemetery module in the amount of \$1,299 plus GST to be funded from the cemetery account.
CARRIED

5.2. AUMA Course Offerings – Leaders Caucus. ICF-IDP Workshop, Asset Management AR-033-2018

046-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive the AUMA announcement regarding Spring Municipal Leaders' Caucus, Intermunicipal Collaboration Framework/ Intermunicipal Development Plan Workshop and Asset Management for Elected Officials Workshop for information and furthermore that Administration bring back the Intermunicipal Collaboration Framework/ Intermunicipal Development Plan Workshop and Asset Management for Elected Officials Workshop to a March Regular Meeting of Council for discussion regarding Council's attendance to these sessions.
CARRIED

6. INFORMATION

- 6.1. Listing of Accounts Payable Cheques #2430 to #2449 Inclusive, Vouchers #201809 to #201811 Inclusive;
- 6.2. Alberta Municipal Affairs Letter re: 2017 MSI Operating Spending Plan Acceptance;
- 6.3. VRRWMSA Meeting Minutes December 19, 2017;
- 6.4. Weekly Economic Briefing January 22, 2018;
- 6.5. CVR Letter re: Municipal Contributions towards RCMP Secretary;
- 6.6. TCYHA Call for Resolutions;
- 6.7. AUMA:
 - 6.7.1. AUMA Digest February 7, 2018;
 - 6.7.2. AUMA Digest February 14, 2018.



047-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the items numbered 6.1 through 6.7.2 as information.
CARRIED

7. REPORTS

7.1. CAO Report AR-031-2018

048-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty accept the CAO report as presented.
CARRIED

7.2. Public Works Report - January 2018

049-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty accept the Public Works Report - January 2018 as presented.
CARRIED

7.3. Council Reports

7.3.1. Councillor Pollard

Councillor Pollard had no report to file.

7.3.2. Deputy Mayor Roth

Deputy Mayor Roth had no report to file.

7.3.3. Mayor Frank

Mayor Frank provided a verbal on the following:

- Attendance to the Kitscoty Hilltop Library Board meeting;
- Upcoming LRHG meeting on Wednesday February 21, 2018.

8. FINANCIAL REPORTS

8.1. January Financial Reports AR-030-2018

050-18 Moved by Councillor Pollard
That the Monthly Bank Reconciliation, the Monthly Operational Budget Variance Report and the Monthly Capital Budget Variance Report for the period ending January 31, 2018 be accepted as presented.
CARRIED



9. CIRCULATION FILE

- 9.1. January 2018 Bank Reconciliation;
- 9.2. January 2018 Bank Statements;
- 9.3. Infrastructure Magazine – Volume 23.

ADJOURNMENT

Mayor Frank adjourned the meeting at 8:27pm.

The next Regular Meeting of Council will be held on Monday, March 5, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR

CHIEF ADMINISTRATIVE OFFICER
