

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, FEBRUARY 5TH, 2018 AT THE
KITSCOTY VILLAGE OFFICE #2 COMMENCING AT 6:30PM**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillor: Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

ABSENT Councillor Geoff Barr – with regrets

DELEGATES Dr. Richard Starke, Vermilion – Lloydminster MLA

CALL TO ORDER Mayor Frank called the meeting to order at 6:30pm.

1. AGENDA

026-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty adopt the Agenda as presented.
CARRIED

2. DELEGATION

2.1. Vermilion – Lloydminster MLA Dr. Richard Starke AR-020-2018

Council welcomed Dr. Richard Starke, Vermilion – Lloydminster MLA to the meeting at 6:30pm. Dr. Starke was introduced to the new members of Council. Dr. Starke and Council discussed matters of interest and concern to the Village of Kitscoty including: the Highway 897 - Highway 16 interchange, ACE water, Rural Crime, Grants in Lieu of Taxes, Municipal Sustainability Initiative Funding and the School Requisition.

Dr. Starke left the meeting at 7:03pm.

3. MINUTES

027 -18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, January 22, 2018 as presented.
CARRIED

4. BUSINESS ARISING

4.1. 50 Street / 50 Avenue Intersection Public Consultation AR-019-2018

028-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty accept the administration report on the Public Consultation – Establishment of “No Parking” Zone in Business District as presented.
CARRIED

029-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty postpone further discussion on the 50 Street / 50 Avenue Intersection to the February 20, 2018 Regular Meeting of Council.
CARRIED



4.2. 53 Avenue / 46 Street Commercial Development Area AR-021-2018

- 030-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty defer discussion on the 53 Avenue / 46 Street Commercial Development Area to the March 5, 2018 Regular Meeting of Council.
CARRIED

4.3. 50th Avenue (50th Street to 49th Street) Rehabilitation AR-022-2018

Deputy Mayor Roth left the meeting at 8:33pm.
Deputy Mayor Roth returned to the meeting at 8:35pm.

Council of the Village of Kitscoty reviewed and discussed the 50th Avenue (50th Street to 49th Street) Rehabilitation AR-022-2018.

4.4. Bylaw No. 01-2018 Designate PUL AR-026-2018

- 031-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty give first reading to Bylaw No. 01-2018, being a bylaw to designate Area "A", Plan 1820362 as a Public Utility Lot with the legal description of the land to be designated as Lot 30 PUL, Plan 1820362.
CARRIED
- 032-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty give second reading to Bylaw No. 01-2018.
CARRIED
- 033-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty present Bylaw No. 01-2018 for third reading.
UNANIMOUSLY CARRIED
- 034-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty give third and final reading to Bylaw No. 01-2018, being a bylaw to designate Area "A", Plan 1820362 as a Public Utility Lot with the legal description of the land to be designated as Lot 30 PUL, Plan 1820362.
CARRIED

4.5. Action Item List Review

Council of the Village of Kitscoty reviewed and discussed the Action Item List

5. NEW BUSINESS

5.1. AUMA Police Funding Model AR-023-2018

- 035-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty receive for information the invitation from the AUMA to participate in a letter writing campaign regarding an equitable police funding model.
CARRIED



6. INFORMATION

- 6.1. Listing of Accounts Payable cheques #2423 to #2427 inclusive and vouchers #201806 to #201808 inclusive
- 6.2. Northern Lights Library System 2018 Levy;
- 6.3. Inspections Group - Chief Executive Officer;
- 6.4. ARMA Chair Appointment;
- 6.5. AUMA
 - 6.5.1. AUMA Digest January 24, 2018;
 - 6.5.2. AUMA Digest January 31, 2018.

036-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty accept the items numbered 6.1 through 6.5.2 as information.
CARRIED

7. REPORTS

7.1. CAO Report AR-018-2018

037-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty approve the CAO report as presented.
CARRIED

7.2. Council Reports

7.2.1. Councillor Perryman

Councillor Perryman had no report to file.

7.2.2. Councillor Pollard

Councillor Pollard provided a verbal report on the following:

- Attendance to the Vermilion River Regional Waste Services Commission meeting on January 30, 2018.

7.2.3. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the Pioneer Lodge Board meeting on January 29, 2018;
- Concern regarding the buildup of snow on the streets of Kitscoty.

7.2.4. Mayor Frank

Mayor Frank had no report to file.

8. FINANCIAL REPORTS

8.1. Audit Services Engagement & Service Plan AR-024-2018

038-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty authorize the Mayor and the Chief Administrative Officer to sign the Wilkinson Livingston Stevens LLP 2017 audit Engagement Letter, dated January 22, 2018 as presented.
CARRIED



8.2. Fire Department Training Invoice Payment Approval AR-025-2018

039-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the payment of cheque #2428 in the amount of \$2,700 for the Classic First Aid & Safety invoice, received on January 30, 2018 for the Basic Life Support and First Responder Courses and furthermore that the Council of the Village of Kitscoty approve payment of cheque #2429 in the amount of \$1,400 for voucher 2018-042 to the Kitscoty Fire Department for reimbursement of course deposit for Student Manuals and Workbooks required for the Basic Life Support and First Responder Courses.
CARRIED

040-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty, in accordance with the Financial Reserves Policy, approve the transfer of \$1,300 in unexpended 2016 training funds, from the Village's Fire Department Operational Reserve to the Village of Kitscoty's operating account, to allocate towards the 2018 Fire Department Basic Life Support and First Responder Training costs.
CARRIED


9. CIRCULATION FILE


- 9.1. The Roadrunner Magazine – Winter 2017 - 2018;
- 9.2. NSWA In Stream Pamphlet - Winter 2018;
- 9.3. Transport Canada Magazine;
- 9.4. Work Saver 2018 Bobcat Catalog.

ADJOURNMENT

Mayor Frank adjourned the meeting at 9:28pm.

Due to the Family Day Holiday, the next Regular Meeting of Council will be held on Tuesday, February 20, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

