

**MINUTES OF THE REGULAR MEETING OF COUNCIL FOR THE VILLAGE OF
KITSCOTY, ALBERTA HELD ON MONDAY, JANUARY 22ND, 2018 AT THE
KITSCOTY VILLAGE OFFICE #2 COMMENCING AT 6:30PM**

PRESENT Mayor Daryl Frank
Deputy Mayor Dennis Roth
Councillor: Geoff Barr, Heather Perryman, Travis Pollard
CAO Sharon Williams
Assistant CAO Colleen Parker

DELEGATES Ellen Frank – Chair, Kitscoty Hilltop Public Library

CALL TO ORDER Mayor Frank called the meeting to order at 6:30pm.

1. AGENDA

012-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty adopt the Agenda with the following addition:
4.0 BUSINESS ARISING
4.3 Enhanced RCMP Secretarial Support AR-017-2018
CARRIED

2. DELEGATION

2.1. Kitscoty Public Library AR-011-2018

Council welcomed Ellen Frank, Kitscoty Hilltop Public Library Chair, to the meeting at 6:32pm. E. Frank presented the Kitscoty Hilltop Public Library's 2017 Annual Library Year-End Report, 2017-2022 Plan of Service, 2017 Patron Usage Report and the 2018 Operating Budget. E. Frank responded to Council's questions regarding the library's operations and the 2018 budget estimates.

Ellen Frank left the meeting at 6:55pm.

013-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty accept the Kitscoty Hilltop Public Library 2017 Annual Report, 2017-2022 Plan of Service and 2017 Patron Usage Report as presented.
CARRIED

014-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty ratify the Kitscoty Hilltop Public Library 2018 Budget as prepared and presented.
CARRIED

3. MINUTES

015 -18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty approve the minutes of the Regular Meeting of Council held on Monday, January 8, 2018 as presented.
CARRIED



4. BUSINESS ARISING

4.1. Commercial Area Development 53 Avenue / 46 Street AR-014-2018

- 016-18 Moved by Councillor Perryman
That the Council of the Village of Kitscoty receive for information the Bar Engineering Proposal No: MP-17-074, 53 Avenue / 46 Street Commercial development area, and direct Administration to request a revised proposal from BAR Engineering for the following services: topographic survey plan with background data collection; hydrological/hydraulic assessment; drainage channel and storm water management concept development and a survey plan for 46 Street.
CARRIED

4.2. Action Item List Review

Council of the Village of Kitscoty reviewed and discussed the Action Item List

4.3. Enhanced RCMP Secretarial Support AR-017-2018

- 017-18 Moved by Councillor Pollard
That the Council of the Village of Kitscoty support the request from the County of Vermilion River to increase the Kitscoty RCMP secretarial support contract hours to 1582 hours per year and furthermore approve the 2018 contribution in the amount of \$6,314 to be funded from taxation.
CARRIED

5. NEW BUSINESS

5.1. Governance Workshop with George Cuff AR-010-2018

- 018-18 Moved by Mayor Frank
That the Council of the Village of Kitscoty receive for information the invitation to the Governance Workshop on February 7 and 8, 2018.
CARRIED

5.2. County of Vermilion River Notice of Public Hearings NE-35-50-3-W4 AR-016-2018

- 019-18 Moved by Deputy Mayor Roth
That the Council of the Village of Kitscoty receive for information the County of Vermilion River Notice of Public Hearing for amendments to the Municipal Development Plan No. 13-13 and Land Use Bylaw No. 13-14 in regards to a portion of NE-35-50-3-W4M.
CARRIED

6. INFORMATION

- 6.1. Listing of Accounts Payable cheques #2408 to #2422 inclusive and vouchers #201803 to #201805 inclusive
- 6.2. Local Global Forum Save the Date 2018;
- 6.3. TransCanada Yellowhead Highway Association Quarterly Exec Committee/ Board Meeting Minutes – December 15, 2017;
- 6.4. AUMA
 - 6.4.1. AUMA Digest January 10, 2018;
 - 6.4.2. AUMA Digest January 17, 2018;
 - 6.4.3. AUMA Membership Renewal.

- 020-18 Moved by Councillor Barr
That the Council of the Village of Kitscoty accept the items numbered 6.1 through 6.4.3 as information.
CARRIED



7. REPORTS

7.1. CAO Report AR-009-2018

021-18

Moved by Councillor Pollard

That the Council of the Village of Kitscoty approve the CAO report as presented.

CARRIED

7.2. Public Works Report - 4th Quarter 2017

022-18

Moved by Deputy Mayor Roth

That the Council of the Village of Kitscoty approve the Public Works Report – 4th Quarter 2017 as presented.

CARRIED

7.3. Council Reports

7.3.1. Councillor Barr

Councillor Barr had no report to file.

7.3.2. Councillor Perryman

Councillor Perryman provided a verbal report on the following:

- Attendance to the Community Futures meeting, via telephone, on January 17, 2018.

7.3.3. Councillor Pollard

Councillor Pollard had no report to file.

7.3.4. Deputy Mayor Roth

Deputy Mayor Roth provided a verbal report on the following:

- Attendance to the VRRRA meeting on January 11, 2018.

7.3.5. Mayor Frank

Mayor Frank provided a verbal report on the following:

- Attendance to the VRRRA meeting on January 11, 2018;
- Attendance to the LRHG meeting on January 17, 2018.

8. FINANCIAL REPORTS

8.1. December Financial Reports AR-012-2018

023-18

Moved by Councillor Barr

That the December Bank Reconciliation for the period ending December 31, 2017 be accepted as presented.

CARRIED

8.2. ACE Water Capital Transfer from Reserve AR-013-2018

024-18

Moved by Mayor Frank

That the Council of the Village of Kitscoty, in accordance with the Financial Reserves Policy, approve the transfer of \$75,905.41 in 2017 Water Capital Revenue from the Water Capital Reserve as follows: \$35,017.54 to the Village of Kitscoty's operating account to repay, in full, the funds owed to the current account from previous ACE Water Expenditures and \$40,887.87 to the Village of Kitscoty's General Administrative Reserve to reimburse a portion of the MSI Capital Grant expended in 2017.

CARRIED



8.3. Funding Request – Farm Safety Centre AR-015-2018

025-18

Moved by Mayor Frank

That the Council of the Village of Kitscoty receive for information the 2018 funding request from the Farm Safety Centre.

CARRIED


9. CIRCULATION FILE

- 9.1. Municipal World Magazine – January 2018;
- 9.2. InfraStructure Magazine – Volume 23;
- 9.3. CADC Magazine – Winter 2017-2018;
- 9.4. December 2017 Bank Statements;
- 9.5. December 2017 Bank Reconciliation.

ADJOURNMENT

Mayor Frank adjourned the meeting at 8:18pm.

The next Regular Meeting of Council will be held on Monday, February 5, 2018 at the Village Office #2, upper level Council Chambers, at 6:30pm.


MAYOR


CHIEF ADMINISTRATIVE
OFFICER

